



Nevada County Campus  
**Associated Students of Sierra College**

Spring 2009

Dear Student Leader,

Thank you for your interest in becoming a member of the **2009-10 Student Senate** at the Nevada County Campus. You will find that being a member of the Student Senate is both rewarding and demanding at the same time. The skills you develop working with the students, faculty, staff and administration on campus you will use long after you leave Sierra College.

**The following information is contained in this Student Senate Packet:**

- Important Election Dates & Times
- Explanation of N.C.C. Student Senate Officer Duties & Responsibilities
- 2009-10 Application
- Candidate's Statement
- Student Signature page (25 signatures required)

**Your completed N.C.C. Student Senate Application will include:**

- 2009-10 Application
- Student Signatures
- Candidate's Statement (attach copy and e-mail to advisor)

Return your completed application to **JASON GIULIANI'S** mail box in the Admission & Records Office on the Nevada County Campus. You may begin campaigning after your application has been approved.

Good luck! I look forward to working with you.

Jason Giuliani  
Associated Students Liaison  
Nevada County Campus  
jgiuliani@sierracollege.edu  
Phone 530.274.6008  
Voicemail 916.660.7942



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# **Important Election Dates and Times**

## **1. Nevada County Campus ASSC 2009-10 Election Dates**

The ASSC Spring Election will be held in the NCC main cafeteria on **Tuesday March 31** and **Wednesday April 1, 2009**.

More information to follow.

## **2. Applications Due**

- a. **Ballot Candidate.** Applications due by 10:00 am Thursday March 19.
- b. **Write-in Candidate.** Applications due by 10:00 am Monday March 30.

## **3. Fall 2009 ASSC Meetings**

- a. Student senate meetings will be held every Wednesday at 5:15 pm in the ASSC office (C107).

**Please note:** Failure to meet any deadline will result in your name not appearing on the Spring 2009 election ballot.



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## Officer Duties\* and Responsibilities

### Responsibilities of the Site Coordinator:

- 1) Carry at least five (5) units of credit at Sierra College Nevada County Campus.
- 2) Shall Chair over the NCC Student Senate Meetings.
- 3) Shall be the primary representative for the Student Senate in shared governance at the Nevada County Campus.
- 4) Shall meet with the campus faculty, staff and administrators as needed.
- 5) Shall Communicate with the NCC Liaison to coordinate NCC Student Senators and Representatives.
- 6) Shall maintain record of office hours and attendance for NCC Representatives.
- 7) Shall have an understanding of the process for the use of ASSC property at NCC.
- 8) Submits Monthly activity reports to the ASSC Vice President and Advisor.
- 9) Shall hold two (2) office hours per week at an approved location.
- 10) Shall have one (1) vote only in case of a tie.

### Responsibilities of the Student Senator:

- 1) Carry at least five (5) units of credit at Sierra College Nevada County Campus.
- 2) Take an active role in planning and assisting with NCC ASSC sponsored events.
- 3) Shall take on one project per semester to assist the NCC ASSC complete their goals or partake in one (1) of the following site specific duties:
  - i. Secretary-Create Agendas, Minutes, Budget, Archives
  - ii. Activities Coordinator-Coordinate NCC ASSC Events
  - iii. Public Relations-Handle NCC ASSC Marketing/Publicity
- 4) Shall hold one (1) office hour per week at an approved location.
- 5) Shall have one vote.

### Responsibilities of the Student Representative:

- 1) Carry at least one class (0.5 units) at Sierra College Nevada County Campus.
- 2) Shall attend all student senate meetings.
- 3) Shall have one (1) advisory vote.

**\*Duties Subject to Change**



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# NCC Student Senate 2009-10 Application

Please complete the following application.

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Student ID: \_\_\_\_\_

### Position running for:

<b>Site Coordinator</b>	<b>(5 units)</b>	<b>[ ]</b>	<b>(Executive Officer)</b>
<b>Student Senator</b>	<b>(5 units)</b>	<b>[ ]</b>	<b>(4 positions)</b>
<b>GECHS Senator</b>	<b>(5 units)</b>	<b>[ ]</b>	<b>(1 position)</b>
<b>Student Representative</b>	<b>(0.5 units)</b>	<b>[ ]</b>	

I understand that while I hold a position with the Associated Student of Sierra College, I must:

- Maintain enrollment and complete at least five (5) units for Fall 2009 and Spring 2010 at the Sierra College Nevada County Campus.
- Maintain a minimum cumulative GPA of 2.0.

Or, I will not be eligible to hold an office with the Associated Students of Sierra College and must vacate my position.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date



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## **Candidate Statement** **(Campaign Essay)**

- 1. Explain what you will do as an elected official of the Associated Students of Sierra College.**
- 2. No more than 200 words. The ASSC will only print the first 200 words of your essay.**
- 3. This document will be available at the election table.**
- 4. Please supply the N.C.C. Advisor with your essay via e-mail; [jgiuliani@sierracollege.edu](mailto:jgiuliani@sierracollege.edu)**



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# Student Signatures

We, the undersigned support

\_\_\_\_\_

for the position of \_\_\_\_\_, for the  
2009-10 Nevada County Campus Student Senate.

Signature:	Print Name:
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1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
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25.	_____	_____