

November 20, 2019 at 2:45-3:45 in LRC 441

In Attendance (underlined): Amanda Barnett, Andre Mendoza, Ann Mitchell, Bethany Okusako, Brigitte Elder, Cody Watson, Elaine Sturgell, James Razavi, Jay Batchelder, Jennie Longmire, Julia Arreguy, Kacey Bullock, Karin Green, , Kimberly Marcussen, Lee Houa, Lorraine Flynn, Marcia Brock, Margo Marvin, Mary Beth Pattengale, Matt Harrison, Matthew Lyon, Melody Meier, Nancy Stefani, Nathan Conkle, Patricia Ritchie-Reese, Sarah Konst, Tina Sixt, Vitaliy Morozov, Walter Pro, Meghan Brenham, Ingrid Keriotis, Lisa Rochford, Kelly Vanderpoll

Check-ins

- Lisa - Working on a survey for students taking the English research module. Looking to define what math and English support classes should look like so we can be consistent in both our usage of the term and articulation to students. Would like to have PASS Peers in all English "S" classes.
- Margo – Writing drop-ins have been busy but workshop attendance has been spotty. Coffee and Cram will run on W-R-F the week after Thanksgiving.
- Brigitte – Lots of Psychology student issues. PASS Peers are amazing!
- Tina and Kacey – The library is hectic. 50% of English 1A's have done library orientations and the overall number of orientations broke another record! Individual library consultations are also up.
- Kelly – Starting next week the displays will be running with standardized templates. Events, workshops, etc. will be on the monitors. Can post tutor spotlights as well. 15 Sierra Connect trainings will be offered next semester including one at NCC. This would be a good time to get One Sheets out.



Be forewarned: preferred names will be allowed on ID cards and used on other student forms and data in the spring.

- Melodie – Weekends have been busy and 23 people came on Saturday. Designed a pilot Winter Jam to run on January 7, 8, 9 and 14, 15, 16. It will be staffed with tutors and is designed to help students with getting ready for classes, understanding Canvas, writing skills, college applications, Teas test preparation, academic warmup, etc. Looking into flex for faculty PASS Peer discussions.
- Andre – With the Partner Resource Team grant focus group looking at technology and how students navigate campus. For example, students tend to Google topics and not go through the Sierra College website. Developing a proposal to look at Canvas for the portal. Workshops going livestream and being recorded to support online students and students at satellite campuses. Developing study skills for online students in bite sized chunks that will be available anytime.
- Jennie – Working with marketing to combine surveys and develop a template that will be sent out to students every year. The focus is on finding out the reasons students drop classes and how we can help them be successful. Various other student surveys are in the works for the Tutor Center, Writing Center, NCC, and the Stats/E Lab. Future Student Services/PASS Peer trainings will need to go through the SARF process again. Trying to find a way to get compensation to instructors, especially part timers, who have PASS Peers. Tabling timeframe ideas for next semester include Earth Day, Love your Body week, Wolverine week, etc. Flex meeting for next semester to be on 1/22 from 9-11:00.



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- Sarah – Reworded the student (dropped students) survey in a more phone friendly format. Attended Math Department meeting and suggested coming up with incentives for part time instructors to utilize PASS Peers. Promoted the PASS Peer program, brought forms, and went over deadlines. Joined a newly created math committee for developing strategies and techniques to handle underprepared students.

No Minutes from previous meeting to approve.

Committee Reports

- I. **Marketing:** No meetings scheduled yet. Topics going forward: Passport for students and faculty.
- II. **AB 705:** Sarah organized a meeting which was held on November 14 and Jennie led the group.
- III. **Faculty Training in Academic Support program pilot:** No meetings yet. Trainings for faculty about academic support services could go through POD.

Dec 18 ASC meeting is cancelled.

Jennie will send out a poll to pick meeting times for next semester.

**Happy
Thanksgiving
Everyone!!!**

