



Sierra Joint Community College District  
2018-19 Budget Revision

April 9, 2019

*Information presented in these exhibits include financial data as of 2/28/19*

**Sierra Joint Community College District**  
**2018-19 Budget Revision - Board of Trustees Meeting: April 9, 2019**  
**General Fund Narrative Summary**

Exhibit A

- 1 **Change in Fund Balance:** Exhibit B shows the District's ending Unrestricted General Fund Balance decreasing from \$16.2M to \$15.8M, or approximately \$327k, from Adopted Budget to Budget Revision. This change was the result of various revenue and expenditure changes as noted below in item 2.
- 2 **Changes in Revenues and Expenditures:** The revenue and expense changes associated with the decrease in the Unrestricted General Fund Balance are shown in Exhibit E. Major changes include the following:  
REVENUE
  - \$1.3M increase in 2017-18 one-time apportionment (funding of growth beyond the District's cap)
  - \$1.33M increase in 2018-19 apportionment (higher Hold Harmless due to the funding of 2017-18 growth)
  - \$896k decrease in 2018-19 apportionment (increase in deficit factor from 0.5% to 1.5%)
  - \$676k increase in revenue from Full Time Faculty Hiring revenue (new allocation)
  - \$225k decrease in Non-Resident Tuition
  - \$200k increase in Interest income
  - \$178k decrease in Lottery revenueEXPENSES
  - \$3.13M increase for Fall 2018 one-time payouts made to employees funded from 2017-18 surplus
  - \$600k increase for athletic field lights
  - \$175k increase for emergency generators
  - \$750k decrease due to transfer of pre-negotiated 2018-19 surplus to committed reserve
  - \$500k decrease due to vacancies and attrition
- 3 **Deficit Factor:** Sierra College will budget an increase in the revenue deficit factor from 0.5% to 1.5% in 2018-19 which equates to a decrease in revenues of \$896k. The reason for this significant increase in the deficit factor is a newly identified \$324M (4.51%) statewide revenue shortfall reported by the State Chancellor's Office in the P-1 Apportionment Report issued on March 22. This revenue shortfall is driven by three main factors: \$227M due to lower-than-estimated local property tax receipts; \$46M higher due to other revenue adjustments; and \$143M due to higher-than-estimated Student Centered Funding Formula costs. The Sierra College Budget Revision identifies a 1.5% deficit factor (rather than the full 4.51% deficit factor) because the District's high level of local property taxes would effectively cap the potential funding reduction in the event "community supported" funding status was triggered.
- 4 **Projected Surplus:** The Unrestricted/Uncommitted Reserve Balance is projected to be \$13.6M or 9.7% of total General Fund Expenditures of \$139M.

**Sierra Joint Community College District**  
**2018-19 Budget Revision - Board of Trustees Meeting: April 9, 2019**  
**General Fund Unrestricted & General Fund Restricted Budget Summary**

Exhibit B

	Adopted Budget			Budget Revision		
	General Fund Unrestricted	General Fund Restricted	General Fund Total	General Fund Unrestricted	General Fund Restricted	General Fund Total
<b>Revenues</b>						
8000 Revenues	94,263,982	36,698,899	130,962,881	96,687,372	41,310,209	137,997,581
<b>Total Revenues</b>	<b>94,263,982</b>	<b>36,698,899</b>	<b>130,962,881</b>	<b>96,687,372</b>	<b>41,310,209</b>	<b>137,997,581</b>
9000 Funding from Reserves - H&W Expenses	325,000	-	325,000	325,000	-	325,000
9000 Funding from Reserves - District Share of 2017-18 Surplus	1,100,000	-	1,100,000	1,100,000	-	1,100,000
9000 Funding from Reserves - Unit Share of 2017-18 Surplus	-	-	-	3,128,136	-	3,128,136
<b>Total Available Funding</b>	<b>\$ 95,688,982</b>	<b>\$ 36,698,899</b>	<b>\$ 132,387,881</b>	<b>\$ 101,240,508</b>	<b>\$ 41,310,209</b>	<b>\$ 142,550,717</b>
<b>Expenses, Debt, Transfers &amp; Other</b>						
1000 Certificated Salaries	37,392,648	4,174,103	41,566,751	39,061,250	4,159,496	43,220,746
2000 Classified Salaries	18,202,262	4,593,190	22,795,452	19,314,279	4,627,420	23,941,699
3000 Benefits	20,728,000	2,118,025	22,846,025	20,620,000	2,576,486	23,196,486
4000 Supplies and Materials	1,365,210	1,538,257	2,903,467	1,646,466	1,526,873	3,173,339
5000 Other Operating Expenses and Services	10,404,641	17,652,853	28,057,494	10,489,976	18,782,668	29,272,644
6000 Capital Outlay	524,460	1,436,318	1,960,778	1,526,825	2,875,875	4,402,700
7000 Debt Payments, Transfers, Other	6,733,240	5,186,152	11,919,392	5,441,753	6,761,393	12,203,146
<b>Total Expenses, Debt, Transfers &amp; Other</b>	<b>\$ 95,350,461</b>	<b>\$ 36,698,899</b>	<b>\$ 132,049,360</b>	<b>\$ 98,100,549</b>	<b>\$ 41,310,209</b>	<b>\$ 139,410,758</b>
<b>Surplus/(Deficit) <sup>1</sup></b>			<b>\$ 338,521</b>			<b>\$ 3,139,959</b>

**Fund Balance Summary**

Beginning Fund Balance	\$ 17,251,177	\$ 17,251,177
Change in Fund Balance (Total Revenues Less Total Expenses, Debt, Transfers & Other)	(1,086,479)	(1,413,177)
Total Estimated Unrestricted Fund Balance	16,164,698	15,838,000
Less: Committed Reserve <sup>2</sup>	(4,001,333)	(2,248,809)
<b>Total Estimated Unrestricted/Uncommitted Fund Balance</b>	<b>\$ 12,163,365</b>	<b>\$ 13,589,191</b>
<b>Estimated Unrestricted/Uncommitted Fund Balance as a Percent of Expenses</b>	<b>9.2%</b>	<b>9.7%</b>

<sup>1</sup> The Surplus/(Deficit) takes into consideration the portion of 2018-19 expenditures that is being funded from reserves and is calculated by subtracting Total Expenses, Debt, Transfers & Other from Total Available Funding.

<sup>2</sup> Committed Reserve includes projected District obligations and commitments as of June 30, 2019 as follows:

Unspent Portion of 2015-16 Full-Time Faculty Hiring Revenue	371,595	371,595
Unspent Portion of 2018-19 Full-Time Faculty Hiring Revenue	-	676,433
Unallocated Portion of MINT Surplus	3,579,738	1,200,781
Staff Training on Interest Based Bargaining	50,000	-
Estimated Committed Reserve as of June 30, 2019	<u>\$ 4,001,333</u>	<u>\$ 2,248,809</u>

**Sierra Joint Community College District**  
**2018-19 Budget Revision - Board of Trustees Meeting: April 9, 2019**  
**General Fund Unrestricted Budget Detail**

Exhibit C

	General Fund Unrestricted		
	Adopted Budget	Budget Revision	YTD Actuals (2/28/19)
<b>Revenues</b>			
8000 State Apportionment (Includes EPA Funds)	2,363,127	2,726,144	1,807,614
8000 Property Taxes	78,120,534	78,741,610	45,672,017
8000 Enrollment Fees	7,100,000	7,448,000	7,509,900
8000 Total State Revenues	87,583,661	88,915,754	54,989,531
8000 Less: .5%/1.5% Deficit Factor	(437,918)	(1,333,736)	-
8000 Total State Apportionment with Deficit	87,145,743	87,582,018	54,989,531
8000 Federal Revenues	14,000	15,084	11,084
8000 Other State Program Revenues	3,146,672	3,766,405	1,706,423
8000 Local/Other Revenues	3,957,567	4,026,926	3,162,584
8000 One-Time Prior Year Apportionment Adjustment	-	1,296,939	331
<b>Total Revenues</b>	<b>\$ 94,263,982</b>	<b>\$ 96,687,372</b>	<b>\$ 59,869,953</b>
<b>Expenses</b>			
1000 Certificated Salaries - Instructional	15,241,149	15,547,941	11,059,848
1000 Certificated Salaries - Non-Instructional	2,129,410	2,291,668	1,651,295
1000 Certificated Salaries - Ed Admin	3,414,396	3,430,175	2,269,042
1000 Certificated PT - Instructional	11,073,000	11,675,414	7,652,112
1000 Certificated Salaries - PT Non-Instructional	991,000	1,110,643	970,260
1000 Reassigned Time	443,357	891,915	646,382
1000 Stipends	790,000	803,600	575,177
1000 Staff Development Flex Hours	308,000	308,000	232,024
1000 Overload Pay - Instructional	2,854,000	2,854,000	1,660,912
1000 Overload Pay - Non-Instructional	106,000	106,000	82,032
1000 Board Member	42,336	41,895	27,342
2000 Classified Supervisory & Confidential	3,041,205	3,178,898	2,170,247
2000 Classified Instructional Aides	1,949,732	1,898,177	1,304,723
2000 Classified Salaries - FT & PT	11,219,315	12,162,744	8,236,119
2000 Classified Salaries - Overtime & Standby	270,000	270,000	166,904
2000 Classified Salaries - Temporary	730,000	730,000	516,696
2000 Student Help and Tutors	992,010	1,074,460	674,521
3000 Benefits	17,538,000	17,520,000	11,790,180
3000 Retiree Benefits	3,190,000	3,100,000	2,077,085
4000 Supplies and Materials	1,365,210	1,646,466	772,957
5000 Other Operating Expenses and Services	10,404,641	10,489,976	6,656,620
6000 Capital Outlay	524,460	1,526,825	701,993
<b>Total Expenses</b>	<b>\$ 88,617,221</b>	<b>\$ 92,658,796</b>	<b>\$ 61,894,471</b>
<b>Debt, Transfers &amp; Other</b>			
7000 Debt Payment Transfers	1,355,102	1,355,102	595,441
7000 Inter/Intra-Fund Transfers (Including Match)	222,230	3,488,075	2,631,091
7000 Contingency - Division/Department/Center (DDC)	837,795	321,057	-
7000 Contingency - District	3,568,113	159,196	-
7000 Contingency - ePAR	750,000	118,323	-
7000 Other	-	-	-
<b>Total Debt, Transfers &amp; Other</b>	<b>\$ 6,733,240</b>	<b>\$ 5,441,753</b>	<b>\$ 3,226,532</b>
<b>Total Expenses, Debt, Transfers &amp; Other</b>	<b>\$ 95,350,461</b>	<b>\$ 98,100,549</b>	
Beginning Fund Balance	17,251,177	17,251,177	
Change in Fund Balance (Total Revenues Less Total Expenses, Debt, Transfers & Other)	(1,086,479)	(1,413,177)	
Total Estimated Unrestricted Fund Balance	16,164,698	15,838,000	
Less: Committed Reserve	(4,001,333)	(2,248,809)	
<b>Total Estimated Unrestricted/Uncommitted Fund Balance</b>	<b>\$ 12,163,365</b>	<b>\$ 13,589,191</b>	

**Sierra Joint Community College District**  
**2018-19 Budget Revision - Board of Trustees Meeting: April 9, 2019**  
**General Fund Unrestricted Revenue Detail**

Exhibit D

	General Fund Unrestricted		
	Adopted Budget	Budget Revision	YTD Actuals (2/28/19)
<b>State Apportionment</b>			
State Apportionment (Includes EPA Funds)	2,363,127	2,726,144	1,807,614
Property Taxes	78,120,534	78,741,610	45,672,017
Enrollment Fees	7,100,000	7,448,000	7,509,900
<b>Total State Revenues</b>	<b>87,583,661</b>	<b>88,915,754</b>	<b>54,989,531</b>
Less: .5%/1.5% Deficit Factor	(437,918)	(1,333,736)	-
<b>Total State Apportionment with Deficit</b>	<b>87,145,743</b>	<b>87,582,018</b>	<b>54,989,531</b>
<b>Federal Revenues</b>			
Forest Reserve Revenue	10,000	11,084	11,084
Veterans	4,000	4,000	-
Other Federal Revenue	-	-	-
<b>Total Federal Revenues</b>	<b>14,000</b>	<b>15,084</b>	<b>11,084</b>
<b>Other State Program Revenues</b>			
PT Faculty Office Hours	18,000	51,767	51,767
PT Faculty Compensation	290,000	365,794	263,812
Non-TCR Full Time Faculty Hiring	-	676,433	-
BOG Fee Waiver Adm.2%	183,000	183,000	122,934
Lottery	2,232,150	2,054,422	833,659
Mandated Costs	423,522	434,989	434,989
Other General Categorical	-	-	(738)
<b>Total Other State Program Revenues</b>	<b>3,146,672</b>	<b>3,766,405</b>	<b>1,706,423</b>
<b>Local/Other Revenues</b>			
Contributions, Gifts, Grants	58,000	82,000	40,000
Contract Instructional Services	-	4,500	4,500
2% Enrollment Fee	144,897	152,000	153,263
Sales, Commission	666,160	658,832	346,296
Rentals & Leases	58,000	57,550	21,845
Interest Income	250,000	450,000	184,953
Student Records	32,000	32,000	15,959
Non-Resident Tuition	2,075,000	1,850,000	1,927,053
Audit Fee	7,000	7,000	5,881
Other Student Fees	2,000	8,000	7,415
Other Local Revenue	400,010	435,010	408,080
Indirect Costs	402,000	402,000	162,155
Bad Debt Collection	15,000	20,000	16,675
Uncollectible Res/Non-Res Tuition	(158,000)	(158,000)	(156,909)
Transfers In	-	19,279	19,279
Unrealized Gain (Loss) on Investment & Gain (Loss) on sale of Assets	-	-	-
Other Contract Services	3,300	3,300	3,300
Misc (Surplus, Returned Item)	2,200	3,455	2,840
<b>Total Local/Other Revenues</b>	<b>3,957,567</b>	<b>4,026,926</b>	<b>3,162,584</b>
<b>One-Time Revenues</b>			
One-Time Prior Year Apportionment Adjustment	-	1,296,939	331
<b>Total Revenues</b>	<b>\$ 94,263,982</b>	<b>\$ 96,687,372</b>	<b>\$ 59,869,953</b>

**Sierra Joint Community College District**  
**2018-19 Budget Revision - Board of Trustees Meeting: April 9, 2019**  
**General Fund Unrestricted Variances (Adopted to Revision)**

Exhibit E

	Revenue (8000)	Certificated Salaries (1000)	Classified Salaries (2000)	Benefits (3000)	Supplies, Other Operating, Capital Outlay, Transfers (4000 - 7000)
<b>Budget Presentation</b>					
Adopted Budget	94,263,982	37,392,648	18,202,262	20,728,000	19,027,551
Budget Revision as of 2/28/19	96,687,372	39,061,250	19,314,279	20,620,000	19,105,020
<b>Difference</b>	<b>2,423,390</b>	<b>1,668,602</b>	<b>1,112,017</b>	<b>(108,000)</b>	<b>77,469</b>
<b>Explanation of Adjustments</b>					
2017-18 Recalc TCR (over cap growth funding)	1,296,939				
Increase in Hold Harmless TCR	1,332,093				
Increase in Deficit Factor (.5% to 1.5%)	(895,818)				
Non-TCR Full Time Faculty Hiring Revenue	676,433				
Non-Resident Tuition	(225,000)				
Interest Income	200,000				
Lottery Revenue	(177,728)				
Part-Time Faculty Compensation & Office Hours	109,561				
Other Local Revenue	35,000				
Contributions	24,000				
Transfers In from Capital Projects	19,280				19,280
Mandated Cost Revenue	11,467				
Contract Instruction	4,500				4,500
Other Miscellaneous Revenue	12,663				
One-Time Employee Payouts		1,938,994	1,056,062	159,447	(26,367)
Vacancy/Attrition/Funding Source Changes		(296,892)	(26,495)	(177,447)	
Retiree Health & Welfare Benefits - Rate Reduction				(90,000)	
Student Help & Tutors			82,450		(82,450)
ISW Workshop		6,000			(6,000)
Part-Time Faculty Equity Summit Stipends		12,500			(12,500)
Facility Master Plan Project Implementation Stipends		8,000			(8,000)
Negotiated Surplus to Committed Reserve					(750,000)
Athletic Field Lights					600,000
Emergency Generators					175,000
Financial Aid - District Match					60,844
IBB Staff Development Training					50,000
Athletics Gate Receipts					42,659
NCC Facility Use Maintenance					15,000
Miscellaneous Other Adjustments					(4,497)
<b>Total Adjustments</b>	<b>2,423,390</b>	<b>1,668,602</b>	<b>1,112,017</b>	<b>(108,000)</b>	<b>77,469</b>

**Sierra Joint Community College District**  
**2018-19 Budget Revision - Board of Trustees Meeting: April 9, 2019**  
**All Funds Budget Summary**

Exhibit F

	Governmental Fund Types Budget Revision					Fiduciary Fund Types Budget Revision				TOTAL ALL FUNDS
	General Fund	Capital Projects Fund	SFID #4 Rocklin <sup>1</sup>	Debt Service Funds	Residence Halls	Post-Employment Medical Trust	Student Center Fee	Associated Student Body (ASSC)	Student Financial Aid	
<b>Revenues</b>										
8000 Revenues	137,997,581	6,143,724	-	6,650,602	933,000	420,000	160,000	315,159	25,899,440	178,519,506
<b>Total Revenues</b>	<b>\$ 137,997,581</b>	<b>\$ 6,143,724</b>	<b>\$ -</b>	<b>\$ 6,650,602</b>	<b>\$ 933,000</b>	<b>\$ 420,000</b>	<b>\$ 160,000</b>	<b>\$ 315,159</b>	<b>\$ 25,899,440</b>	<b>\$ 178,519,506</b>
<b>Expenses, Debt, Transfers &amp; Other</b>										
1000 Certificated Salaries	43,220,746	-	-	-	-	-	-	-	-	43,220,746
2000 Classified Salaries	23,941,699	11,620	36,814	-	206,889	-	33,832	19,500	-	24,250,354
3000 Benefits	23,196,486	1,064	7,165	-	75,000	-	14,209	500	-	23,294,424
4000 Supplies and Materials	3,173,339	287,176	-	-	25,000	-	345,321	138,809	-	3,969,644
5000 Other Operating Expenses and Services	29,272,644	1,462,544	45,900	-	389,129	95,000	200	175,789	-	31,441,206
6000 Capital Outlay	4,402,700	3,463,751	3,585,122	-	25,000	-	1,160	1,800	-	11,479,532
7000 Debt Payments, Transfers, Other	12,203,146	2,457,455	-	6,385,902	216,171	-	-	575,956	25,899,440	47,738,070
<b>Total Expenses, Debt, Transfers &amp; Other</b>	<b>\$ 139,410,758</b>	<b>\$ 7,683,611</b>	<b>\$ 3,675,000</b>	<b>\$ 6,385,902</b>	<b>\$ 937,189</b>	<b>\$ 95,000</b>	<b>\$ 394,722</b>	<b>\$ 912,354</b>	<b>\$ 25,899,440</b>	<b>\$ 185,393,976</b>
<b>Change in Fund Balance</b>	<b>\$ (1,413,177)</b>	<b>\$ (1,539,887)</b>	<b>\$ (3,675,000)</b>	<b>\$ 264,700</b>	<b>\$ (4,189)</b>	<b>\$ 325,000</b>	<b>\$ (234,722)</b>	<b>\$ (597,195)</b>	<b>\$ -</b>	<b>\$ (6,874,471)</b>
<b>Beginning Fund Balance</b>	<b>17,251,177</b>	<b>22,920,284</b>	<b>-</b>	<b>5,998,359</b>	<b>746,262</b>	<b>12,010,506</b>	<b>394,722</b>	<b>597,195</b>	<b>853</b>	<b>59,919,358</b>
Change in Fund Balance	(1,413,177)	(1,539,887)	(3,675,000)	264,700	(4,189)	325,000	(234,722)	(597,195)	-	(6,874,471)
Less: Committed Reserve	(2,248,809)									(2,248,809)
<b>Total Estimated Unrestricted/Uncommitted Fund Balance</b>	<b>\$ 13,589,191</b>	<b>\$ 21,380,397</b>	<b>\$ (3,675,000)</b>	<b>\$ 6,263,059</b>	<b>\$ 742,073</b>	<b>\$ 12,335,506</b>	<b>\$ 160,000</b>	<b>\$ 0</b>	<b>\$ 853</b>	<b>\$ 50,796,079</b>

Estimated Unrestricted/Uncommitted Fund Balance as a Percent of

9.7%

<sup>1</sup> SFID #4 Rocklin, Measure E - Revenue from the bond sale was received on March 6, 2019 in the amount of \$79,725,000. Financial data in this report is as of February 28, 2019, therefore the bond revenue is not presented in this Exhibit F.