Sierra Joint Community College District
Regular Meeting of the Board of Trustees
Tuesday, May 13, 2014

MINUTES

The regular meeting of the Board of Trustees of the Sierra Joint Community College District was held Tuesday, May 13, 2014, at 2:00 p.m. at the Sierra College – Nevada County Campus, 250 Sierra College Drive, Grass Valley, California, in Room N6-101.

Board Members Present: Cari Dawson Bartley, Dave Ferrari, Bill Halldin, Aaron Klein (out at 5:37 p.m.), Scott Leslie, and Howard Rudd

Board Members Absent: Nancy B. Palmer

Superintendent/President: William H. Duncan, IV

Student Trustee: Marisa Magallanes

Staff/Visitors: Jeannette Bischoff, Donna Brazil-Bloche, Kevin Cobb, Mandy Davies, Vicki Day, Laura Doty, Jodey Fish, Jené Hallam, Jane Haproff, Greg Harnage, Colin Irwin, Darlene Jackson, Steve Linthicum, Sonja Lolland, Sue Michaels, Stephanie Ortiz, Erica Reich-Zuazo, Stan Spencer, Deb Sutphen, Curtis Williams, Byron Woods, Chris Yatooma

CALL TO ORDER
Board President Bill Halldin called the meeting to order at 2:08 p.m.

ADJOURN TO CLOSED SESSION
Mr. Halldin announced that the Board would be holding a closed session for the purposes listed on the agenda as noted below and adjourned the meeting.

CLOSED SESSION
Item #14288, Closed Session: At approximately 2:09 p.m., Mr. Halldin convened closed session for the purpose listed below.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Superintendent/President

Attendees included: Board members; President William H. Duncan, IV; and staff members Jeannette Bischoff and Jené Hallam.

Mr. Halldin adjourned the meeting for a break at 3:00 p.m.
RECONVENE OPEN SESSION, BOARD PRESIDENT’S OPENING REMARKS, AND CLOSED SESSION REPORT

Mr. Halldin reconvened the meeting at 3:12 p.m. and welcomed those present. At Mr. Halldin’s request, Mr. Leslie led the pledge of allegiance. Mr. Halldin stated that no action had been taken during closed session and he read a statement regarding public participation in the meeting.

APPROVAL OF AGENDA

A motion was made by Howard Rudd, seconded by Marisa Magallanes, to approve the Agenda as presented. Call for the vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes: 6; Noes: 0; Abstentions: 0; Absent: 1 (Palmer). Motion carried.

APPROVAL OF MINUTES – April 1, 2014

A motion was made by Howard Rudd, seconded by Scott Leslie, to approve the Minutes of the April 1, 2014, meeting as presented. Call for the vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes: 6; Noes: 0; Abstentions: 0; Absent: 1 (Palmer). Motion carried.

INSTITUTIONAL EFFECTIVENESS

Item #14289, Accreditation Update: Deb Sutphen, Vice President of Instruction, provided an update on the College’s accreditation activities in response to the Accrediting Commission’s recommendations. Noted activities include “mapping” of course assessments to program certificates and degrees, and institutional outcomes in 52 of 57 instructional programs, with the expectation that all 57 programs will be completed soon; Program Review Executive Summaries have been revised to include direct reference to SLO assessment results for each program and resource requests will be tied to ePAR; and a survey instrument for participatory governance has been approved and will be deployed this week to those groups.

EDUCATIONAL EFFECTIVENESS

Item #14290, Student Services HUB and Early Alert System: Professor Beth Ervin, Student Support Center Coordinator, shared information about programs to support students and improve their success, particularly the Hub Student Support Center and Early Alert. The Hub is located on the Rocklin Campus but it serves students throughout the district, and its purpose is defined as “students helping students get connected, feel nurtured, get focused, feel valued, and find their direction.” The Hub employs twenty student ambassadors who have made more than 19,000 calls in the past several months. The Early Alert system provides information to faculty about their students at several points significant to their achievement, allowing improved communication and support.

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EDUCATIONAL EFFECTIVENESS (Continued)

Item #14291, Campus Update: Sierra College – Nevada County Campus: Stephanie Ortiz, Executive Dean of Sierra College – Nevada County Campus, shared highlights of the 2013-14 year including the Student Success and Support Initiative, ongoing improvement of instruction, learning outside the classroom, and community connections. A PowerPoint presentation was featured during the discussion.

ORGANIZATIONAL EFFECTIVENESS

Item #14292, Citizens’ Oversight Committee SFID No. 2 – Western Nevada County Campus Area 2012-13 Annual Report: Mr. Curtis Williams, Chair of the Citizens’ Oversight Committee of the School Facilities Improvement District No. 2 for the Western Nevada County Campus Area. Mr. Williams reviewed the work of the Citizens’ Oversight Committee, referenced the 2012-13 annual report (a handout was distributed), and reported that the bond funds had been spent as intended. A motion was made by Aaron Klein, seconded by Cari Dawson Bartley, to accept the 2012-13 Annual Report of the Citizens’ Oversight Committee, School Facilities Improvement District No. 2. Call for the vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes: 6; Noes: 0; Abstentions: 0; Absent: 1 (Palmer). Motion carried.

Item #14293, Impact of Enrollment on Facilities Funding: Mandy Davies, Vice President of Student Services, provided information about the College’s enrollment. Enrollment is increasing, but all of summer 2013 was counted in the 2012-13 year, which will leave the 2013-14 year’s enrollment short because it started with a deficit. The college will receive stability funding for 2013-14, so apportionment funding will not be reduced in 2013-2014. Mr. Kevin Cobb, Principal Architect of AP Architects, was introduced to share information about the scoring of statewide facilities projects and the impact that a one-year dip in enrollment will have on those scores. The trustees discussed options for reporting enrollments in 2013-14 and the preferred approach is to acknowledge the dip in enrollment for 2013-14 and plan to report summer 2014 enrollment in the 2014-15 year, allowing the College to start next year in a stronger position.

BOARD OF TRUSTEES

Item #14294, Board Policies: The Board took action on Board policies as noted below.

A. BOARD POLICIES – PROPOSED REVISIONS

1. BP 2716, Board of Trustees Political Activity: Clarifying language was added to include public spending for informational efforts regarding bond issues “or other ballot” measures upon Board approval, in accordance with law and CCLC recommendation. [E-mail to senates 3/27/14, Strategic Council 4/11/14]
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BOARD OF TRUSTEES (Continued)
Item #14294, Board Policies (Continued)

A. BOARD POLICIES – PROPOSED REVISIONS (Continued)

1. BP 2716, Board of Trustees Political Activity (Continued)
   A motion was made by Scott Leslie, seconded by Howard Rudd, to approve
   revisions to Board Policy 2716, Board of Trustees Political Activity,
   accepting new language and rescinding all former language. Call for the
   vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes: 6; Noes: 0;
   Abstentions: 0; Absent: 1 (Palmer). Motion carried.

2. BP 5020, Non-Resident Tuition: Allows certain recently discharged veterans to
   receive a waiver of non-resident tuition. [E-mail to senates 4/21/14, Strategic Council
   5/9/14]
   A motion was made by Aaron Klein, seconded by Scott Leslie, to postpone
   action on Board Policy 5020, Non-Resident Tuition, until a future meeting
   to allow time for additional research and public input. Call for the vote:
   Student Trustee Advisory Vote: Aye; Trustees: Ayes: 6; Noes: 0; Abstentions:
   0; Absent: 1 (Palmer). Motion carried. Discussion included a recap of stalled
   legislative efforts and support for a legislative fix of this problem, impact on
   veterans of charging non-resident tuition, and advantages and disadvantages
   of exempting certain veterans from non-resident tuition. Resolutions
   supporting veterans but expressing concerns about the proposed policy
   change were presented by the Academic Senate and the Associated Students
   of Sierra College.

B. ADMINISTRATIVE PROCEDURES – REVISED VIA GOVERNANCE PROCESS
   (INFORMATION ONLY)

1. AP 2710, Board of Trustees Conflict of Interest: Changes made in accordance
   with law and CCLC. This AP has been reviewed by legal counsel and revised to meet
   constituent concerns as appropriate. [E-mail to senates 1/30/14, Strategic Council
   4/11/14]

CONSENT AGENDA

The following item was removed from the Consent Agenda for separate discussion
and/or action:

- Item 14302, Agreement: Century Lighting & Electric, Inc.

A motion was made by Howard Rudd, seconded by Cari Dawson Bartley, to
approve the Consent Agenda items listed below as presented, with the exception
noted above. Roll call vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes: 6;
Noes: 0; Abstentions: 0; Absent: 1 (Palmer). Motion carried.

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CONSENT AGENDA (Continued)

Item #14295, Course/Program Revisions, Additions, Deletions, and Inactivations: The Board approved the curriculum transactions as listed on the agenda.

Item #14296, Acceptance of Donations: The Board acknowledged receipt of the donations as listed on the Board agenda.

Item #14297, Warrants and Electronic Disbursements for the Month of March 2014: The Board ratified the warrants and electronic disbursements for the month of March 2014.

Item #14298, Resolution 2014-08: Request to Issue Tax and Revenue Anticipation Notes (TRAN): The Board approved Resolution 2014-08 authorizing the District to issue a TRAN in an amount not to exceed $15 million for 2014-2015 and participate in the 2014 Placer County Tax and Revenue Anticipation Notes.

Item #14299, Resolution 2014-09: Declare and Authorize Disposition of Surplus Property: The Board adopted Resolution 2014-09 declaring the listed personal property as obsolete/surplus and directed staff to take appropriate action as per Section 81450 of the Education Code.

Item #14300, Police Services Agreement: City of Rocklin: The Board approved the agreement with the City of Rocklin to continue to provide police services through June 30, 2017.

Item #14301, Contract Award: Hyland Software, Inc.: The Board awarded the contract to Hyland Software, Inc., to provide an Enterprise Content Management (ECM) system to the District. The Board further authorized staff to execute the contracts.

Item #14302, Agreement: Century Lighting & Electric, Inc.: This item was removed from the consent agenda for separate discussion and/or action. Mr. Klein left the meeting prior to consideration of this item to avoid a potential conflict of interest. A motion was made by Scott Leslie, seconded by Marisa Magallanes, to approve the agreement with Century Lighting & Electric, Inc. for an exterior lighting project at the Rocklin and Nevada County campuses. Call for the vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes: 5; Noes: 0; Abstentions: 0; Absent: 2 (Klein, Palmer). Motion carried.

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CONSENT AGENDA (Continued)

Item #14303, Contracts and Agreements: Capital Projects: The Board approved and/or ratified the capital project contracts and amendments listed below:

A. CONTRACTS FOR APPROVAL

1. **Contract/Agreement: Treehenge Construction, Inc.**
   - **Term:** May 14, 2014 – September 30, 2014
   - **Amount:** $42,000
   - **Funding Source:** SFID Bond No. 2, Campus Wide Upgrades
   - **Agreement:** Contractor will furnish all required labor and materials necessary to modify an existing single restroom and adjacent custodian closet in the N-11 building at the Nevada County Campus to create a new single accommodation locker room with shower. This project is part of the NCC Expansion and Renovations Project – Campus Wide Upgrades for the Nevada County Campus.

2. **Contract/Agreement: California Department of Forestry and Fire Protection**
   - **Term:** May 15, 2014 – July 1, 2014
   - **Amount:** $9,000
   - **Funding Source:** Capital Project
   - **Agreement:** Contractor will furnish all required labor and materials necessary to reduce ground and ladder fuels thereby reducing the fire hazard to the neighboring campus buildings. By removing ground fuels and dead vegetation, new healthy growth is encouraged, in so doing, creating a positive impact on indigenous animals and insect population that will further maintain a healthier ecosystem.

B. CONTRACT AMENDMENTS FOR APPROVAL

1. **Contract/Agreement: AP Architects**
   - **Previous Board Agenda Item No. 14136 (Approved June 11, 2013) and Board Agenda Item No. 14224 (Approved December 10, 2013)**
   - **Term:** July 1, 2013 – June 30, 2014
   - **Amount:** $15,000 (new total $80,000)
   - **Funding Source:** Capital Project
   - **Agreement:** Consultant to provide additional facilities master planning consultation services to the District.

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CONSENT AGENDA (Continued)

Item #14303, Contracts and Agreements: Capital Projects (Continued)

B. CONTRACT AMENDMENTS FOR APPROVAL (Continued)

2. **Contract/Agreement: Omni-Means, Ltd.**

Previous Board Agenda Item No. 14166 (Approved August 13, 2013) and
Board Agenda Item No. 14195 (Approved October 22, 2013)

Term: August 14, 2013 – July 30, 2014
Amount: $7,500 (new total $81,990)
Funding Source: Capital Project

Agreement: Consultant to conduct additional traffic flow analyses of the multiple traffic pattern options of the Rocklin Campus Facilities Master Plan, and additional meetings with the City of Rocklin regarding the feasibility of a third campus entrance from Rocklin Road.

3. **Contract/Agreement: Quad Knopf**

Previous Board Agenda Item No. 14195 (Approved October 22, 2013) and
Board Agenda Item No. 14224 (Approved December 10, 2013)

Term: October 23, 2013 – October 17, 2014
Amount: $4,800 (new total $267,011)
Funding Source: Capital Project

Agreement: Consultant is preparing Environmental Impact Report for Rocklin Campus Facilities Master Plan update. Amendment expands services to include a Constraints Analysis for two additional near-term Rocklin Campus Facilities Master Plan projects.

Item #14304, District Contracts and Agreements: The Board approved and/or ratified the contracts and agreements listed below:

A. OFFICE OF INSTRUCTION – GRANT DEVELOPMENT & CAREER TECHNICAL EDUCATION

1. **Amendment to Contract/Agreement: California Conservation Corps #C3328AAB, Amendment #1**

Previous Board Agenda Item No. 14196 A.10 (Approved October 22, 2013)

Term: November 1, 2013 – June 30, 2015
Amount: $108,000 (receivable) (no change)
Funding Source: State of California – California Conservation Corps
Agreement: This amendment modifies Exhibit A, Proposed Training Schedule. All other terms and conditions of the original contract not specifically amended will remain the same.
CONSENT AGENDA (Continued)
Item #14304, District Contracts and Agreements (Continued)
A. OFFICE OF INSTRUCTION – GRANT DEVELOPMENT & CAREER
TECHNICAL EDUCATION (Continued)
2. Contract/Agreement: Marketing Action
   Term: April 25, 2014 – June 30, 2014
   Amount: Not to exceed $12,500
   Funding Source: Deputy Sector Navigator, Advanced Manufacturing
   Grant No. 13-152-001
   Agreement: Consultant will coordinate with the Deputy Sector Navigator in Advanced Manufacturing to develop outreach and targeted strategies for engaging business and industry partners in customized education; develop written content for a quarterly newsletter; develop press releases on events as appropriate for submittal to the Sierra College PIO and/or the North/Far North Regional Consortia; provide updates to the Sierra College Training & Development and NFN Regional Consortia websites, and develop written content for electronic announcements on DSN-related training events.

   Term: April 25, 2014 – June 30, 2014
   Amount: Not to exceed $2,500
   Funding Source: Deputy Sector Navigator, Advanced Manufacturing
   Grant No. 13-152-001
   Agreement: Consultant will coordinate and attend employer interviews at three locations to assist with the development of a curriculum comparison and skills report in development; and coordinate the delivery of a faculty development webinar on the integration of Mathematics into Welding curriculum.

4. Contract/Agreement: Art Andersen
   Term: April 25, 2014 – June 30, 2014
   Amount: Not to exceed $1,500
   Funding Source: CTE Community Collaborative Grant No. 12-140-271
   Agreement: Consultant will support faculty and program development under the Sierra STEM Collaborative grant by identifying and engaging business and industry partners to identify skills gaps and advise program curriculum in pre-engineering and woodshop courses of study at Nevada Union High School; and facilitate two advisory meetings consisting of these business and industry partners.

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CONSENT AGENDA (Continued)
Item #14304, District Contracts and Agreements (Continued)

A. OFFICE OF INSTRUCTION – GRANT DEVELOPMENT & CAREER
TECHNICAL EDUCATION (Continued)

5. Contract/Agreement: Mojica Architecture Studio
Term: April 25, 2014 – June 30, 2014
Amount: Not to exceed $9,600
Funding Source: Client Services
Agreement: As part of a “Center for Innovation and Creativity” Business Plan focusing on how workforce development can be delivered on the Sierra College Rocklin campus, consultant will create a preliminary Site Plan with preliminary planning of site utilities and facilities for a conceptual “i-Lab”; create a Program of Spaces for building interior, including: basic information such as sizes, space requirements, workflows, activities and special uses; facilitate meetings as needed to develop basic components of the building program; prepare a preliminary code analysis for the proposed facility; attend meetings as required to determine and gain approvals from all pertinent entities; provide a schematic cost estimate and conceptual project schedule; prepare and submit three (3) versions of the site/building plan program of spaces and adjacencies layout for review and approval; and prepare schematic design site plan, floor plan, elevations and digital imagery (3D) for final presentation.

6. Contract/Agreement: Northrop Grumman
Term: April 14, 2014 – May 30, 2014
Amount: Not to exceed $4,800 (receivable)
Funding Source: Northrop Grumman
Agreement: Agreement will provide up to 24 hours of IPC 610 and 620 Certification Workmanship Standards to be delivered April 14, 2014 – May 30, 2014 to Northrop Grumman employees.

7. Contract/Agreement: Linda Sisneros
Term: April 25, 2014 – May 30, 2014
Amount: Not to exceed $1,920
Funding Source: Client Services
Agreement: Consultant will provide up to 24 hours of IPC 610 and 620 Certification Workmanship Standards to be delivered April 14, 2014 – May 30, 2014 to Northrop Grumman employees.
CONSENT AGENDA (Continued)

Item #14304, District Contracts and Agreements (Continued)

A. OFFICE OF INSTRUCTION – GRANT DEVELOPMENT & CAREER
TECHNICAL EDUCATION (Continued)

   Term: May 1, 2014 – April 30, 2015
   Amount: Not to exceed $2,246.25
   Funding Source: Client Services
   Agreement: Subscription Agreement provides marketing services for national press release distribution on a daily basis for the period of May 1, 2014 – April 30, 2015.

   Term: April 25, 2014 – June 30, 2014
   Amount: Not to exceed $10,000
   Funding Source: Client Services
   Agreement: Consultant will assist the CACT Director in developing new delivery models for contract education, and develop a white paper with recommendations and suggestions for further research.

10. Amendment to Contract/Agreement: Patrick Ainsworth & Associates
    Previous Board Agenda Item No. 14264 A.11 (Approved March 11, 2014)
    Amount: Not to exceed $2,500 (no change)
    Funding Source: Client Services
    Agreement: Contract amendment extends the term of the agreement to June 30, 2014. All other terms and conditions of the original contract not specifically amended shall remain in full force and effect.

    Term: May 14, 2014 – August 31, 2015
    Amount: $50,000 (receivable)
    Funding Source: California Community Colleges Chancellor’s Office – Workforce and Economic Development Division for AB86 Adult Education Consortium Planning Grant
    Agreement: This is a pass-through grant from grantee, Roseville Joint Union High School District, to Sierra Joint Community College. Authorized expenses incurred by Sierra College, under the grant, will be reimbursed from grant funds held by the grantee.

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CONSENT AGENDA (Continued)
Item #14304, District Contracts and Agreements (Continued)

A. OFFICE OF INSTRUCTION – GRANT DEVELOPMENT & CAREER
   TECHNICAL EDUCATION (Continued)

12. Contract/Agreement: Diane McKnight
   Term: May 14, 2014 – December 31, 2014
   Amount: Not to exceed $6,700
   Funding Source: Roseville Joint Union High School District (via pass-through California Community Colleges Chancellor’s Office – Workforce and Economic Development Division for AB86 Adult Education Consortium Planning Grant)
   Agreement: Consultant will provide grant writing services in the area of data collection and analysis, and provide research results to the Steering and Oversight Committees.

   Term: January 15, 2014 – December 31, 2014
   Amount: $300,000 (awarded)
   Funding Source: California Community Colleges Chancellor’s Office
   Agreement: Sierra College has received notification of Intent to Award the Deputy Sector Navigator, Information and Communication Technologies / Digital Media Grant No. 13-158-12 for the period of January 15, 2014 to December 31, 2014. Recommend acceptance of funding for the 2013-2014 year.

   Term: May 1, 2014 – April 30, 2015
   Amount: Not to exceed $67,500 (receivable)
   Funding Source: InventX Inc.
   Agreement: Sierra College will provide up to 300 hours (at a rate of $225 per hour) of assessment, training and coaching to employees of InventX Inc.

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CONSENT AGENDA (Continued)

Item #14304, District Contracts and Agreements (Continued)

B. OFFICE OF INSTRUCTION – BUSINESS, APPLIED ACADEMICS AND PHYSICAL EDUCATION DIVISION

1. Amendment to Contract/Agreement: Nicole Cheslock dba NC Communications

   Previous Board Agenda Item No. 14166 B.2 (Approved August 13, 2013)
   Term: July 1, 2013 – June 30, 2014
   Amount: Not to exceed $23,200 (increase of $1,200)
   Funding Source: CTEA 1-C Grant No. 13-C01-058
   Agreement: Contract amendment increases the fee for services by $1,200 and expands the scope of work to include additional CTE college in-reach activities including expanded CTE class presentations at Tahoe Truckee campus, and CTE program marketing and activities including in-reach and outreach as directed by Dean of Tahoe Truckee campus. All other terms and conditions of the original contract not specifically amended shall remain in full force and effect.

2. Amendment to Contract/Agreement: Tanya Hanrihan

   Previous Board Agenda Item No. 14166 B.3 (Approved August 13, 2013)
   Term: July 1, 2013 – June 30, 2014
   Amount: Not to exceed $23,200 (increase of $1,200)
   Funding Source: CTEA 1-C Grant No. 13-C01-058
   Agreement: Contract amendment increases the fee for services by $1,200 and expands the scope of work to include additional CTE college in-reach activities including expanded CTE class presentations, and CTE program marketing and activities during CTE Blitz Week held in May. All other terms and conditions of the original contract not specifically amended shall remain in full force and effect.
CONSENT AGENDA (Continued)
Item #14304, District Contracts and Agreements (Continued)
B. OFFICE OF INSTRUCTION – BUSINESS, APPLIED ACADEMICS AND
PHYSICAL EDUCATION DIVISION (Continued)
3. Amendment to Contract/Agreement: Christine Hinderman
Previous Board Agenda Item No. 14166 B.4 (Approved August 13, 2013)
Term: July 1, 2013 – June 30, 2014
Amount: Not to exceed $13,000 (increase of $3,000)
Funding Source: CTEA 1-C Grant No. 13-C01-058
Agreement: Contract amendment increases the fee for services by $3,000
and expands the scope of work to include the following duties: increase campus in-reach promoting CTE classes at
NCC, Internships and Sierra Joblink, provide additional CTE Degree/Certificate classroom presentations at NCC campus,
follow-up and expand business partner contacts as directed by NCC Executive Dean. All other terms and conditions of the
original contract not specifically amended shall remain in full force and effect.

4. Amendment to Contract/Agreement: Valaine Hoffmann dba Hoffmann & Associates
Previous Board Agenda Item No. 14166 B.5 (Approved August 13, 2013)
Term: July 1, 2013 – June 30, 2014
Amount: Not to exceed $24,200 (increase of $1,200)
Funding Source: CTEA 1-C Grant No. 13-C01-058
Agreement: Contract amendment increases the fees for services by $1,200
and expands the scope of work to include the following duties: additional CTE college in-reach activities including
expanded CTE class presentations, and CTE program marketing and activities during CTE Blitz Week held in May.
All other terms and conditions of the original contract not specifically amended shall remain in full force and effect.
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CONSENT AGENDA (Continued)
Item #14304, District Contracts and Agreements (Continued)

B. OFFICE OF INSTRUCTION – BUSINESS, APPLIED ACADEMICS AND
PHYSICAL EDUCATION DIVISION (Continued)

5. Amendment to Contract/Agreement: Rachelle Smith dba Rachelle Smith, College & Career Advising
Previous Board Agenda Item No. 14166 B.6 (Approved August 13, 2013)
Term: July 1, 2013 – June 30, 2014
Amount: Not to exceed $23,200 (increase of $1,200)
Funding Source: CTEA 1-C Grant No. 13-C01-058
Agreement: Contract amendment increases the fees for services by $1,200 and expands the scope of work to include the following duties: additional CTE college in-reach activities including expanded CTE class presentations, and CTE program marketing and activities during CTE Blitz Week held in May. All other terms and conditions of the original contract not specifically amended shall remain in full force and effect.

6. Amendment to Contract/Agreement: Nicole Cheslock dba NC Communications
Previous Board Agenda Item No. 14166 B.7 (Approved August 13, 2013)
Term: July 1, 2013 – June 30, 2014
Amount: Not to exceed $3,000 (increase of $500)
Funding Source: Transitions Grant No. 13-112-270
Agreement: Contract amendment increases the fees for services by $500 and expands the scope of work to include the following duties: assistance with all aspects of Career Professionals Spring Workshop, continued Internship development for assigned departments and/or sites, promotion of summer/fall Internships May and June through department and site connections, and enhanced distribution of Sierra Joblink postings to students and faculty through June 30. All other terms and conditions of the original contract not specifically amended shall remain in full force and effect.

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CONSENT AGENDA (Continued)

Item #14304, District Contracts and Agreements (Continued)

B. OFFICE OF INSTRUCTION – BUSINESS, APPLIED ACADEMICS AND PHYSICAL EDUCATION DIVISION (Continued)

7. Amendment to Contract/Agreement: Tanya Hanrihan

Previous Board Agenda Item No. 14166 B.8 (Approved August 13, 2013)

Term: July 1, 2013 – June 30, 2014

Amount: Not to exceed $12,880 (increase of $1,880)

Funding Source: Transitions Grant No. 13-112-270

Agreement: Contract amendment increases the fees for services by $1,880 and expands the scope of work to include the following duties: enhance the entire 2+2 agreement development process, as well as the unit-granting portion of the program through writing updated agreements using the streamlined template, formulating school to school agreements, assistance with all aspects of Career Professionals Spring Workshop, continued Internship development for assigned departments and/or sites, promotion of summer/fall Internships May and June through department and site connections, and enhanced distribution of Sierra Joblink postings to students and faculty through June 30. All other terms and conditions of the original contract not specifically amended shall remain in full force and effect.

8. Amendment to Contract/Agreement: Christina Hinderman

Previous Board Agenda Item No. 14166 B.9 (Approved August 13, 2013)

Term: July 1, 2013 – June 30, 2014

Amount: Not to exceed $3,000 (increase of $500)

Funding Source: Transitions Grant No. 13-112-270

Agreement: Contract amendment increases the fees for services by $500 and expands the scope of work to include the following duties: assistance with all aspects of Career Professionals Spring Workshop, continued Internship development for assigned departments and/or sites, promotion of summer/fall Internships May and June through department and site connections, and enhanced distribution of Sierra Joblink postings to students and faculty through June 30. All other terms and conditions of the original contract not specifically amended shall remain in full force and effect.
CONSENT AGENDA (Continued)
Item #14304, District Contracts and Agreements (Continued)
B.   OFFICE OF INSTRUCTION – BUSINESS, APPLIED ACADEMICS AND
    PHYSICAL EDUCATION DIVISION (Continued)
  9. Amendment to Contract/Agreement: Valaine Hoffmann dba Hoffmann &
     Associates
     Previous Board Agenda Item No. 14166 B.10 (Approved August 13, 2013)
     Term:        July 1, 2013 – June 30, 2014
     Amount:      Not to exceed $4,880 (increase of $880)
     Funding Source: Transitions Grant No. 13-112-270
     Agreement:   Contract amendment increases the fees for services by $880
                  and expands the scope of work to include the following
                  duties: assistance with all aspects of Career Professionals
                  Spring Workshop, continued Internship development for
                  assigned departments and/or sites, promotion of summer/fall
                  Internships May and June through department and site
                  connections, and enhanced distribution of Sierra Joblink
                  postings to students and faculty through June 30. All other
                  terms and conditions of the original contract not specifically
                  amended shall remain in full force and effect.

  10. Amendment to Contract/Agreement: Rachelle Smith dba Rachelle Smith,
      College & Career Advising
      Previous Board Agenda Item No. 14166 B.7 (Approved August 13, 2013)
      Term:        July 1, 2013 – June 30, 2014
      Amount:      Not to exceed $4,880 (increase of $880)
      Funding Source: Transitions Grant No. 13-112-270
      Agreement:   Contract amendment increases the fees for services by $880
                  and expands the scope of work to include the following
                  duties: assistance with all aspects of Career Professionals
                  Spring Workshop, continued Internship development for
                  assigned departments and/or sites, promotion of summer/fall
                  Internships May and June through department and site
                  connections, and enhanced distribution of Sierra Joblink
                  postings to students and faculty through June 30. All other
                  terms and conditions of the original contract not specifically
                  amended shall remain in full force and effect.
CONSENT AGENDA (Continued)
Item #14304, District Contracts and Agreements (Continued)

C. OFFICE OF INSTRUCTION - NEVADA COUNTY CAMPUS

1. Contract/Agreement: St. Joseph’s Cultural Center
   Term: May 21, 2014
   Amount: $80
   Funding Source: General Fund
   Agreement: This rental agreement allows use of a performance venue for
               the Music 39 spring recital at NCC.

D. OFFICE OF INSTRUCTION - SCIENCE & MATHEMATICS DIVISION

1. Contract/Agreement: Regents of the University of California – University
   of California Davis
   Term: May 14, 2014 – May 13, 2019
   Amount: $400 per year (estimated)
   Funding Source: General Fund
   Agreement: Sierra College is entering into an agreement with UC Davis to
               provide anatomical materials to various science programs at
               Sierra College under the UC Davis Body Donation Program.
               These materials have been used for several years here on
               campus, but UC Davis is now charging a nominal annual fee
               for our ongoing use.

2. Contract/Agreement: Regents of the University of California – Lawrence
   Berkeley National Laboratory
   Term: May 14, 2014 – May 13, 2019
   Amount: N/A
   Funding Source: N/A
   Agreement: Sierra College is entering into an agreement with the
               Lawrence Berkeley National Laboratory to allow authorized
               faculty/staff access to certain laboratory non-proprietary user
               facilities. This access will provide research opportunities for
               faculty/staff and strengthen collaboration projects which are
               already in progress.

Continued on next page…
Sierra Joint Community College District
Minutes of the Regular Meeting of the Board of Trustees
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CONSENT AGENDA (Continued)
Item #14304, District Contracts and Agreements (Continued)

E. HUMAN RESOURCES

1. Amendment to Contract/Agreement: City of Rocklin, Parks & Recreation
   Term: May 29, 2014
   Amount: $100
   Funding Source: General Fund
   Agreement: This amendment includes facility use of the Johnson-Springview Park ball field for the Classified Retreat at no additional cost.

F. FINANCE & ADMINISTRATION

1. Contract/Agreement: Pacific Life Insurance
   Term: May 14, 2014 – until terminated
   Amount: N/A
   Funding Source: N/A
   Agreement: This agreement allows Pacific Life Insurance to offer investment products and services to participants of the District’s 403(b) Plan. Services include execution of all Plan transactions in accordance with applicable Internal Revenue Service regulations including contributions, distributions, transfers, Qualified Domestic Relations Orders (QDRO’s), exchanges and rollovers.

   Term: May 14, 2014 – May 13, 2019 (estimated dates)
   Amount: $183.78 per year + applicable taxes
   Funding Source: General Fund
   Agreement: This agreement initiates a five-year operating lease for a copier unit, to be returned to the vendor at the end of the lease term. Copier will be located on the Rocklin campus in Room U-12. The pricing utilizes the Shasta Union High School District contract (SUHSD #A77-2013).
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CONSENT AGENDA (Continued)
Item #14304, District Contracts and Agreements (Continued)

F. FINANCE & ADMINISTRATION (Continued)

3. **Contract/Agreement: Ray Morgan Company**
   - **Term:** May 14, 2014 – May 13, 2019
   - **Amount:** $451.80 per year (estimated) + applicable taxes
   - **Funding Source:** General Fund
   - **Agreement:** This maintenance agreement provides all parts, labor and consumable toner for copier unit to be located on the Rocklin campus in Room U-12. The cost estimate is based on a fixed price of $0.01 per copy for black and white copies (estimated usage of 12,000 copies per year) and $0.0553 per copy for color copies (estimated usage of 6,000 copies per year).

G. STUDENT SERVICES

1. **Contract/Agreement: The Learning Oasis**
   - **Term:** May 14, 2014 – July 30, 2015
   - **Amount:** Not to exceed $1,447 per student
   - **Funding Source:** Community Education Funds
   - **Agreement:** Contractor to provide instructors and class materials for the Pharmacy Technician Training Program

2. **Amendment to Contract/Agreement: The Regents of the University of California – University of California, Davis**
   - **Term:** July 1, 2014 – June 30, 2015
   - **Amount:** Remains unchanged at $500 per month
   - **Funding Source:** Health Center Fees
   - **Agreement:** Amendment extends term of agreement one year to June 30, 2015 and allows medical director services to be provided to the student health center.

Continued on next page…
Sierra Joint Community College District
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CONSENT AGENDA (Continued)
Item #14304, District Contracts and Agreements (Continued)

G. STUDENT SERVICES (Continued)

3. Contract/Agreement: Starfish Retention Solutions
   Term: July 1, 2014 – June 30, 2015
   Amount: $84,100
   Funding Source: Student Success & Support Program (SSSP) (formerly Matriculation) Fund (categorical)
   Agreement: Starfish is an online early alert, scheduling, and reporting system designed to allow faculty to raise alerts, send positive feedback, and refer students to appropriate support and services in a timely and efficient manner. The system also includes scheduling and reporting functions that will allow for the tracking, reporting, and assessment of student use of support and program services. This system will provide the Sierra College faculty a more efficient and effective way to support student success by providing timely and targeted feedback, referrals and services to all Sierra students. Starfish Retention Solutions will allow for greater communication and support for students from application through completion.

4. Contract/Agreement: Meltwater Services
   Term: July 1, 2014 – June 30, 2015
   Amount: $6,000
   Funding Source: General Fund
   Agreement: Meltwater is an online media monitoring and analysis service. The service includes daily e-mail reports with news link search results, delivered to up to five (5) authorized users. Archive, translation and online distribution capability of news link search results is also included. It provides metrics on media coverage and helps clients maximize their public relations efforts. This service will provide the Marketing Department with a very broad search platform of media sources with any mention of Sierra College. It will also create an Excel Clip Report of these articles, which will be incredibly useful to the campus community and the Foundation, allowing also for an in-depth searchable archive.

Continued on next page...
CONSENT AGENDA (Continued)
Item #14304, District Contracts and Agreements (Continued)
G. STUDENT SERVICES (Continued)

5. Amendment to Contract/Agreement: Ultimate Exposures
Term: May 14, 2014 – June 30, 2014
Amount: $100
Funding Source: General Fund
Agreement: Ultimate Exposures will provide photography services for the Tahoe-Truckee Commencement Ceremony at the cost of $100 for travel.

6. Contract/Agreement: College Central Network
Term: February 15, 2014 – February 14, 2017
Amount: $3,000 per year ($9,000 total)
Funding Source: General Fund & BFAP (categorical)
Agreement: This agreement with College Central Network Inc. will provide additional services and modules to the Sierra Job Link. The total cost will be divided equally between Career Connections, Admissions and Records and BFAP (financial aid) budgets.

H. INFORMATION AND INSTRUCTIONAL TECHNOLOGY

1. Contract/Agreement: Harland Technology Services
Term: July 1, 2014 – June 30, 2015
Amount: $7,028
Funding Source: General Fund
Agreement: Harland Technologies agrees to support seven (7) scanners (1 - Roseville Gateway; 1 - NCC; 5 - Rocklin Campus).

2. Contract/Agreement: Gartner
Term: July 1, 2014 – June 30, 2015
Amount: $15,300
Funding Source: General Fund
Agreement: Gartner has agreed to provide information technology subscription based research and related services.

PERSONNEL
Item #14305, Personnel Transactions: A motion was made by Howard Rudd, seconded by Scott Leslie, to approve the Personnel Transactions listed below with one motion. Call for the vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes: 5; Noes: 0; Abstentions: 0; Absent: 2 (Klein, Palmer). Motion carried.
PERSONNEL (Continued)

Item #14305, Personnel Transactions (Continued)

A. REPLACEMENT POSITION HIRES

1. Physical Education Instructor/Head Football Coach – Mr. Ben Noonan
   Personnel Action: Replacement Position Hire (vice Mr. Jeff Tisdel)
   Position: Physical Education Instructor/Head Football Coach, Faculty
   Position Number: FF0270
   Cost: Between $50,398.50 and $67,538.82 plus $7,500 Tier One Coaching Stipend and benefits
   Effective Date: July 1, 2014

2. Art Instructor – Ms. Sandra Escobar
   Personnel Action: Replacement Position Hire (vice Ms. Carolyn Angleton)
   Position: Art Instructor, Faculty
   Position Number: FF0045
   Cost: $50,398.50 plus benefits
   Effective Date: August 18, 2014

3. Mathematics Instructor – Ms. Helene Nehrebecki
   Personnel Action: Replacement Position Hire (vice Ms. Laurie Pieracci)
   Position: Mathematics Instructor, Faculty
   Position Number: FF0028
   Cost: $50,398.50 plus benefits
   Effective Date: August 18, 2014

4. Mathematics Instructor – Mr. Andreas Bazos
   Personnel Action: Replacement Position Hire (vice Mr. Steven Jones)
   Position: Mathematics Instructor, Faculty
   Position Number: FF0255
   Cost: $50,398.50 plus benefits
   Effective Date: August 18, 2014

5. Interim Program Manager – Community Education – Ms. Corrine Vieira
   Personnel Action: Interim Replacement Position Hire (vice Ms. Adele Hamlett)
   Position: Program Manager – Community Education, Classified Supervisory
   Position Number: CS0023
   Cost: $3,297.49
   Effective Dates: May 14, 2014 to July 6, 2014

Continued on next page…
PERSONNEL (Continued)

Item #14305, Personnel Transactions (Continued)

A. REPLACEMENT POSITION HIRES (Continued)

6. Program Manager – Community Education – Ms. Jill Alcorn
   
   Personnel Action: Replacement Position Hire (vice Ms. Adele Hamlett)
   
   Position: Program Manager – Community Education, Classified Supervisory
   
   Position Number: CS0023
   
   Cost: $79,808.33 plus benefits
   
   Effective Date: July 7, 2014
   
7. Custodian – NCC – Mr. Edward Fisk
   
   Personnel Action: Replacement Position Hire (vice Mr. Dana Baskett)
   
   Position: Custodian, Classified
   
   Position Number: CL0161
   
   Cost: $35,880.00 plus benefits
   
   Effective Date: May 16, 2014
   
8. Administrative Assistant – Student Services (Temporary) – Ms. Kelly Angulo
   
   Personnel Action: Temporary Replacement Position Hire (vice Ms. Judy Cartright)
   
   Position: Administrative Assistant, Classified
   
   Position Number: CL0007
   
   Cost: There are no costs associated with this in-position transfer
   
   Effective Date: April 21, 2014 – June 30, 2014
   
   
   Personnel Action: Temporary Replacement Position Hire (vice Ms. Kelly Angulo)
   
   Position: Administrative Assistant, Classified
   
   Position Number: CL0019
   
   Cost: There are no costs associated with this in-range transfer
   
   Effective Date: May 15, 2014 – June 30, 2014

10. Instructional Assistant – Math ILP – Ms. Tabitha Dorando
   
   Personnel Action: Replacement Position Hire (vice Mr. Matt Harrison)
   
   Position: Instructional Assistant – Math ILP, Classified
   
   Position Number: CL0129
   
   Cost: $45,780.80 plus benefits
   
   Effective Date: May 14, 2014

Continued on next page…
PERSONNEL (Continued)

Item #14305, Personnel Transactions (Continued)

A. REPLACEMENT POSITION HIRES (Continued)

11. **Student Services Technician – Counseling – Ms. Liliya Fedorchuk**
   Personnel Action: Replacement Position Hire (vice Ms. Aracely Canon)
   Position: Student Services Technician, Classified
   Position Number: CL0205
   Cost: $41,516.80 plus benefits
   Effective Date: May 14, 2014

B. NEW POSITION HIRES

1. **Fashion Industries Instructor – Ms. Diana Higashi**
   Personnel Action: New Position Hire
   Position: Fashion Industries Instructor, Faculty
   Position Number: FF0272
   Cost: $50,398.50 plus benefits
   Effective Date: August 18, 2014

C. COMMENCE SEARCH FOR REPLACEMENT POSITIONS

1. **Supervisor of Residence Housing (half-time position)**
   Personnel Action: Commence Search for Replacement Position (vice Mr. Jon Hamblen)
   Position: Supervisor of Residence Housing, Classified Supervisory
   Position Number: TBD
   Cost: $34,470.01 plus benefits

2. **Executive Secretary – Instruction**
   Personnel Action: Commence Search for Replacement Position (vice Ms. Becky Poland)
   Position: Executive Secretary, Classified
   Position Number: CL0086
   Cost: $52,956.80 plus benefits

3. **Administrative Assistant – Student Services**
   Personnel Action: Commence Search for Replacement Position (vice Ms. Judy Cartright)
   Position: Administrative Assistant, Classified
   Position Number: CL0007
   Cost: $45,780.80 plus benefits
PERSONNEL (Continued)

Item #1405, Personnel Transactions (Continued)

C. COMMENCE SEARCH FOR REPLACEMENT POSITIONS (Continued)

4. Custodian – Rocklin
   Personnel Action: Commence Search for Replacement Position (vice Mr. Kevin Ross)
   Position: Custodian, Classified
   Position Number: CL0068
   Cost: $35,880.00 plus benefits

D. COMMENCE SEARCH FOR NEW POSITIONS

1. Budget & Financial Analyst
   Personnel Action: Commence Search and Approve Attached Job
   Description for New Position
   Position: Budget & Financial Analyst, Confidential
   Position Number: TBD
   Cost: $62,056.67 plus benefits

E. RETIREMENT RESIGNATIONS

1. Counselor – Ms. Carla Epting-Davis
   Position: Counselor, Faculty
   Position Number: FF0146
   Years of Service: 16 years, 4 months
   Effective Date: May 1, 2014

2. Executive Secretary – Ms. Becky Poland
   Position: Executive Secretary, Classified
   Position Number: CL0086
   Years of Service: 12 years, 2 months
   Effective Date: May 31, 2014

3. Administrative Assistant – Ms. Virginia Loder
   Position: Administrative Assistant, Classified
   Position Number: CL0002
   Years of Service: 27 years, 6 months
   Effective Date: June 30, 2014

F. OUT-OF-CLASS ASSIGNMENTS

1. Facilities Operations Assistant – Ms. Joy Pelton Welch
   Position: Facilities Operations Assistant, Classified
   Position Number: CL0089
   Out-of-Class Pay: 5% above regular rate of pay
   Cost: $573.25
   Effective Dates: March 4, 2014 to May 14, 2014

Continued on next page…
PERSONNEL (Continued)
Item #14305, Personnel Transactions (Continued)

G. OTHER PERSONNEL ACTIONS

1. Leave of Absence without Pay – Mr. Blake Rood
   Personnel Action: Leave of Absence without Pay
   Position: DSPS and Veterans Technician, Classified
   Position Number: CL0078
   Cost Savings: $27,830.40
   Duration: July 1, 2014 – December 31, 2014

2. Approve Attached Revised Job Description – Director of Security
   Personnel Action: Approve Attached Revised Job Description
   Position: Director of Security, Classified Supervisory
   Effective Date: January 1, 2014

3. STRS Reduced Workload Program – LRC Coordinator NCC – Ms. Patricia Saulsbury
   Personnel Action: Reduce Load to 80% per the STRS Reduced Workload Program
   Position: LRC Coordinator NCC, Faculty
   Position Number: FF0214
   Cost Savings: $20,777.49
   Effective Dates: July 1, 2014 – June 30, 2015

4. STRS Reduced Workload Program – Counselor – Ms. Carol Eisenhower
   Personnel Action: Reduce Load to 80% per the STRS Reduced Workload Program
   Position: English Instructor, Faculty
   Position Number: FF0094
   Cost Savings: $18,646.47
   Effective Dates: July 1, 2014 – June 30, 2015

5. STRS Reduced Workload Program – Counselor – Ms. Mary Moon
   Personnel Action: Reduce Load to 175 days per the STRS Reduced Workload Program
   Position: Counselor, Faculty
   Position Number: FF0206
   Cost Savings: $8,643.44
   Effective Dates: July 1, 2014 – June 30, 2015
PERSONNEL (Continued)
Item #14305, Personnel Transactions (Continued)

G. OTHER PERSONNEL ACTIONS (Continued)

6. Part-Time Instructional and Special Services Faculty – Summer 2014 Semester

Personnel Action: Approve the attached list of part-time instructional and Special Services faculty for employment during the Summer 2014 semester at the appropriate class and step on the Part-Time Hourly Matrix.

Effective Date: June 9, 2014

H. SHORT-TERM/SUBSTITUTE EMPLOYEES

1. Substitute Replacement for Absent Employees

Personnel Action: Approve the employment of the substitute employees listed.

Position: The substitute employees listed below for the department, position, and hourly rate of pay indicated up to 175 days for the 2013-2014 school year in accordance with Article 2 of the Classified Agreement per Ed Code Section 88003.

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Position</th>
<th>Hourly Rate</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cordes, Dusty</td>
<td>Facilities &amp; Ops</td>
<td>Custodian</td>
<td>$17.25</td>
<td>4/4/14-6/30/14</td>
</tr>
<tr>
<td>Cordes, Dusty</td>
<td>Plant Operations</td>
<td>Grounds</td>
<td>$19.96</td>
<td>11/4/13-6/30/14</td>
</tr>
<tr>
<td>Keller, Chelsea</td>
<td>Admin &amp; Rec</td>
<td>SST</td>
<td>$19.96</td>
<td>4/1/14-6/30/14</td>
</tr>
<tr>
<td>Kyle, Daniel</td>
<td>Facilities &amp; Ops</td>
<td>Custodian</td>
<td>$17.25</td>
<td>3/3/14-6/30/14</td>
</tr>
<tr>
<td>Marcussen, Kimberly</td>
<td>LRC</td>
<td>IA-Writing Ctr</td>
<td>$22.01</td>
<td>3/24/14-6/30/14</td>
</tr>
<tr>
<td>Taylor, Wednesday</td>
<td>HR</td>
<td>HR Tech</td>
<td>$22.01</td>
<td>4/21/14-5/22/14</td>
</tr>
</tbody>
</table>

PUBLIC HEARING

Item #14306, Amendment to Management Collective Bargaining Agreement: Mr. Halldin opened a public hearing at 5:38 p.m. by inviting public comments on the initial proposals of the District and the Sierra College Management Association (SCMA) Sunshine List for 2013-14. No comments were received and the hearing was closed. A motion was made by Cari Dawson Bartley, seconded by Dave Ferrari, to adopt the initial proposals of the District and SCMA Sunshine List for 2013-14. Call for the vote: Student Trustee Advisory Vote: Aye; Trustees: Ayes: 5; Noes: 0; Abstentions: 0; Absent: 2 (Klein, Palmer). Motion carried.

COMMENTS FROM THE COMMUNITY

Mr. Halldin solicited comments from the community on non-agenda items within the jurisdiction of the Board of Trustees. Hearing none, the Board proceeded to the reports portion of the agenda.

Continued on next page…
REPORTS

Item #14307, Reports/Announcements

Superintendent/President Report: William Duncan presented a plaque to Student Trustee Marisa Magallanes in appreciation for her year of service. He then commented on the following activities and events at Sierra College: 1) Tahoe-Truckee Campus MOU Signing with California State University Chico; 2) Celebrate Sierra annual celebration honoring faculty, staff, and retirees; and 3) Sierra’s participation in Big Day of Giving. He also commented about other activities: 1) Annual PTK Luncheon; 2) Accreditation activities including a site visit to another college and participation in the ACCJC Nominating Committee; 3) Joint Higher Ed Advocacy Day (JHEAD) participation with other local and statewide higher education leaders; 4) Community College League’s Advisory Committee for Legislation participation; 5) Presentation to the Feather River College Board of Trustees; 6) Valley Vision Board activities; 7) Presentation to Roseville Chamber of Commerce BECOME group; and 8) Cap-to-Cap activities. Upcoming activities include: 1) Nevada County university presence meetings; 2) Awards and Scholarship Celebration; 3) Roseville Media Roundtable and Roseville 2014; 4) Sierra College Connections 2014 event; and 5) Commencements on the Rocklin, Nevada County, and Tahoe-Truckee campuses.

Student Trustee Report: Marisa Magallanes thanked President Duncan for the plaque and for his support of the students and she distributed goody bags to the trustees as a thank you from the ASSC. She then commented on the following topics: 1) Sierra College Foundation Taste of Excellence; and 2) Upcoming Awards and Scholarship Ceremony. At Marisa’s request, Greg Harnage provided a brief overview of the ASSC planned budget for the upcoming year.

Senate Reports:

- Academic Senate: Jane Haproff commented on the following topics: 1) Three more AAT degrees have been approved for a total of 20, which is far ahead of most community colleges in the state; 2) Program Vitality AP has been approved through Strategic Council; 3) Program Initiation AP will be on the next Strategic Council agenda; 4) Newly Tenured Faculty Luncheon honored several involved faculty members including those that were hired with funds provided SCFA; 5) Accreditation efforts continue; and 6) Statewide Academic Senate Plenary session including the election of Sierra College Professor Julie Bruno as Vice President.

- Management Senate: Sue Michaels commented on the following topics: 1) Review of several policies and procedures; 2) Revising the Management Senate Constitution; and 3) Upcoming signing ceremony in honor of 60 athletes that have received scholarships to universities.

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REPORTS (Continued)

Item #14307, Reports/Announcements (Continued)

Trustee Reports:

- *Dave Ferrari* commented on the following topics: 1) Activities of the redevelopment agency oversight committee on which he services are nearly complete; 2) Tahoe-Truckee Campus MOU signing ceremony with California State University Chico plus other meetings President Duncan held at the campus; and 3) Sierra College Foundation Taste of Excellence event.

- *Cari Dawson Bartley* shared information about a volunteer mentor with the Veterans program.

- *Scott Leslie* commented on the value the Board places on the College’s athletic programs.

- *Bill Halldin* commented on the following topics: 1) Newly Tenured Faculty Luncheon; 2) Sierra College Foundation Taste of Excellence event with a large matching donation by Wells Fargo Bank; and 3) Sierra College Foundation’s participation in the Big Day of Giving and contributions by several College employees.

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ADJOURNMENT
Mr. Halldin adjourned the meeting at approximately 6:09 p.m.

Respectfully submitted,

_________________________________________
William H. Duncan, IV
Sierra College President and
Secretary to the Board of Trustees

_________________________________________
Bill Halldin, President
Board of Trustees

ATTEST:

_________________________________________
Scott T. Leslie, Vice President/Clerk
Board of Trustees

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