Departmental Assessment Analysis
(DAA form) for spring 2016
"Capturing the meaning of the assessment for the program."

Instructions:
After departmental discussion and review of SLAS forms, complete the following form.
Submit form to SLO Taskforce by census date.
DAA forms will be published as “results” on the Sierra College Accreditation/SLO website.

<table>
<thead>
<tr>
<th><strong>Program/Degree/Certificate:</strong></th>
<th>Disabled Student Programs and Services (DSPS)</th>
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<tbody>
<tr>
<td><strong>Today’s Date:</strong></td>
<td>January 19, 2016</td>
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**What does the department think it can do to improve teaching and learning?**
Expand staff to have more appointments available to students. Expand test proctoring space, number of proctors, and support staff. Improve support and referral systems for students. Expand resources (ex. Faculty Handbook for DSPS) and activities available to students.

**What help or resources are needed from the college to improve teaching and learning?**
Hire one more full-time tenure track DSPS counselor, one more full-time tenure track Leaning Disability Specialist, and Instructional Assistant for the Learning Opportunity Center. Have more training opportunities for staff districtwide. Continue to create online forms and resources for students. Cross train staff of new combined Testing Center.

**What are top priorities for improvement?**
Pursue additional staff positions, both faculty and classified, to meet increasing demands of SSSP and Student Equity requirements. Establish procedures for staff and students of new combined Testing Center.

**How will department implement those priorities?**
1) Submit budget request for additional personnel through e-par.
2) Improve timely communication among campuses using various means.
3) Request training opportunities and bring in appropriate trainers.

**Provide timeline.**
Submit personnel and resource requests annually through e-par each spring. Continue development of online forms for spring 2016. Continue workshops and trainings in spring 2016 and fall 2016.

**Previous/ongoing actions or plans implemented (Refer to previous DAA form).**
Only minor edits remain for the Students Handbook for DSPS to be completed and posted to the Sierra College website. The majority of DSPS files have been converted to digital format in OnBase. A shared folder for some electronic DSPS forms will be implemented for spring 2016. Continue maintenance of DSPS digital files.

**Goals met, changes made or evidence of improvement.**
The Program Review for DSPS has been submitted in February 2017. Work will begin on the Faculty Handbook for DSPS in spring 2016. The LOC and assistive technology parts of DSPS will be relocated to a modular building between the A building and the Winstead Center in summer 2016.