



5000 Rocklin Road • Rocklin CA 95677 • Tel. (916) 660-7310 • Fax (916) 630-4541

REINSTATEMENT PETITION – FINANCIAL AID

Federal and state regulations require that all students receiving financial aid while attending Sierra College meet established standards of Satisfactory Academic Progress (SAP). Students who have been terminated for financial aid due to low GPA and/or unit deficiency may appeal by completing this “Financial Aid Reinstatement Petition” form.

Complete the following steps if you wish to be considered for reinstatement of your financial aid.

1. **Please call 916-660-7400 or for NCC students call 530-274-5303** to schedule an appointment with a Counselor so they can prepare a comprehensive Student Educational Plan (SEP) showing remaining classes and time required to complete your program.
2. **Provide a written statement** (on separate paper) indicating your reasons why you have not been able to complete all your units and/or maintain a cumulative GPA of 2.0 or higher. Your statement also needs to include the following:
 3. **An explanation** for every semester you failed to meet the requirements.
 4. **How the situation** that prevented you from meeting the minimum SAP requirements has been resolved.
 5. **What you** are doing to prevent this situation from occurring in the future.
 6. **If you or a family member has an illness or death, please provide proof of this.** Your doctor’s statement must state your ability to return to school. For deaths, you may provide a copy of a death certification, obituary, or a program from the funeral service.
7. **Once you** have completed the requirements listed above, attach them to this Petition and bring it to your counseling appointment (**Remember, if due to an illness, you must attach documentation from your doctor. If due to a death, you must attach proof also. See #6 above.**)

The Financial Aid Advisory Committee (FAAC) and/or Intervention Counselor will review your appeal and will take extenuating circumstances into consideration. Examples of these situations include, but are not limited to: illness, illness of a family member who relies on you for care, missed classes for some other unusual reason, etc.

STUDENT’S SIGNATURE

DATE

STUDENT’S NAME

STUDENT ID NUMBER

COUNSELOR FILLS OUT:

Educational Goal : (AA/AS, BA/BS, Certificate, Job Skills, Personal Growth) _____

Major/Program of Study: _____

Total Units Remaining at Sierra College: _____

Anticipated completion date at Sierra College: _____

Failure to provide required information will cause your appointment to be rescheduled and a possible denial of your request.