

# Sample Academic Plan: Business- Retail Management Certificate of Achievement

Catalog: 22-23

GE Pattern: N/A

Full Time, Total Units: 30

NOTE: This program roadmap represents one possible pathway to complete the program. Please see a counselor to create an academic plan that is customized to meet your needs. This roadmap is not a guarantee of course availability or financial aid applicability. For counseling appointments call (916) 660-7400.

## First Year

### Semester 1 (15 units)

Course Number	Course Title	Units	Area
ENGL 0001A	College Reading, Writing and Research	4 units	Major
BUS 0144	Accting Fund for Bus Owners & Entrepreneurs	3 units	Major
BUS 0275	Management Concepts and Applications	3 units	Major
BUS 0280	Introduction to Marketing	3 units	Major
BUS 0159	New World of Work – 21 <sup>st</sup> Century Skills	2 units	Major

### Semester 2 (15 units)

Course Number	Course Title	Units	Area
BUS 0250	Computer Applications for Business	3 units	Major
BUS 0265	Business Communications	3 units	Major
BUS 0276	Organizational Behavior and Human Relations	3 units	Major
BUS 0277	Human Resource Management	3 units	Major
BUS 0283	Retailing	3 units	Major