



Academic Enrichment Permission Form

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The Academic Enrichment Program provides high school students with educational opportunities at a community college. To be eligible, a high school student must have completed the 8th grade and have a satisfactory GPA. This form must be submitted **prior to the start of the semester or session**. Each semester/session requires a separate form. Homeschool students will be required to submit an affidavit from the California Department of Education.

****Please see Academic Enrichment Policies and Guidelines on back of this form****

To be completed by student:

Name: _____ Sierra College ID#: _____
Last First

Current School Attending: _____ Public: ☐ Private: ☐ Homeschool: ☐

When do you plan on enrolling? Fall: ☐ Spring: ☐ Summer: ☐ Year: _____

Course Number and Course Title

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To be completed by:

A. High School Authorized Designee (as noted on annual Academic Enrichment Compliance Form) Date: _____

By signing below, I verify this applicant has completed the 8th grade and has a satisfactory GPA. I verify that these classes are not offered at the applicant's school during this term.

Print Name Signature Phone: _____

B. Parent / Guardian and Student

I agree to the Academic Enrichment Policies and Guidelines as outlined on the back of this form and give consent for my student to participate. I confirm that the student named above will observe the College's code of rules and regulations. **I also understand that college courses may include adult/mature subject matter.** I give permission to Sierra College to release enrollment and grading information to our high school district. I understand the parent / guardian assumes financial responsibility for all fees incurred at Sierra College by their academic enrichment student.

Parent / Guardian Signature Student Signature Date

Sierra College Office Use Only:

☐ Completed 8th grade ☐ Satisfactory GPA ☐ Transcripts ☐ Approved HS counselor signature
☐ Approve ☐ Disapprove Initials: _____ Date: _____

Academic Enrichment Policies and Guidelines

To ensure your success, the following questions and answers related to Academic Enrichment have been developed to guide your enrollment. College classes often include adult/mature subject matter.

STEP 1: Meet with a High School counselor to verify that these requirements have been met:

- Completion of the 8th grade
- Satisfactory academic standing

STEP 2: Apply

- New students must complete an online Sierra College application (indicating that you are a High School student) at: <https://www.sierracollege.edu/chs>
- Within one business day of submission online, you will receive an email from Sierra College containing important information, including your Sierra College ID number, mySierra login information and your Sierra College email address

STEP 3: Provide Documentation

- Complete an Academic Enrichment Permission Form (required each semester)
- If requested, provide your high school transcript
- If required, provide a copy of your Private Homeschool Affidavit

STEP 4: Terms & Conditions

- Accept the College Terms & Conditions in your mySierra account

STEP 5: Register for Classes

- View your registration time and register for classes in your mySierra account
- There is a maximum enrollment of 11 units each semester or summer session
- Academic Enrichment students are not permitted to audit courses
- It is the student's responsibility to register for the appropriate classes. The Restricted Course List is available on our website and the college reserves the right to exclude certain classes

What else do I need to know about Academic Enrichment?

- Every year your high school (including homeschools) must submit an updated Academic Enrichment Compliance Form with the names and signatures of all authorized personnel for the Academic Enrichment Permission Form. If the individual is not listed on the form, we cannot process the program application
- The course credit and grades you receive will become part of your permanent college record
- You must meet all course prerequisites to enroll in a course, which may require providing transcripts
- Students are responsible for being aware of and adhering to policies, procedures and deadlines (including Add/Drop deadlines) as they pertain to Sierra College students. For example, if you are not present for the first class meeting, you may be dropped from the class
- You must maintain at least a 2.0 GPA at Sierra College to be allowed to continue in classes as an academic enrichment student
- The parent / guardian assumes financial responsibility for all fees incurred by their academic enrichment student
- Students seeking accommodations for disabilities must meet with a Sierra Student Accessibility Services (SAS) counselor and submit verification from a qualified professional. Sierra cannot participate in the Individual Education Plan (IEP) process but will consider high school IEPs as part of the accommodation request. By statute, the accommodations available for students and the support offered are different at the high school and college levels, so the accommodations granted at the college may differ from those approved through the IEP process
- Students may be interacting socially with adult college students and may be exposed to discussions, readings, and visual materials of a mature nature. Students will be expected to conform to the same performance standards as any other college students as set forth in course outlines and syllabi. Sierra College is not responsible for the social interactions of students and is released from the responsibility of monitoring concurrently enrolled minor students should a class meeting or course be canceled
- Per *Education Code Section 4906*, parents of community college students do not have a right to access their student's records, regardless of whether the student is under the age of 18. High school students attending Sierra College must abide by the same FERPA laws as any other college student. For more information on FERPA laws please visit the US Department of Education website
- Upon graduation from high school, you can re-apply to Sierra College as a first-time college student