

Intake Ch: 31 Vocational Rehabilitation & Employment

Sierra College Veterans Office (916) 660-7470

Important Information! *All Veterans and active Guard/Reservist at Sierra College receive Veteran's Priority Registration each semester. Please start the VA process early in order to utilize this benefit.*

- Apply to Sierra College** www.sierracollege.edu.
 - IMPORTANT...Once you have applied to college, you will receive an email with password and user ID number. DO NOT LOOSE this email!
- Take assessment tests** for math, English, and reading at (916) 660-7430, unless you meet the following conditions:
 - Provide assessment scores dated within last 5 years from another college.
 - Provide transcripts w/English, math, and reading classes with "C" or better.
- Order official transcripts form all colleges.** Include any college you attended before, during, or after your military service. You may bring in official transcripts with you as long as they remain in a sealed envelope.
- Submit copy of VA form 28-1905:** The 28-1905 is an authorization for benefits that is generated by your vocational rehabilitation case manager. Our office must have this document for **each semester** that you wish to receive payment. Please contact your case manager if this form has not been received by our office. It will be your responsibility to pay for any unauthorized courses
- Submit copy of DD-214, "Member 4 copy.** Required to receive 5 units of credit.
- Veteran Orientation.** In order to be cleared to register for courses and schedule an appointment with a Veteran Counselor, you must first complete the Veteran Orientation.
- Schedule appointment with Veteran Counselor.** Once above steps have been completed, the Veteran Counselor will evaluate all prior coursework and assist you in mapping out a VA approved educational plan, which will clearly define what classes are approved by the VA.
- Register for classes.** (Note, if the above steps have been completed, the VA office will code you as a Chapter 31 and you will not be required to pay within the 10 day deadline.)
- Submit VA Enrollment card to Veteran Office immediately after registering for classes, and/or making changes to your schedule every semester** (cards located in Veterans Office).
- Apply for FAFSA (Free Application for Federal Student Aid).** Veterans may be entitled to financial aid and fee waivers in addition to their GI Bill. Stop by the Financial Aid office for assistance.
- For more information on Ch 31, visit the VET SUCCESS website:** <http://www.vetsuccess.gov/>