

Student Senate

Election Code

Adopted September 10, 2009

Article I

Voter Qualifications

- Section 1** All students enrolled at the college shall be entitled to vote in all student body elections.

Article II

Election Board Composition

- Section 1** All Associated Student Elections will be coordinated by an on-campus student club. Each club that is interested in running an Associated Student Election will submit an application to the Student Senate for approval.
- A.** The Student Senate shall decide which club will coordinate the polling booth. The club chosen by Student Senate shall be the Election Board.
- Section 2** The Election Board will work with the Associated Students' Advisor to coordinate the students working the polling booth.
- Section 3** The Election Board will receive \$400 from the Student Senate for running the Associated Students' polling location.
- Section 4** The Election Board will follow the policies set in the Student Senate Election Code.
- Section 5** Any current member of the Student Senate, persons declared as candidates and any person intent upon running for any office in the upcoming election shall not a member of the Election Board nor shall they work the polling booth.

Article III

Election Oversight Committee

- Section 1** All Associated Students' Elections will be administered by an Election Oversight Committee. This committee will be comprised of:
1. Associated Students' President (committee chair)
 2. Three Student Senators
 3. A club representative (not from a club that coordinates the election)
 4. A student at large (not a member of the student senate)
- Section 2** This committee will make recommendations to the Student Senate on election violations and/or contested elections.
- Section 3** The Student Senate shall vote on the final resolutions concerning all election violations and contested elections.

- Section 4** The Election Oversight Committee will be appointed by the Associated Student President and approved by the Student Senate. Members running for office or endorsing candidates are not eligible to sit on the committee.

Article IV

Elections

- Section 1** The Student Senate shall determine all dates, location and times of the spring, special and/or recall elections.
- Section 2** The spring student election shall be held no later than the third week of April.
- Section 3** All elections shall be held on at least two consecutive school days.
- Section 4** The polls shall be opened during the times of 10:00 a.m. to 6:00 p.m. (subject to staffing availability).

Article V

Election Candidates Application Process

- Section 1** Candidate Applications will be available five (5) weeks before the election dates. Applications will be available in the Campus Life Office.
- Section 2** All completed candidate applications for office shall be filed with the Campus Life Office no later than 10 am; ten schools days prior to any election to have their name appear on the ballot.
- Section 3** "Write-in candidates" applications will be accepted until 10 am the day before the election begins.
- Section 4** Candidates may only start campaigning for office after their Candidate Application has been approved by the Associated Students' Advisor.
- Section 5** The Associated Students' Advisor and the Dean of Student Services shall be responsible for determining the eligibility of all officer candidates according to Educational Code and Associated Students' requirements.

Article VI

Eligibility and Qualifications

- Section 1** All candidates running for office must meet the qualifications set forth in the Associated Students' Constitution and applicable bylaws at the time they submit their application.
- Section 2** No student may concurrently run for more than one Student Senate office.

- Section 3** The following are the term limits for members of the Student Senate:
1. The President and Vice President will be limited to two semesters each.
 2. All other Executive positions will be limited to four semesters each.
 3. A student shall not serve more than six semesters as a member of the Student Senate.
- Section 4** Those candidates running unopposed for an executive office must receive more than 50% of the popular vote to be elected to office.
- A.** Those candidates running unopposed for a senator position must receive at least 20% of the popular vote to be elected to office.
- Section 5** Violations of any nature of the Election Code may result in a candidate being subject to immediate disqualification.
- A.** In the event a winning candidate is declared ineligible, the next candidate with the most votes will be declared the winner for that position.
- B.** The Election Oversight Committee may call for a Special Election if it deems it necessary.

Article VII

Vacancies & Appointed Positions at the Rocklin Campus

- Section 1** Student wanting to be appointed to the Student Senate must meet the qualifications outlined in the Associated Students' Constitution.
- Section 2** Interested students must submit a Student Senate Application to the Associated Students' Advisor. They must attend four consecutive meetings (starting at the meeting they turn in their packet) to complete the appointment process.
- Section 3** Any applicants for a vacant Executive Officer position will be required to meet with the Vice-President for an informational briefing before their interview. If the Vice President is unable to conduct the meeting the meeting must be scheduled with the President or Advisor.
- A.** This meeting will be utilized to inform and welcome applicants only. It will not be used to rate or grade the applicant in any way.
- Section 3** At the third meeting they attend, the Student Senate will interview the candidate concerning their qualifications.
- A.** Directly following the interview the Chair will ask for a nomination from the floor to move the candidate to an "Action Item" at the next meeting.
- B.** If no nomination occurs, the candidate will not move forward.
- C.** A candidate must re-submit a new application to be reconsidered for another position.

D. A candidate may only submit one application per semester per position.

Section 4 At the fourth meeting, the Student Senate will vote on their appointment.

Section 5 A candidate running unopposed must receive a majority vote of the Student Senate to be appointed.

Section 6 If there are two or more candidates; the candidate with the most votes will be appointed. In case of a tie, the President shall make the tie-breaking vote.

Section 7 The Student Senate will not accept applications for additional members during the following periods:

1. After the spring election until the beginning of the fall semester.
2. After the spring semester add/drop period.

Article VIII

Publicity

Section 1 A list of candidates for student body offices shall be made public and posted in the Campus Life Office.

Section 2 The Student Senate shall take all necessary steps to publicize the dates and times of all student elections.

Section 3 The Student Senate must post all ballot initiatives, referendums and constitutional changes at least 10 (ten) school days prior to the election for them to appear on the ballot.

Article IX

Posting and Campaigning

Section 1 The locations for amplified sound during the campaigning for elections are:

- 1) Quad (with restrictions)
- 2) Amphitheatre
- 3) Campus Center

Students running for office may reserve each location only once to use amplified sound for one half hour. First come, first serve for reserving space. The time for amplified sound is 11am – 1pm.

4) If a bbq is planned, the candidates must have permission from the club sponsoring the bbq.

Section 2 Candidates running as a team may reserve one hour per day.

Section 3 Candidates will not be allowed to use amplified sound during the election days. Except during the open microphone forum (**see Article 9, Section 4**).

Section 4 The first day of the scheduled election, an open mike will be available for each candidate running for office to speak for a total of 3 minutes each.

A. All candidates running for President/Trustee and Vice President positions must

participate in the Candidates Forum, or they will be declared ineligible to run for office.

- B.** Candidates not able to attend the Candidates Forum may submit a request 24 hours before or after the event to miss the forum, the Election Oversight Committee shall decide whether to accept the request.

Section 5 There shall be no voter solicitation of any form (including banners, posters and flyers) within 50 feet of any polling booth or 10 feet from any building voting is taking place by candidates or their representatives on the day of the election.

Section 6 Posting of campaign literature is permitted on bulletin boards. All candidates must follow the college's posting regulations. Check with the Campus Life Office for the college's posting regulations.

Section 7 Defacement or removal of any candidate's campaign material by any other candidate is grounds for disqualification from the election as determined by the Election Oversight Committee.

Section 8 Candidates running for student body office may use signs, banners, leaflets and posters for their campaign. All such publicity shall be subject to the discretion of the Election Oversight Committee and the Associated Students' Advisor.

Section 9 All campaign signs, posters, and banners shall be removed from display by the candidate by 10:00 p.m. the evening of the last day of any election.

Article X

Lawful Expenses

Section 1 All materials and services provided by the Student Senate for election purposes to any incumbent shall also be provided in the same manner to those non-incumbents running for the same position.

Article XI

Notice of Vacant Offices

Section 1 The Student Senate Public Relations Officer working with the Associated Students' Advisor, shall take the necessary steps to ensure publication of these vacancies.

Article XII

Counting Ballots

Section 1 A representative of the Election Oversight Committee and the Associated Students' Advisor shall supervise the counting of ballots.

Section 2 A college employee (faculty/staff) not associated with the Student Senate will participate in the counting of ballots.

- Section 3** Only members of the Election Oversight Committee may be present when ballots are counted.
- Section 4.** The Associated Students' President shall announce the election results at the Student Senate Meeting following the election.
- A.** Election results will be ratified by the Student Senate at their following meeting.

Article XIII

Contesting an Election

- Section 1** In the event that the election is to be contested, a written petition must be submitted to the Associated Students' Advisor within 5 (five) school days following the election.
- Section 2** The Election Oversight Committee will review the petition and shall recommend to the Student Senate the appropriate action to be taken.
- Section 3** The Election Oversight Committee's report shall be presented to the Student Senate no later than nine (9) schools days following the contested election.

Article XIV

Reporting an Election Code Violation

- Section 1** If an Election Code violation is to be reported, a written petition must be submitted to the Associated Students' Advisor within 5 (five) school days following the violation.
- Section 2** The Election Oversight Committee will review the petition and shall recommend to the Student Senate the appropriate action to be taken.
- Section 3** The Election Oversight Committee report shall be presented to the Student Senate no later than 9 (nine) school days following receipt of the petition.

Article XV

Final Election Resolution

- Section 1** The Student Senate shall vote on any Election Oversight Committee's recommendation concerning a violation or contested election at the Student Senate meeting immediately following the Election Oversight Committee's report.
- Section 2** The Student Senate may reject/accept any portion of the election results.



Adopted by the Student Senate on September 10, 2009

Christopher Randleman

2009 – 2010 Student Body President - Trustee

Tim Haenny

Associated Students' Advisor