

2012–2013 Verification Worksheet

Independent Student

Your 2012–2013 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

A. Independent Student's Information

Student's Last Name	Student's First Name	Student's M.I.	Student ID Number
Student's Street Address (include apt. no.)			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home Phone Number (include area code)			Student's Alternate or Cell Phone Number

B. Independent Student's Family Information

List below the people in your household. Include:

- Yourself.
- Your spouse, if you are married.
- Your children, if any, if you will provide more than half of their support from July 1, 2012, through June 30, 2013, or if the child would be required to provide your information if they were completing a FAFSA for 2012–2013. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2013.

Include the name of the college for any household member who will be enrolled at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2012, and June 30, 2013. *If more space is needed, attach a separate page with your name and Social Security Number at the top.*

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
<i>Marty Jones(example)</i>	<i>28</i>	<i>Wife</i>	<i>Central University</i>	<i>Yes</i>
		<i>Self</i>	<i>Sierra College</i>	

C. Independent Student's Income Information to Be Verified

1. **TAX RETURN FILERS—Important Note:** If you (or your spouse, if married) filed, or will file, an amended 2011 IRS tax return, you must contact your financial aid administrator before completing this section.

Instructions: Complete this section if you, the student, filed or will file a 2011 income tax return with the IRS. *The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If you have not already used the tool, go to FAFSA.gov, log in to your FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2011 IRS income tax information into your FAFSA. It takes up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you need more information about when, or how to use the IRS Data Retrieval Tool see your financial aid administrator.*

Check the box that applies:

- I, the student, have used the IRS Data Retrieval Tool in FAFSA on the Web to transfer my (and, if married, my spouse's) 2011 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. *Your school will use the IRS information that was transferred in the verification process.*
- I, the student, am unable or choose not to use the IRS Data Retrieval Tool in FAFSA on the Web, and I will submit to the school **2011 IRS tax return transcript(s)**—not photocopies of the income tax return. *To obtain an IRS tax return transcript, go to www.irs.gov and click on the "Order a Return or Account Transcript" link, or call 1-800-908-9946. Make sure to request the "IRS tax return transcript" and not the "IRS tax account transcript." You will need your Social Security Number, date of birth, and the address on file with the IRS (normally this will be the address used when your 2011 IRS tax return was filed). It takes up to two weeks for IRS income information to be available for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you are married and you and your spouse filed separate 2011 tax returns, you must submit tax return transcripts for both you and your spouse.*
- Check here if student's and spouse's (if married) IRS tax return transcript(s) and IRS W2s from employers are attached to this worksheet.*

2. **TAX RETURN NON-FILERS**—Complete this section if you, the student (and, if married, your spouse), will not file and are not required to file a 2011 income tax return with the IRS.

Check the box that applies:

- The student (and, if married, the student's spouse) was not employed and had no income earned from work in 2011.
- The student (and/or the student's spouse if married) was employed in 2011 and has listed below the names of all employers, the amount earned from each employer in 2011, and whether an IRS W-2 form is attached. Attach copies of all 2011 W-2 forms issued to you (and, if married, to your spouse) by employers. *List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and SSN at the top.*

Employer's Name	2011 Amount Earned	IRS W-2 Attached?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00</i>	<i>Yes</i>

Student's Name: _____ Student ID: _____

D. Independent Student's Other Information to Be Verified

1. Complete this section if someone in the student's household (listed in Section B) received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2010 or 2011 calendar years.

One of the persons listed in Section B of this worksheet received SNAP benefits in 2010 or 2011. *Attach documentation from the agency that issues SNAP benefits or a copy of the Food Stamps Debit Card.*

2. Complete this section if you or your spouse, if married, paid child support in 2011.

Either I, or if married my spouse who is listed in Section B of this worksheet, paid child support in 2011. I have indicated below the name of the person who paid the child support, the name of the person to whom the child support was paid, the names of the children for whom child support was paid, and the total annual amount of child support that was paid in 2011 for each child. If asked by my school, I will provide documentation of the payment of child support. *If you need more space, attach a separate page that includes your name and Social Security Number at the top.*

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Amount of Child Support Paid in 2011
<i>Marty Jones(example)</i>	<i>Chris Smith</i>	<i>Terry Jones</i>	<i>\$6,000.00</i>

E. Amount of Student's 2011 Untaxed Income

Child Support Received	\$	SNAP (Food Stamps)- Need Proof	\$
Workman's Compensation	\$	AFDC/TANF (Welfare)	\$
Untaxed Pensions	\$	SSI	\$
Untaxed Disability	\$	Social Security	\$

F. Amount of Spouse's 2011 Untaxed Income

Child Support Received	\$	SNAP (Food Stamps)- Need Proof	\$
Workman's Compensation	\$	AFDC/TANF (Welfare)	\$
Untaxed Pensions	\$	SSI	\$
Untaxed Disability	\$	Social Security	\$

G. Student's and Spouse's 2011 Asset Information (as of the date the FAFSA was completed)

Total cash, savings, and checking accounts. Don't include student financial aid. \$ _____

Net worth of your investments, including rental real estate. **Don't include the home you live in.** \$ _____

Net worth means current value minus debt.

Net worth of your current businesses and /or investment farms. **Don't include a family business \$ _____ or family farm with 100 or fewer full-time or full-time equivalent employees.**

✓ *If you completed Schedule E on your taxes, be prepared to provide additional documentation.*

Student's Name: _____ Student ID: _____

H. Low Income Section:

Complete only if yours and your spouse's 2011 Income is less than \$6,000

Did you and your spouse (if married) live with a relative or someone else who provided free room and board in 2011?

NO **YES** — NAME: _____ RELATIONSHIP: _____

If yes, is your name listed on the lease/mortgage? **YES** **NO**

PLEASE LIST YOURS AND YOUR SPOUSE'S MONTHLY EXPENSES AND INDICATE WHO PAID FOR THE EXPENSES DURING THE 2011 CALENDAR YEAR. IF YOU LIVED WITH SOMEONE WHO PAID THE EXPENSES, INDICATE WHAT YOUR PORTION WOULD BE IF YOU WERE PAYING THE EXPENSES.

STUDENT/SPOUSE LIVING EXPENSES	2011 MONTHLY EXPENSES	WHO PAID THIS EXPENSE?
1. Housing (rent/mortgage)	\$	
2. Utilities	\$	
3. Food	\$	
4. Child Care	\$	
5. Credit Card(s)	\$	
6. Medical/Dental	\$	
7. Auto-Payments, Ins., Maintenance	\$	
8. Other Personal Expenses	\$	
9. TOTAL MONTHLY EXPENSES	\$	
TOTAL YEARLY EXPENSES (Line 9 x 12 months)	\$	

EXPLAIN IN DETAIL HOW YOU SURVIVED ON SUCH LOW INCOME IN 2011:

I. Certification and Signature

I certify that all of the information reported on this worksheet is complete and correct. The student must sign this worksheet. If married, the spouse's signature is optional.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Spouse's Signature

Date