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REINSTATEMENT PETITION – FINANCIAL AID

Federal and state regulations require that all students receiving financial aid while attending Sierra College meet established standards of Satisfactory Academic Progress (SAP). Students who have been terminated for financial aid due to low GPA and/or unit deficiency may appeal by completing this “Financial Aid Reinstatement Petition” form.

The Financial Aid Advisory Committee (FAAC) will review your appeal and will take extenuating circumstances into consideration. Examples of these situations include, but are not limited to: illness, illness of a family member who relies on you for care, missed classes for some other unusual reason, etc.

STUDENT'S NAME _____	STUDENT ID NUMBER _____
Educational Goal : (AA/AS, BA/BS, Certificate, Job Skills, Personal Growth) _____	_____
Major/Program of Study: _____	_____
Total Units Remaining at Sierra College: _____	_____
Anticipated completion date at Sierra College: _____	_____

- **Schedule an appointment with an academic counselor** so they can prepare a comprehensive Student Educational Plan (SEP) showing remaining classes and time required to complete your program.
- **Provide a written statement** (on separate paper) indicating your reasons why you have not been able to complete all your units and/or maintain a cumulative GPA of 2.0 or higher. Your statement also needs to include the following:
 - An explanation for every semester you failed to meet the requirements.
 - How the situation that prevented you from meeting the minimum SAP requirements has been resolved.
 - What you are doing to prevent this situation from occurring in the future.
 - If you or your family has an illness, **submit documentation from your doctor** confirming your illness and your ability to return to school.
- Once you have completed the requirements listed above, attach them to this Petition and submit it to the Financial Aid Office (**remember if due to an illness, you must attach documentation from your doctor**).

Failure to provide required information will cause your request to be denied.

STUDENT'S SIGNATURE _____

DATE _____