

# Financial Aid Reinstatement Petition



Sierra College Financial Aid Office 5100 Sierra College Blvd. Rocklin, CA 95677 (916) 660-7310

This form is used to request reinstatement of financial aid eligibility at Sierra College due to the failure to maintain Satisfactory Academic Progress. Sierra College's Satisfactory Academic Progress Policy for financial aid can be found at [SAP Policy](#). Please submit completed Reinstatement Form along with all required documents to the Financial Aid Office.

## I. Student Information:

Starting Semester Requesting Reinstatement for:  Fall  Spring  Summer \_\_\_\_\_

Name: \_\_\_\_\_  
Last Name First M.I.

Student ID#: \_\_\_\_\_

## II. Instructions for Student:

1. Students must attach a written statement clearly explaining any extenuating circumstances that led to financial aid termination. Also clearly explain how your circumstances have changed and how that will allow you to make satisfactory academic progress. It is important to submit any documentation that will support your request.
2. If you or a family member had an illness or death, **YOU MUST** provide proof, otherwise your petition will be returned to you as incomplete. Your doctor's statement must state your ability to return to school. For deaths, you may provide a copy of a death certificate, obituary, or a program from the funeral.
3. Make an appointment with a Sierra College Counselor to develop a current, complete, and comprehensive Student Education Plan (SEP). **Make sure you bring your written statement and this form with you to your counseling appointment or you run the risk of being turned away from your scheduled appointment.** If you have a Maximum Unit Appeal SEP (formerly the 90 Unit Appeal SEP) on file with Financial Aid, you do not need another SEP.
4. Attend a Financial Literacy Workshop. Dates are posted online [here](#), about half-way down the page it will say Financial Aid Workshops
5. Submit Reinstatement Form along with your written statement and your SEP to the Financial Aid Office at Sierra College for processing/review.

## III. Student Responsibility/Acknowledgement:

- I have confirmed that my declared major with Admissions & Records matches with what is written on this financial aid SEP.
- I understand that I must register and adhere to the identified/approved courses on my financial aid SEP to work toward reaching my stated educational goal. **(IF YOU ARE ON A MAX UNIT APPEAL, DO NOT SUBMIT AN ADDITIONAL SEP.** We will use your SEP on file for your Max Unit. )
- I understand any deviation from my identified goal as approved on my financial aid SEP may result in a non-payment of a partial or full financial aid award.
- I understand it is my responsibility to review and stay current with changes pertaining to financial aid regulations/policies.
- I understand this Reinstatement process will require a minimum of 6 weeks to be processed and reviewed by the Financial Aid Advisory Committee (FAAC).
- Notification once a decision has been rendered by FAAC will be posted on mySierra/Financial Aid Tab/Messages.
- Once I receive an approved Reinstatement petition, I understand that as long as I am not meeting the minimum requirements for CUM GPA and/or PACE of progression, Financial Aid will review my SEP each semester after add/drop. I am eligible for a Comprehensive SEP HOLD form each semester to receive a book voucher and/or receive aid at first disbursement.
- I understand that I can only have one Student Education Plan (SEP) completed for the purpose of this reinstatement petition.
- Students are allowed two Reinstatement Petitions in their academic career at Sierra College. A third will be denied and a student will need to make up any unit/GPA deficiencies on their own.
- I understand that this petition must be received by Financial Aid no later than the final day of the semester for which I am applying to be reinstated. If this petition is for the summer term, I understand that that deadline is June 30<sup>th</sup>.

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

OFFICE USE ONLY:  Approved  Denied Petition# \_\_\_\_\_ Reviewed by \_\_\_\_\_

REINST or REINS2