Independent Study

Date Adopted: 3/9/2004
Date Revised: 5/6/2011
Date Reviewed: 5/6/2011
References: Title 5 Sections 55230 et seq.

Independent study courses are approved at the department level by the Curriculum Committee through the same process used for other credit or noncredit courses (referenced in Board Policies 4025 and 4220).

As outlined in the college catalog, individual students apply for independent study using an “Independent Study Project” petition which is approved by the course instructor and the appropriate educational administrator.

The petition includes a written description of the project, the specific learning outcomes of the project, and the specific evaluation methods and grading standards for the project. Academic standards for independent study are the same as those applied to other credit or noncredit courses.

The petition also sets forth periodic dates, times, and a location for meetings with the instructor ensuring the student has regular access to the instructor.

Petitions are archived in the Admissions/Records office.

See Board Policy 4100, 4025, 4220.