



5000 Rocklin Road • Rocklin CA 95677 • Tel. (916) 660-7310 • Fax (916) 630-4541

## REINSTATEMENT PETITION – FINANCIAL AID

Federal and state regulations require that all students receiving financial aid while attending Sierra College meet established standards of Satisfactory Academic Progress (SAP). Students who have been terminated from financial aid due to low GPA and/or unit deficiency may appeal by completing this “Financial Aid Reinstatement Petition” form.

Complete all of the following steps if you wish to be considered for reinstatement of your financial aid.

- ( ) **Call 916-660-7400 or for NCC students call 530-274-5303** to schedule an appointment with a Counselor so they can prepare a comprehensive Student Educational Plan (SEP) showing remaining classes and time required to complete your program.
- ( ) **Provide a written statement** (on separate paper) indicating your reasons why you have not been able to complete all your units and/or maintain a cumulative GPA of 2.0 or higher. Your statement also needs to include the following:
  1. **An explanation** for every semester you failed to meet the requirements.
  2. **How the situation** that prevented you from meeting the minimum SAP requirements has been resolved.
  3. **What you** are doing to prevent this situation from occurring in the future.
- ( ) **If you or a family member has an illness or death, YOU MUST provide proof of this otherwise your petition will be returned to you as incomplete.** Your doctor’s statement must state your ability to return to school. For deaths, you may provide a copy of a death certificate, obituary, or a program from the funeral service.
- ( ) **Once you** have completed the requirements listed above, attach them to this Petition and submit it to the Financial Aid Office. **(Remember, if due to an illness, you must attach documentation from your doctor. If due to a death, you must attach proof also.)**

The Financial Aid Advisory Committee (FAAC) will review your appeal and will take extenuating circumstances into consideration. Examples of these situations include, but are not limited to: illness, illness of a family member who relies on you for care, missed classes for some other unusual reason, etc.

STUDENT’S NAME _____	STUDENT ID NUMBER _____
<b><u>COUNSELOR FILLS OUT BELOW:</u></b>	
Educational Goal : (AA/AS, BA/BS, Certificate, Job Skills, Personal Growth) _____	_____
Major/Program of Study at Sierra College: _____	_____
Semester Student is Requesting Aid: _____	_____

STUDENT’S SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

***Failure to provide required information will cause your petition to be returned to you.***

Office Use Only:

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Petition # \_\_\_\_\_