

# Financial Aid Maximum Unit Appeal



Sierra College Financial Aid Office 5100 Sierra College Blvd. Rocklin, CA 95677 (916) 660-7310

This Maximum Unit Appeal form is for students who have been terminated from receiving any financial aid due to exceeding the maximum unit limit (attempted and completed units). Sierra College's Satisfactory Academic Progress and maximum unit limitation policies can be found at [SAP Policy](#). Please submit the completed Maximum Unit Appeal Form along with all required documents to the Financial Aid Office.

## I. Student Information:

Starting Semester Requesting Appeal for:  Fall  Spring  Summer \_\_\_\_\_

Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_  
Last Name First M.I.

## II. Instructions for Student:

1. Students must provide and attach a clear written statement explaining your reasons why you have not been able to complete your educational goal within the maximum unit limit. It is important to submit any documentation that will support your request.
2. Make an appointment with a Sierra College Counselor to develop a current, complete, and comprehensive Student Educational Plan (SEP). Make sure you bring your written statement and this form with you to your counseling appointment.
3. Attend a Financial Literacy Workshop. Dates are posted online [here](#), about half-way down the page it will say Financial Aid Workshops
4. Submit this Appeal Form along with your written statement and your SEP to the Financial Aid Office at Sierra College for processing/review.

## III. Student Responsibility/Acknowledgement:

I am requesting a Maximum Unit Appeal for the following reason (check one only):

- I have not earned my Certificate and/or a Degree yet, but I have exceeded the maximum number of **attempted** units (45 for certificates/90 for degrees).
- I have earned a Certificate and/or an Associate's Degree and requesting additional financial aid to continue with my educational goal.
- I have earned a Bachelor's and/or Master's Degree and am returning to pursue a second degree and/or an additional educational goal (eligible for loans only).

## IV. Student Responsibility/Acknowledgement – Check all after reading

- I have confirmed that my declared major with Admissions & Records matches with what is written on this financial aid SEP.
- I understand that I must register and adhere to the identified/approved courses on my financial aid SEP to work toward reaching my stated educational goal.
- I understand any deviation from my identified goal as approved on my financial aid SEP may result in a non-payment of a partial or full financial aid award. I will only get paid for courses listed on my approved SEP that was agreed to by my counselor and me.
- I understand it is my responsibility to review and stay current with changes pertaining to financial aid regulations/policies.
- I understand this appeal process will not be reviewed until after add/drop and could require an additional **minimum** of 6 weeks to be processed and reviewed by the Financial Aid Advisory Committee (FAAC).
- Once a decision has been rendered by FAAC, it will be posted on my MySierra/Financial Aid Tab/Messages.
- I understand that I can only submit one Maximum Unit Appeal and SEP for my educational career at Sierra College.
- Once I receive an approved Maximum Unit Appeal, I understand that Financial Aid will review my approved SEP each semester after add/drop. Once approved, I am eligible to complete a Comprehensive SEP Hold form each semester to receive a book voucher and/or receive aid at first disbursement.
- I understand I will not be eligible for a Book Voucher.
- I understand I am only eligible for 12 fulltime semesters of Pell Grant.
- I understand that this appeal must be received by Financial Aid no later than the final day of the semester for which I am applying to be receive financial aid. If this appeal is for the summer term, I understand that that deadline is June 30<sup>th</sup>.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date