

Sierra College Veterans Office (916) 660-7470
CHAPTER 30 INTAKE: Prior Active Duty

Directions: Complete each of the steps below. Check the box as you complete each one.

- COMPLETE ON-LINE APPLICATION FOR SIERRA COLLEGE:** www.sierracollege.edu
- REQUEST AND SUBMIT OFFICIAL TRANSCRIPTS OF ALL COLLEGES ATTENDED.**
Include any college you attended before, during, or after your military service.
- SIGN UP AND TAKE ASSESSMENT TESTS** for math, English, and reading, unless you meet the following conditions:
 - Provide Sierra College with your prior assessment scores.
 - Completed English, math, and/or reading classes with a “C” or better.
- COMPLETE VA FORM 22-1990**, if this is your first time applying for educational benefits.
Website: https://vabenefits.vba.va.gov/vonapp_ssl/introl.asp
- COMPLETE VA FORM 22-1995**, if transferring from another school at which you used VA Educational Benefits. Website: https://vabenefits.vba.va.gov/vonapp_ssl/introl.asp
- SUBMIT COPY OF DD214, “MEMBER 4” COPY.** Required to receive 5 units of credit.
- SUBMIT COPIES OF YOUR KICKER AND/OR “COLLEGE FUND” IF APPLICABLE.** (This information should be on your original enlistment paperwork or DD214.
- ATTEND THE VETERANS ORIENTATION.**
- SCHEDULE AN APPOINTMENT WITH VETERAN’S COUNSELOR ONCE ALL OF THE ABOVE STEPS HAVE BEEN COMPLETED.** The Veterans Counselor will evaluate all of your prior transcripts and complete a Veterans Education Plan. The Ed plan will define which classes are payable for GI Bill benefits.
- REGISTER FOR CLASSES ONLINE:** (If VA is paying your college tuition, veterans are not required to pay in advance for classes).
- PRIORITY REGISTRATION:** (Veterans and active guard/reservist at Sierra College receive veteran’s priority registration each semester).
- SUBMIT A VA ENROLLMENT CARD TO THE VETERAN’S OFFICE IMMEDIATELY FOR ADDS/DROPS/WITHDRAWLS.**
- VERIFY ATTENDANCE ON THE LAST DAY OF EACH MONTH WITH THE VA REGIONAL OFFICE BY CALLING (877) 823-2378 or visit the website at:**
<https://www.gibill.va.gov/wave/index.do>
- APPLY FOR FINACIAL AID/BOG FEE WAIVER.**
- GI BILL WEBSITE:** www.gibill.va.gov 1-888-442-4551