

# Sierra College

## ADMINISTRATIVE PROCEDURE

AP 7337

### Fingerprinting

Date Adopted:	11/1/1998
Date Revised:	6/9/2015
Date Reviewed:	5/10/2019
References:	Education Code Sections 87013 and 88024

#### **Classified Employees and Academic Employees**

The District, within 10 working days of date of employment, shall require all newly hired employees, including permanent and temporary positions, to have Livescan fingerprinting performed through a police or sheriff's department.

The employee shall be responsible for all fees associated with Livescan.

Livescan fingerprinting shall be viewed as part of a background clearance check. The State Department of Justice Livescan fingerprinting results shall be a consideration in hiring decisions.