

**Unrepresented Employees Handbook**

Date Adopted:	7/9/1985
Date Revised:	3/12/2019
Date Reviewed:	3/12/2019
References:	Unrepresented Employees Handbook

The Board of Trustees directs the Superintendent/President to develop and maintain a handbook setting forth the compensation, benefits, evaluation procedures and other personnel procedures for the unrepresented employees. The intent of the handbook is to set forth procedures for those employees and officers of the District who are not covered under other contracts or bargaining agreements with the Board.

The Unrepresented Employees Handbook shall be distributed to all employees who occupy applicable educational administrator, confidential, or supervisory positions. The handbook shall be updated as required by the Superintendent/President, or designee, and all revisions shall be brought to the Board for review and approval.