

## Dual Enrollment Policies and Guidelines

### Eligibility

- To be eligible, students must attend a CA high school, have completed the 8<sup>th</sup> grade, and be in good academic standing.
- You must meet all course prerequisites to enroll in a course which may require providing transcripts.
- Every year, high schools (including homeschools) must submit an updated Academic Enrichment Compliance Form with the names and signatures of all authorized personnel for the Permission Form. If the individual is not listed on the form, we cannot process the form.
- You must maintain at least a 2.0 GPA at Sierra College to be allowed to continue in classes as an Academic Enrichment student.

### Course Policies

- Students may enroll in a combined maximum of 11 units per term between Dual Enrollment and Academic Enrichment courses. Exception may be applied to CCAP classes only, up to 15 units per term.
- The course credit and grades earned will become part of the student's permanent college record. There is no way to remove Ws or substandard grades (D, F) from a college transcript. Classes in which a student receives a passing grade cannot be retaken later for a higher grade.
- College courses will be reviewed when determining your college financial aid eligibility. See [Financial Aid SAP Policy](#).
- Students are responsible for being aware of and adhering to policies, procedures and deadlines (including Add/Drop deadlines) as they pertain to Sierra College students. For example, if you are not present for the first class meeting, you may be dropped from the class.

### Other Student Information

- Students seeking accommodations for disabilities must meet with a Student Accessibility Services (SAS) counselor and submit disability verification from a qualified professional. Sierra College cannot participate in the Individual Education Plan (IEP) process but will consider high school IEPs as part of the accommodation request. By statute, the accommodations available for students and the support offered are different at the high school and college levels, so the accommodations granted at the college may differ from those approved through the IEP process.
- Upon graduation from high school, students must submit a new application to be considered a first-time college student.
- Dual Enrollment students are not eligible for state or federal financial aid.

### Parent Information

- Students may interact socially with adult college students and may be exposed to discussions, readings, and visual materials of a mature nature. Students will be expected to conform to the same performance standards as any other college students as set forth in course outlines and syllabi. Sierra College is not responsible for the social interactions of students and is released from the responsibility of monitoring concurrently enrolled minor students should a class meeting or course be canceled.
- The Family Educational Rights and Privacy Act ([FERPA](#)) protects the privacy of student education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level.
- The parent or guardian assumes financial responsibility for all fees incurred by their Academic Enrichment student.