

Classified Supervisors and Managers

Date Adopted: 11/16/2004

Date Revised: 4/13/2010

Date Reviewed: 5/14/2019

References: Government Code Section 3540.1(g) and (m); Education Code Section 72411; SCMA Collective Bargaining Agreement, Unrepresented Employees Handbook

Classified Administrators are administrators who are not employed as educational administrators.

Classified Supervisors are those Classified Administrators, regardless of job description, having authority to hire, transfer, suspend, recall, promote, discharge, assign, reward, or discipline other employees, or having the responsibility to assign work to and direct them, adjust their grievances, or effectively recommend such action.

Classified Managers are those Classified Administrators, regardless of job description, having significant responsibilities for formulating District policies or administering District programs other than the educational programs of the District.

Classified Administrators may be employed in the same manner as the other members of the classified service. If a classified Administrator is employed as a regular member of the classified service, employment shall be consistent with other provisions of Board policies regarding employment of classified employees.

See Administrative Procedure 7260.