

# Sierra College

## ADMINISTRATIVE PROCEDURE

AP 5011

### Admission and Enrollment of Academic Enrichment Students

Date Adopted:	7/9/1985
Date Revised:	12/6/2019
Date Reviewed:	12/6/2019
References:	Education Code Sections 48800, 48800.5, 76001, 76002, and 76004

Sierra College may admit special part-time students to its Academic Enrichment program including students who are not enrolled in public school. Students must meet all of the following:

- have completed the equivalent of 8<sup>th</sup> grade
- satisfactory academic standing

In order to be admitted as an Academic Enrichment student, a student must be attending a high school or adult school which has a current Academic Enrichment Compliance Form on file in the Admissions Office. Students who are home-schooled or attend a charter school must have an affidavit indicating they are legally home-schooled or attending charter school.

The student must complete the Sierra College application and submit the following documents to the Admissions Office:

- a completed Academic Enrichment Permission Form
- high school transcripts

Students admitted under the provisions of this procedure are expected to follow the regulations and procedures established for all college students. The College is not responsible for the supervision of minor students outside of the classroom setting. Students admitted as Academic Enrichment students will not be afforded any special consideration or supervision as a result of their special admission status. Parents are responsible for ensuring that their children are appropriately supervised before class begins, after class finishes and if or when a class is cancelled and/or dismissed early. Parents will not be allowed in the classroom nor will they have access to a student's records (including grades and transcripts) without the student's written consent, the student's minor status notwithstanding. Instructors will communicate directly with the student, not with parents, and will not be expected to include or engage parents in any communications with the student.

Courses in which Academic Enrichment students are permitted to enroll will be open and advertised to the entire college population and will be taught with the rigor appropriate to college-level courses in accordance with the approved college outline. Material may be of an adult/mature level. Faculty will not be expected to adapt the course material for a younger audience.

- The student will be required to meet all course prerequisites as a condition for enrollment into a course.
- All opportunities to enroll in an equivalent course at the student's school of attendance or school district must be exhausted. Academic Enrichment students are prohibited from enrolling in courses based on health, safety and/or legal considerations. A published list of prohibited courses is available. Students may enroll in a maximum of 11 units per term. The student will receive credit for community college courses in the same manner as a regularly enrolled community college student. Granting of high school credit is solely determined by the high school district.

For fall and spring attendance, the student must attend high school classes for at least a minimum day. For summer attendance, the student does not have to attend high school for the minimum day. For summer attendance, the principal of the school may recommend up to five percent (5%) of the total number of students enrolled in that school in each grade level at the time of recommendation.

Academic Enrichment students are not eligible for continuing student priority registration status.

College DSPP specialists will determine what, if any, educational accommodations are appropriate for college students, including concurrent enrollees who disclose a disability and enroll in the College DSPP program.

See Board Policy 5010 and Administrative Procedure 5055