

## Academic Enrichment Policies and Guidelines

To ensure your success, the following questions and answers related to Academic Enrichment have been developed to guide your enrollment. College classes often include adult/mature subject matter.

### **STEP 1: Meet with a High School counselor to verify that these requirements have been met:**

- Completion of the 8<sup>th</sup> grade
- Satisfactory academic standing

### **STEP 2: Apply**

- New students must complete an online Sierra College application (indicating that you are a High School student) at: <https://www.sierracollege.edu/admissions/college-in-hs.php>
- Within one business day of submission online, you will receive an email from Sierra College containing important information, including your Sierra College ID number, mySierra login information and your Sierra College email address

### **STEP 3: Provide Documentation**

- Complete an Academic Enrichment Program Application (required each semester)
- If requested, provide your high school transcript
- If required, provide a copy of your Private Homeschool Affidavit

### **STEP 4: Terms & Conditions**

- Accept the College Terms & Conditions in your mySierra account

### **STEP 5: Register for Classes**

- View your registration time and register for classes in your mySierra account
- There is a maximum enrollment of 11 units each semester or summer session
- Academic Enrichment students are not permitted to audit courses
- It is the student's responsibility to register for the appropriate classes. The Restricted Course List is available on our website and the college reserves the right to exclude certain classes

### **What else do I need to know about Academic Enrichment?**

- Every year, high schools (including homeschools) must submit an updated Academic Enrichment Compliance Form with the names and signatures of all authorized personnel for the Program Application. If the individual is not listed on the form, we cannot process the application
- The course credit and grades you receive will become part of your permanent college record
- You must meet all course prerequisites to enroll in a course, which may require providing transcripts
- Students are responsible for being aware of and adhering to policies, procedures and deadlines (including Add/Drop deadlines) as they pertain to Sierra College students. For example, if you are not present for the first class meeting, you may be dropped from the class
- You must maintain at least a 2.0 GPA at Sierra College to be allowed to continue in classes as an academic enrichment student
- The parent / guardian assumes financial responsibility for all fees incurred by their academic enrichment student
- Students seeking accommodations for disabilities must meet with a Sierra DSPS counselor and submit disability verification from a qualified professional. Sierra cannot participate in the Individual Education Plan (IEP) process but will consider high school IEPs as part of the accommodation request. By statute, the accommodations available for students and the support offered are different at the high school and college levels, so the accommodations granted at the college may differ from those approved through the IEP process
- Students may be interacting socially with adult college students and may be exposed to discussions, readings, and visual materials of a mature nature. Students will be expected to conform to the same performance standards as any other college students as set forth in course outlines and syllabi. Sierra College is not responsible for the social interactions of students and is released from the responsibility of monitoring concurrently enrolled minor students should a class meeting or course be canceled
- Per *Education Code Section 4906*, parents of community college students do *not* have a right to access their student's records, regardless of whether the student is under the age of 18. High school students attending Sierra College must abide by the same FERPA laws as any other college student. For more information on FERPA laws please visit the US Department of Education website
- Upon graduation from high school, you can re-apply to Sierra College as a first-time college student