Departmental Assessment Analysis  
(DAA form)  
"Capturing the meaning of the assessment for the program."

Instructions:
- After departmental discussion and review of SLAS forms, complete the following form.
- Submit form to SLO Taskforce semi-annually. Due by census date.

<table>
<thead>
<tr>
<th><strong>Program/Degree/Certificate:</strong></th>
<th><strong>Skill Development</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>What does the department think it can do to improve teaching and learning?</td>
<td>Purchase subscriptions to online supplementary material which incorporate audio and video with the software package.</td>
</tr>
<tr>
<td>What help or resources are needed from the college to improve teaching and learning?</td>
<td>Receive money for subscriptions, conferences and other staff development resources</td>
</tr>
<tr>
<td>What are top priorities for improvement?</td>
<td>Keeping curriculum updated and fresh</td>
</tr>
<tr>
<td>How will department implement those priorities?</td>
<td>Request funding for conferences etc</td>
</tr>
</tbody>
</table>
| Provide timeline. | Fall 14- request funding(travel/subscriptions)  
April 15- Attend relevant conferences and purchase subscriptions |