

Prerequisite/Corequisite Appeal Petition



Sierra College Admissions & Records 5000 Rocklin Rd. Rocklin, CA 95677 916-660-7340

Students may appeal a prerequisite or corequisite requirement in certain circumstances (see below). This form must be completed by the student and reviewed by the appropriate Division Dean (or designate) and then submitted to Admissions & Records for adjustment. Allow five (5) working days for this request to be processed by Admissions & Records.

Student Information

Name: _____ SSN/Student ID #: _____
Last First MI

Phone Number: (____) _____ Email: _____

May Sierra College leave a message with your results? Yes No

Course Name (ex: Math 13): _____

I wish to appeal the prerequisite/corequisite of the above course for the following reason(s):

- SUBSTITUTE OR WAIVER** If a prerequisite/corequisite for a course has not been offered for two consecutive semesters, students may petition to use a substitute course as the prerequisite/corequisite. If no suitable substitute is available, students may petition to have the prerequisite/corequisite waived.
- APPEAL BASED ON KNOWLEDGE OR SKILL** – Students may appeal a prerequisite/corequisite because they feel that they have the knowledge or skills to succeed in the course despite not meeting the prerequisite/corequisite. Students will be required to document or demonstrate this knowledge or skill.
- COMPLAINT OF UNLAWFUL DISCRIMINATION** – Students may appeal a prerequisite/corequisite if they feel it is being applied in a discriminatory manner. Explain below.

Explain your request in detail and attach additional pages or documentation as needed.

Student Signature: _____ Date: _____

Office Use only

- Approve
 - Class not offered: Substitute Course: _____ Pre/corequisite waived
 - Knowledge or Skill requirements met. See comments for details.
 - Complaint of Unlawful Discrimination (copies sent to Division Dean/VP-EP&S/EEO Officer)

Disapprove

Comments: _____

Division Dean (or designee) Signature: _____ Date: _____

Consulting Instructor Signature (if needed): _____ Date: _____

White: A&R Yellow: Dean Pink: Student