



HANDSHAKE

STUDENTS AND ALUMNI

Handshake is your one-stop platform for jobs and internships. Connect with employers, find events, access career resources, and more – anytime, anywhere. It's free and mobile-friendly!

Sign Up

1. Go to <https://sierracollege.joinhandshake.com/login>
2. Click **Sierra College Sign On**, enter your student email and password (if prompted), then click **Get Started**.
 - a. If you already have a Handshake account but are not connected to Sierra College (or are connected to a different institution), please contact the Career and Transfer Connections department for guidance and support.

Having trouble signing up for your Handshake account? Contact Career and Transfer Connections at ctc@sierracollege.edu or by calling 916.660.7481.

Complete Your Handshake Profile

Once logged into Handshake, we recommend completing these key profile sections:

Basic Info

- Update your email, physical address, and profile photo.

My Journey

- Write a brief professional summary. Include your area of study, career interests, key skills, relevant experience, and what you're seeking on Handshake.

Education

- List your Sierra College major, degree level, GPA, year in school, and expected graduation date. (No need to include high school.)

Work Experience

- Add roles where you developed transferable skills – paid or unpaid, including internships, volunteer work, and leadership positions.

Organizations & Extracurriculars

- Include the name, your role, and a short description of the group's mission and your contributions.

Courses

- List relevant courses tied to your career goals or target job types.

Projects

- Highlight key projects from class, work, or volunteering. Include your role, achievements, and any related materials.

Skills

- Add hard and soft skills – especially those gained through coursework. Remove any auto-filled skills that don't reflect your experience.

Documents

- Use "[Manage Documents](#)" to upload resumes and other materials. You can choose which ones are visible to employers.

Tips for Success on Handshake

Complete Your Profile

- Include your experiences, education, and both soft and hard skills – Handshake uses this info to recommend the right jobs.

Use Filters and Keywords

- Narrow your search to find jobs and internships that match your goals. Not sure where to start? Try [Career Coach!](#)

Upload Your Resume

- Need help creating one? Check out the [Career and Transfer Connections website](#) for tips and templates.

Engage and Explore

- Save jobs, follow employers you're interested in, and explore the Handshake feed to grow your network.

Attend Events & Get Support

- Register for Sierra College events and workshops and connect with Career and Transfer Connections anytime for help.

Handshake Resources

Setting Up Your Handshake Account

- [Step-by-step instructions](#) for logging in, updating your profile, and customizing your experience.

How to Complete and Update Your Profile

- Learn what to include in your [profile](#) to attract employers and improve job recommendations.

Tips for Making Your Profile Stand Out

- [Best practices](#) for showcasing your experience, skills, and goals to employers.

Searching and Applying for Jobs

- Learn to use filters and keywords to find the [right job or internship](#) for you.

Managing Your Notifications and Privacy Settings

- Control [who can see your profile](#) and how you receive updates.

Using the Handshake App

- [Download the free app](#) and take your job search on the go!

Visit the Handshake Student Account FAQ

- [Get quick answers to common questions](#) about logging in, updating your profile, uploading documents, and more!