Sierra Joint Community College District
Regular Meeting of the Board of Trustees
Tuesday, October 16, 2012

MINUTES

The regular meeting of the Board of Trustees of the Sierra Joint Community College District was held on Tuesday, October 16, 2012, at 3:00 p.m. at the Sierra College – Rocklin Campus, 5000 Rocklin Road, Rocklin, California, in Rooms A-104 and LR-133.

Board Members Present: Cari Dawson Bartley, Dave Ferrari, Bill Halldin, Aaron Klein, Scott Leslie, Nancy B. Palmer, and Howard Rudd

Superintendent/President: William H. Duncan, IV

Student Trustee: Carol Geis

Staff/Visitors: Chris Benn, Cliff Burns, Mike Carter, Paul Cooper, Mandy Davies, Laura Doty, Corine Eltiste, Brian Haley, Jené Hallam, Jane Haproff, Jane Hemmerling, Bill Hemphill, Jay Hester, Colin Irwin, Sonja Lolland, Sue Michaels, Gary Moser, Stephanie Ortiz, Becky Poland, William Robinson, Nancy Schwab, Thad Selmants, Stan Spencer, Deb Sutphen, Curtis Williams, Chris Yatooma

CALL TO ORDER
Board President Aaron Klein called the meeting to order at 3:07 p.m. in Room A-104.

ADJOURN TO CLOSED SESSION
Mr. Klein announced that the Board would be holding a closed session for the purpose listed on the agenda as noted below, and adjourned the meeting.

CLOSED SESSION
Item #13984, Closed Session: At approximately 3:07 p.m., Mr. Klein convened closed session in Room A-104 for the purpose listed below.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9
2 Potential Cases

Attendees included: Board members; President William H. Duncan, IV; and staff members Jeannette Bischoff and Jené Hallam.

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Mr. Klein adjourned the meeting for a break at 3:53 p.m.

**RECONVENE OPEN SESSION**

Mr. Klein reconvened the meeting at 4:03 p.m. and welcomed those present. Mr. Leslie led the pledge of allegiance at Mr. Klein’s request. Following the pledge, Mr. Klein reported that no action had been taken during closed session and he read a statement regarding participation in the meeting.

**APPROVAL OF AGENDA**

A motion was made by Scott Leslie, seconded by Bill Halldin, to approve the Agenda as presented. Call for the vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes: 7; Noes: 0; Abstentions: 0; Absent: 0. Motion carried unanimously.

**APPROVAL OF MINUTES – September 11, 2012**

A motion was made by Scott Leslie, seconded by Nancy Palmer, to approve the Minutes of the September 11, 2012, meeting as presented. Call for the vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes: 7; Noes: 0; Abstentions: 0; Absent: 0. Motion carried unanimously.

**EDUCATIONAL EFFECTIVENESS – STRATEGY 4 (Student Success)**

Item #13985, Accountability Reporting for the California Community Colleges (ARCC) 2012 Update: Brian Haley, Dean of Library and Learning Resource Center, presented the Sierra College data for the 2012 ARCC report. Discussion included the following topics:

- Numbers of degrees and certificates granted by Sierra College and how they are tracked.
- When and how will colleges collect data regarding students once they have completed their studies and moved on from the community colleges?
- Which colleges are in Sierra’s peer groups and how consistent are the peer groups?

The Board congratulated the college on its performance as noted in the ARCC report.

**ORGANIZATIONAL EFFECTIVENESS – STRATEGY 2 (Fiscal Stability)**

Item #13986, Citizens’ Oversight Committee for SFID No. 2 – Western Nevada County Campus Area 2010-2011 Annual Report: Mr. Chris Yatooma, Vice President of Administrative Services, introduced Mr. Curtis Williams, Chair of the Citizens’ Oversight Committee of the School Facilities Improvement District No. 2 for the Western Nevada County Campus Area. Mr. Williams reviewed the work of the Citizens’ Oversight Committee, referenced the 2010-2011 annual report (a handout was distributed), and reported that the bond funds had been spent as intended. The Board thanked Mr. Williams for his report.

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BOARD OF TRUSTEES

Item #13987, Resolution No. 2012-20: Support for State Funding of Education: The following individuals spoke in support of endorsing Proposition 30: Professor Jane Haproff, Professor Stan Spencer, and Student Trustee Carol Geis. The Board explained the process by which it had drafted the resolution urging the governor and legislature to make education funding a priority and the reasons for doing so. A motion was made by Bill Halldin, seconded by Howard Rudd, to adopt Resolution No. 2012-20, A Resolution Urging the Governor and Legislature to Make Education a Top State Priority. Roll call vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes: 7; Noes: 0; Abstentions: 0; Absent: 0. Motion carried unanimously. Trustee Ferrari explained that he supported the resolution but he also supported endorsement of Proposition 30.

CONSENT AGENDA

The following item was removed from the consent agenda and not considered or acted upon:

- Item #13993.A.1., Contracts and Agreements – Capital Projects, Contracts for Approval, LP Consulting Engineers, Inc.

A motion was made by Howard Rudd, seconded by Nancy Palmer, to approve the Consent Agenda items listed below as presented, with the exception as noted above. Roll call vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes: 7; Noes: 0; Abstentions: 0; Absent: 0. Motion carried unanimously.

Item #13988, Course/Program Additions, Deletions, and Inactivations: The Board approved the curriculum revisions as listed in the agenda.

Item #13989, Acceptance of Donations: The Board acknowledged receipt of the listed donations.

Item #13990, Warrants and Electronic Disbursements for the Month of August 2012: The Board ratified the warrants and electronic disbursements for the month of August 2012.

Item #13991, Invitation to Bid – Custodial Supplies: The Board authorized staff to issue an Invitation to Bid for custodial supplies.

Item #13992, Invitation to Bid – Parking Pay Stations: The Board authorized staff to issue an Invitation to Bid for parking pay stations.

Item #13993, Contracts and Agreements – Capital Projects: The Board approved and/or ratified the capital project contracts and agreements listed below:

Continued on next page...
CONSENT AGENDA (Continued)
Item #13993, Contracts and Agreements – Capital Projects (Continued)

A. CONTRACTS FOR APPROVAL

1. **Contract/Agreement: LP Consulting Engineers, Inc.**
   This item was removed from consideration. No action was taken.

2. **Contract/Agreement: California Pavement Maintenance Company, Inc.**
   Term: October 17, 2012 – November 16, 2012
   Amount: $52,232.53
   Funding Source: SFID Bond No. 2, Campus Wide Upgrades
   Agreement: Contractor to repair cracks in the areas of Robert Ross Way which were damaged by the Expansion and Renovations construction project on the Nevada County Campus. Also included is the placement of slurry seal over 18,000 square feet of damaged road way, replacement of 14 Christy boxes and removal and replacement of thermal plastic crosswalk striping in the repaired areas.

3. **Contract/Agreement: Extreme Roofing**
   Term: October 17, 2012 – November 30, 2012
   Amount: $21,500
   Funding Source: SFID Bond No. 2, Campus Wide Upgrades
   Agreement: Contractor to remove and dispose of existing roofing materials on Building N3 at the Nevada County Campus and replace it with a new metal roof system. Also included is a new gutter system, and a snow retention system over the building entrance.

B. CONTRACT AMENDMENTS FOR APPROVAL

1. **Contract/Agreement: Koch & Koch, Inc.**
   Previous Board Agenda Items No. 13947.A.5 and 13963.B.1 (Approved July 21, 2012 and August 21, 2012 respectively)
   Amount: $10,000 (new total $93,800.50)
   Funding Source: SFID Bond No. 2, Campus Wide Upgrades
   Agreement: Amendment No. 2 to original contract to include additional materials and construction labor needed to work around unanticipated existing structural and wiring interferences in the Multi-Purpose Facility lobby at the Nevada County Campus. Contract term extended to allow for additional work.

Continued on next page…
CONSENT AGENDA (Continued)

Item #13994, District Contracts and Agreements: The Board approved and/or ratified the contracts and agreements listed below:

A. OFFICE OF INSTRUCTION – GRANT DEVELOPMENT & CAREER TECHNICAL EDUCATION

1. Contract/Agreement: Dan Frank
   Term: October 17, 2012 – January 31, 2013
   Amount: $1,125
   Funding Source: CACT Grant 12-302-027
   Agreement: Consultant will assist the CACT Director with a) preparing interview questions, b) participating in three industry partner interviews to determine employee skills/training needs in computer numerical controlled machining, and c) preparing a summary report of findings.

2. Amendment to Contract/Agreement: Virginia Horowitz
   Previous Board Agenda Item No.13981.A.5 (Approved September 11, 2012)
   Amount: Not to exceed $6,100 (formerly $2,700)
   Funding Source: CTE Community Collaborative Grant 10-140-271
   Agreement: This amendment adds additional services as follows: consultant will provide technical assistance in the development of curriculum which will be presented at the instructor institute.

3. Amendment to Contract/Agreement: Sandra Scott
   Previous Board Agenda Item No.13938A.21 (Approved June 12, 2012)
   Term: June 4, 2012 – December 31, 2012
   Amount: Not to exceed $14,000 (formerly $8,000)
   Funding Source: Client Services
   Agreement: This amendment adds additional services as follows: consultant will provide technical assistance and preparation of a National Science Foundation Advanced Technological Education proposal focusing on Curriculum and Educational Materials Development and Professional Development for Educators Programs Tracks.

   Amount: $15,000 (receivable)
   Funding Source: Progressive Technology Ceramics, Inc.
   Agreement: Sierra College will provide contract instruction (up to 100 hours) of Continuous Improvement, Manufacturing Skills, Business Skills, Computer Skills, to Progressive Technology Ceramics, Inc.

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CONSENT AGENDA (Continued)
Item #13994, District Contracts and Agreements (Continued)

B. OFFICE OF INSTRUCTION – BUSINESS, APPLIED ACADEMICS AND PHYSICAL EDUCATION DIVISION
1. Contract/Agreement: California Department of Education - Child Development Division Training Consortium Instructional Agreement
   Term: September 1, 2012 - June 30, 2013
   Amount: Not to exceed $11,250
   Funding Source: California Department of Education-Child Development Division
   Agreement: Contract from the Department of Education, Child Development Division (Agreement Number 12-13-3619) to continue the operation of Sierra College’s Child Development Training Consortium for 2012-13.

C. OFFICE OF INSTRUCTION – SCIENCES & MATHEMATICS DIVISION
1. Contract/Agreement: Marshall Medical Center
   Term: October 20, 2012 – October 19, 2014 (estimated)
   Amount: N/A
   Funding Source: N/A
   Agreement: Sierra College desires the cooperation of the Facility and its staff in the development and implementation of the clinical experience for its students.

2. Amendment to Contract/Agreement: Oak Ridge Care Center and Woodside Healthcare
   Amount: N/A
   Funding Source: N/A
   Agreement: This amendment provides Sierra College Precertification Nursing Assistant Students with the instruction, development and implementation of the clinical experience at Oak Ridge Care Center. Originally, this contract only included Sierra College nursing students.

3. Contract/Agreement: BHC Heritage Oaks Hospital, dba Heritage Oaks Hospital
   Term: October 16, 2012 – October 16, 2014
   Amount: N/A
   Funding Source: N/A
   Agreement: Sierra College desires the cooperation of the Facility and its staff in the development and implementation of the clinical experience for its mental health nursing students.
CONSENT AGENDA (Continued)

Item #13994, District Contracts and Agreements (Continued)

C. OFFICE OF INSTRUCTION - SCIENCES & MATHEMATICS DIVISION
(Continued)

4. Contract/Agreement: Oak Ridge Care Center and Woodside Healthcare
Term: October 17, 2012 – October 16, 2014 (estimated)
Amount: N/A
Funding Source: N/A
Agreement: This contract is specific to and provides Sierra College Precertification Nursing Assistant Students with the instruction, development and implementation of the clinical experience at Oak Ridge Care Center. Originally, the contract with Oak Ridge included Sierra College nursing students. This is a separate contract for nursing assistant students only, per the request of the Department of Health.

D. OFFICE OF INSTRUCTION – TAHOE-TRUCKEE CAMPUS

1. Contract/Agreement: Nicole Cheslock
Term: November 14, 2012 – November 13, 2013
Amount: $1,500
Funding Source: General Fund
Agreement: Contract will provide administrative services supporting Experts & Insights Lecture Series. The lecture series is a monthly lecture/discussion program offered on the Tahoe-Truckee Campus featuring speakers who address varied research-based topics. This lecture series is open to both students and the community and offered free of charge.

E. HUMAN RESOURCES

1. Contract/Agreement: Memorandum of Understanding – Community College Association (CCA)
Term: September 1, 2012 – May 31, 2014
Amount: N/A
Funding Source: N/A
Agreement: Part time faculty member Mr. Jim Weir has been elected by CCA to serve as Treasurer for 2 fiscal years. Mr. Weir has requested and the convening board of SCCA has granted to him a leave of absence pursuant to Education Code §87768.5 for the purpose of enabling him to serve as CCA Treasurer for the elected term. California Education Code §87768.5 authorizes reimbursement to SCCD for all compensation paid to Mr. Weir on account of the services performed for CCA.

Continued on next page…
CONSENT AGENDA (Continued)
Item #13994, District Contracts and Agreements (Continued)

F. FINANCE & ADMINISTRATION

1. **Contract/Agreement: Heartland Payment Systems, Inc.**

   Term: January 1, 2013 – Until Terminated
   Amount: $135,000 per year (estimated)
   Funding Source: General Fund
   Agreement: Heartland Payment Systems will provide bankcard transaction processing services. This service replaces Official Payments Corporation as the payment gateway for students making payments on their student accounts in MySierra. By utilizing Heartland’s services for both gateway and merchant processing, the District anticipates saving approximately $45,000 in processing fees annually.

2. **Amendment to Contract/Agreement: Gold Country Food Services Inc., dba Gold Country Vending Systems**

   Term: June 1, 2012 – December 8, 2012
   Amount: 18% of sales (receivable)
   Funding Source: Gold Country Vending Systems
   Agreement: Gold Country Vending Systems will continue to provide food vending for the Rocklin campus. Amendment extends the contract through December 8, 2012.

3. **Contract/Agreement: Pacific Dining**

   Term: December 9, 2012 – June 30, 2017
   Amount: 18% of sales (receivable)
   Funding Source: Pacific Dining
   Agreement: Pacific Dining will begin providing food vending services to the Rocklin campus effective December 9, 2012.

4. **Contract/Agreement: Emily’s Catering & Cakes dba Emily’s Cafe**

   Term: September 28, 2012 – October 31, 2012
   Amount: N/A
   Funding Source: N/A
   Agreement: The District was notified at the end of 2011 that the food service provider for the Nevada County campus would no longer be providing food service beyond June 30, 2012. Therefore, a request for proposal was released in January 2012 in order to obtain a replacement vendor. The District did not receive any proposals in response to the request. The District continued to search for a suitable replacement vendor. As a result of the search, Emily’s Café was selected as the new food service provider for the Nevada County campus. This is an interim agreement until which time the board can approve a long term contract.

Continued on next page…
CONSENT AGENDA (Continued)

Item #13994, District Contracts and Agreements (Continued)

F. FINANCE & ADMINISTRATION (Continued)

5. Contract/Agreement: Emily’s Catering & Cakes dba Emily’s Cafe
   Term: November 1, 2012 – October 31, 2017
   Amount: N/A
   Funding Source: N/A
   Agreement: The District was notified at the end of 2011 that the food service provider for the Nevada County campus would no longer be providing food service beyond June 30, 2012. Therefore, a request for proposal was released in January 2012 in order to obtain a replacement vendor. The District did not receive any proposals in response to the request. The District continued to search for a suitable replacement vendor. As a result of the search, Emily’s Café was selected as the new food service provider for the Nevada County campus.

G. STUDENT SERVICES

1. Amendment to Contract/Agreement: Credentials, Inc.
   Term: October 17, 2012 – Until terminated
   Amount: N/A
   Funding Source: N/A
   Agreement: Credentials shall provide transcript services for students and colleges at the request of students. Transcript Services will include electronic transcripts as well as Print & Mail services. Fee for processing transcript request covers Credentials processing charges.

2. Amendment to Contract/Agreement: Motorcycle Safety Foundation
   Term: January 1, 2013 – December 31, 2013
   Amount: Insurance cost at a per-student rate
   Funding Source: Community Education Program Fees
   Agreement: Extension of California Motorcyclist Safety Program (CMSP) Site Administrator Agreement. MSF performs the administrative role for the CMSP and contracts with Sierra College for training site administration of motorcycle rider training.
CONSENT AGENDA (Continued)

Item #13994, District Contracts and Agreements (Continued)

H. INFORMATION & INSTRUCTIONAL TECHNOLOGY

1. **Contract/Agreement: Windstream**
   
   **Term:** September 14, 2012 – September 13, 2013
   
   **Amount:** $3,000
   
   **Funding Source:** General Fund
   
   **Agreement:** Windstream has agreed to provide software maintenance for the Computer Instruments IP paging application. This application gives the District the ability to broadcast emergency notifications over the Avaya phone system.

2. **Contract/Agreement: RCT Technologies, Inc.**
   
   **Term:** October 1, 2012 - September 30, 2013
   
   **Amount:** $14,427.18
   
   **Funding Source:** General Fund
   
   **Agreement:** RCT Technologies, Inc. has agreed to provide remote Technical support for Sierra’s voicemail software and systems administration questions and problems Monday – Friday (8AM – 5PM) with 30-minutes response time to emergency pages.

I. FACILITIES

1. **Contract/Agreement: Tremco Incorporated**
   
   **Term:** October 17, 2012 – October 16, 2013
   
   **Amount:** $26,112
   
   **Funding Source:** General Fund
   
   **Agreement:** Contractor to provide roof leak response program to track frequency and location of roof leaks on 15 buildings on the Rocklin Campus. In addition, Contractor to provide annual inspections, removal of debris on the roofs, and preventive maintenance, including the repair of tears in roof membranes.

2. **Contract/Agreement: Nor-Cal Construction**
   
   **Term:** October 17, 2012 – April 15, 2013
   
   **Amount:** Not to exceed $12,000
   
   **Funding Source:** General Fund
   
   **Agreement:** Contractor to provide on-call snow removal services, including necessary equipment and labor, to remove snow from the roads and parking lots at the Nevada County Campus.

Continued on next page…
Personnel Transactions: A motion was made by Howard Rudd, seconded by Nancy Palmer, to approve the Personnel Transactions listed below with one motion. Call for the vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes: 7; Noes: 0; Abstentions: 0; Absent: 0. Motion carried unanimously.

A. Resignations

1. General Services Manager – Mr. Kevin Wellsfy
   Personnel Action: Resignation
   Position: General Services Manager, Classified Supervisory
   Position Number: CS0014
   Years of Service: 5 1/2 years
   Effective Date: December 31, 2012

B. Commence Search for Replacement Positions

1. Assistant Superintendent/Vice President – Instruction
   Personnel Action: Replacement Hire (vice Dr. Rachel Rosenthal)
   Position: Assistant Superintendent/Vice President - Instruction, Educational Administrator
   Position Number: EX0004
   Cost: $155,555 plus benefits, FSLA Exempt

C. Other Personnel Actions

1. Leave of Absence without Pay – Ms. Brenna Chapman
   Personnel Action: Leave of Absence without Pay
   Position: Art History Instructor, Faculty
   Position Number: FF0047
   Cost Savings: $19,836.47
   Duration: September 26, 2012 to December 22, 2012

2. Leave of Absence without Pay – Mr. Thomas Benton
   Personnel Action: Leave of Absence without Pay
   Position: Network Operations Manager, Classified Supervisory
   Position Number: CS0008
   Cost Savings: $48,186.58
   Duration: October 1, 2012 to March 31, 2013

3. Reduction in Work Load – Ms. Katherine Lucero
   Personnel Action: Reduction in Work Load
   Position: Mathematics Instructor, Faculty
   Position Number: FF0024
   Percentage: From 100% to 40%
   Cost Savings: $4,784.90
   Duration: November 13, 2012 – December 7, 2012

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PERSONNEL (Continued)

C. OTHER PERSONNEL ACTIONS (Continued)

4. Reduction in Work Load – Ms. Brenna Chapman
   Personnel Action: Reduction in Work Load
   Position: Art History Instructor, Faculty
   Position Number: FF0047
   Percentage: From 100% to 60%
   Cost Savings: $11,668.51
   Duration: Spring 2013 Semester

D. SHORT-TERM/SUBSTITUTE EMPLOYEES

1. Substitute Replacement for Absent Employees
   Personnel Action: Approve the employment of the substitute employees listed.
   Position: The substitute employees listed below for the department, position, and hourly rate of pay indicated up to 175 days for the 2012-2013 school year in accordance with Article 2 of the Classified Agreement per Ed Code Section 88003.

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Position</th>
<th>Hourly Rate</th>
<th>Duration</th>
</tr>
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<tbody>
<tr>
<td>Fisk, Edward</td>
<td>Facilities (NCC)</td>
<td>Custodian</td>
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<td>9/14/12-9/15/12</td>
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<td>Schweyer, Eli</td>
<td>Reprographics</td>
<td>Repro. Tech</td>
<td>$19.96</td>
<td>9/1/12-6/30/13</td>
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PUBLIC HEARINGS

Item #13996, Amendment to Classified Collective Bargaining Agreement and Item #13997, Amendment to Management Collective Bargaining Agreement: The two items listed below were heard together in a joint public hearing.

Item #13996, Amendment to Classified Collective Bargaining Agreement: Mr. Klein opened a public hearing at 4:59 p.m. by inviting public comments on the initial proposals of the District and the Federation of United School Employees’ (FUSE) Sunshine List for 2012-2013. No comments were received and the hearing was closed.

Item #13997, Amendment to Management Collective Bargaining Agreement: Mr. Klein opened a public hearing at 4:59 p.m. by inviting public comments on the initial proposals of the District and the Sierra College Management Association (SCMA) Sunshine List for 2012-2013. No comments were received and the hearing was closed.
COMMENTS FROM THE COMMUNITY

Mr. Klein solicited comments from the community on non-agenda items within the jurisdiction of the Board of Trustees. Hearing none, he proceeded to the Reports portion of the agenda.

REPORTS

Item #13998, Reports/Announcements:

Superintendent/President Report: William Duncan commented on activities and opportunities he had recently enjoyed including the following: 1) A pizza lunch with the students; 2) Open forums at the Rocklin and Nevada County campuses; 3) Progress and a continued call for widespread participation in the facilities master planning process, with an open forum dedicated to that topic to be held October 29; 4) An accreditation visit he Chaired to another California Community College; 5) LEED events including a regional stakeholders meeting hosted by Sierra College and a LEED Convergence event discussing the state of education in the Sacramento metropolitan region; 6) A Valley Vision board meeting and event held at Sacramento State; 7) Sustainability efforts including partnership opportunities; and 8) Discussions with Ellucian regarding efforts to build a community college consortium. Mr. Duncan also noted that he would soon be speaking at several events including the Rocklin Loomis Rotary Club, Leadership Roseville, and the Placer County Board of Realtors.

Student Trustee Report: Carol Geis commented on the following topics: 1) Pizza with the President student luncheon; 2) Review of the Student Senate goals for 2012-2013 (a handout was distributed); 3) Full staffing of the Student Senate; 4) Student discussion and formation of a Student Senate subcommittee regarding the College’s non-smoking policy; and 5) California community college student trustee group support for Proposition 30 and opposition to Proposition 32.

Senate Reports:

- Academic Senate: Jane Haproff commented on the following topics: 1) Academic Senate’s continued work to develop a program vitality policy; 2) Development of program discontinuance for economic reasons policy and procedure; and 3) Faculty prioritization of requests for faculty hires in preparation for the joint Senate/Deans Council prioritization discussions.
- Classified Senate: No report.
- Management Senate: Sue Michaels commented on the following topics: 1) Senate officer positions filled; 2) Trainings to support managers; and 3) Support for the Foundation High Five campaign.
REPORTS (Continued)
Item #13998, Reports/Announcements (Continued)

Trustee Reports:
- **Cari Dawson Bartley** commented on the following topics: 1) The LEED Convergence event; 2) A Women’s Conference hosted by Beth Gaines; and 3) A recent trip to do volunteer work in Ethiopia.
- **Nancy Palmer** commented on the following topics: 1) Personal travel; 2) Regrets that she cannot attend the Nevada County Schools Boards Annual Meeting due to a conflict with a charity event; 3) Upcoming charity fashion shows; and 4) A request that the Board members attend the annual meeting of the Placer County School Boards Association.
- **Bill Halldin** commented on a Cub Scout visit to the Sierra College nature trail.
- **Dave Ferrari** commented on the following topics: 1) An update on the work of the Truckee RDA oversight committee; 2) The smoking/non-smoking areas issue students are discussing; and 3) A visit to Bakersfield.
- **Howard Rudd** commented on the following topics: 1) The Board Ad Hoc Ballot Initiatives Committee; 2) Pizza with the President; 3) The LEED regional stakeholders event at Sierra College; 4) The LEED Convergence event; 5) Roseville Arts activities; 6) An upcoming event supporting a South Placer breast cancer endowment; and 7) The recent Santucci golf tournament.
- **Aaron Klein** commented on the following topics: 1) The LEED regional stakeholders event at Sierra College; 2) A recent Sierra College Foundation board meeting; and 3) A recent trip to do volunteer work in Ethiopia.

Board Planning/Future Agenda Items: Mr. Klein asked if the trustees had any concerns about tentatively holding January 15, which is the third Tuesday in January, as the date for the January 2013 Board meeting in order to avoid bringing staff in to work to prepare and post the agenda during the campus closure due to furloughs during the first week of January. No concerns were expressed.
ADJOURNMENT

Mr. Klein adjourned the meeting at approximately 5:40 p.m.

Respectfully submitted,

__________________________
Mr. William H. Duncan, IV
Sierra College President and
Secretary to the Board of Trustees

__________________________
Aaron Klein, President
Board of Trustees

ATTEST:

__________________________
Scott T. Leslie, Vice President/Clerk
Board of Trustees

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