

# Sierra College

## ADMINISTRATIVE PROCEDURE

AP 7235

### Probationary Period: Classified Employees

Date Adopted: 11/9/2004

Date Revised:

Date Reviewed: 5/10/2019

References: Education Code Section 88013

The Board of Trustees shall prescribe written rules and regulations governing the personnel management of the classified service, which shall be printed and made available to employees in the classified service and to the public whereby these classified employees are designated as permanent employees of the District after serving a prescribed period of probation which shall not exceed one year unless extenuating circumstances exist.