

Sierra College

ADMINISTRATIVE PROCEDURE

AP 4228

Course Repetition – Significant Lapse of Time

Date Adopted:	5/19/2009
Date Revised:	4/16/2010
Date Reviewed:	2/3/2017
References:	Title 5 Sections 55000 and 55043

Students may be permitted or required to repeat courses one time in which a “C” or better grade was earned if:

- The District has determined that there has been a significant lapse of time since the grade was received. The District has defined a “significant lapse of time” as a minimum of seven years and each discipline has the authority to institute significant lapse of time less than seven years by program/course. A list of exceptions is maintained in the Instruction Office; and
 - The District has established a recency prerequisite for a course or program; or
 - An institution of higher education to which a student wishes to transfer has established a recency requirement that the student cannot satisfy without repeating the course.

When a student needs to repeat an activity course due to a significant lapse of time, each repetition attempt will be counted toward the established repetition limits. However, if a student has already exhausted the number of permitted repetitions, then one additional repetition due to significant lapse of time may be permitted or required by the District.

When a course is repeated due to a significant lapse of time, the new grade and unit(s) will be included in the student’s grade point average and total units completed. The grade and unit(s) from a previous attempt will be disregarded. If the repetition results in a substandard grade, the Course Repetition procedure (AP 4225) applies.

See Board Policy 4225 and Administrative Procedures 4225, 4227, 4229.