

Use of District Equipment and Laboratories

Date Adopted:	05/14/1985
Date Revised:	6/10/2014
Date Reviewed:	6/10/2014
References:	Education Code Sections 70902(b)(6)

Employees and officers of the District may be authorized by the area manager to use District property or equipment on a limited basis to conduct District-related business on or off campus. Each member of the District staff shall be responsible for equipment under his/her control and shall immediately report loss of equipment and unauthorized removal of equipment to the appropriate administrator.

Use of District equipment for personal use shall not be authorized.

See Administrative Procedure 6535.