Prerequisite Clearance Form

Sierra College Assessment Center 5000 Rocklin Rd.  Rocklin, CA 95677  916-660-7430

STEP 1: Student Information
Name: ____________________________ Date: ____________________________
Student ID: ______________________ Phone #: ______________________
Sierra Email: ____________________@student.sierracollege.edu

STEP 2: Documentation
Indicate the documentation that you are attaching (official or unofficial):
- Coursework completed out-of-state or private institution, attach course description
- Copy of transcript
- AP test report
- Other college assessment report (must contain raw scores)
- Official transcripts sent to Sierra College on __________________ (date)
- SAT/ACT scores
- EAP results

STEP 3: Sierra College Course Information
The class you want to take at Sierra College:

<table>
<thead>
<tr>
<th>COURSE NAME: __________________</th>
<th>PREREQUISITE: __________________</th>
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<tbody>
<tr>
<td>(Example: Math 13)</td>
<td>(Example: Algebra 2; high school)</td>
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STEP 4: Proof of Meeting the Prerequisite

<table>
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<tr>
<th>Institution where prerequisite was completed</th>
<th>Course Title of Name of Test</th>
<th>Year Completed</th>
<th>Grade/Score received</th>
<th>Determination (office use only)</th>
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STEP 5: Submit for Review
Sierra College Assessment Center
Email: assessment@sierracollege.edu

Rocklin Campus Fax: 916.630.4513  NCC Campus Fax: 530.274.5307  Tahoe-Truckee Campus Fax: 530.550.2229

STEP 6: Student Acknowledgement
By completing this form, I acknowledge the processing time may take up to 5 business days, and it is not an official evaluation of my external coursework; I understand I will not receive course credit. This form is for the purpose of meeting a prerequisite to a class I plan to take at Sierra College, as identified on this form. I have read the course description and believe the course work from the external institution meets the prerequisite. I am aware results of this form will be available in my MySierra account under the link, Course Placement and Eligibility.

Student Signature: ____________________________ Date: ____________________________

Office Use Only
☐ Approved
☐ Denied

If denied, indicate reason:
☐ Course work is not equivalent to meet the prerequisite
☐ High school course work does not meet the prerequisite
☐ Unable to determine if course meets prerequisite; recommend student submit appeal petition.
☐ Other: ____________________________

Initials
Counselor: __________
Prereq Specialist: __________
Date: __________

Asmt:PrereqClearanceForm Id 9/13/12