

# SIERRA COLLEGE

## ADMINISTRATIVE PROCEDURE

AP 4226

### Multiple and Overlapping Enrollments

Date Adopted:	5/19/2009
Date Revised:	05/29/2015
Date Reviewed:	05/29/2015
References:	Title 5, Section 55007

A student may not enroll in two or more sections of the same credit course during the same term unless the length of the course provides that the student is not enrolled in more than one section at any given time.

A student may not enroll in two or more courses where the meeting times for the courses overlap, unless:

- The student provides a valid justification, other than scheduling convenience, of the need for an overlapping schedule.
- The Vice President of Student Services approves the schedule and maintains documentation describing the justification for the overlapping schedule and showing that the student made up the hours of overlap in the course partially or wholly not attended as scheduled at some other time during the same week under the supervision of the instructor of the course.

See Board Policy 4226.