



## APPLICATION TO ESTABLISH A NON-ENDOWED NAMED SCHOLARSHIP

*A minimum of \$3,000 is required to establish a non-endowed, named scholarship  
\$2,500 balance must be maintained annually*

A scholarship account may be established by submitting this form with the first year of funding for your scholarship, to the Sierra College Foundation at 5100 Sierra College Boulevard, Rocklin, CA 95677.

Formal Name of Scholarship \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Phone# \_\_\_\_\_ E-mail \_\_\_\_\_

Name of Additional Contact \_\_\_\_\_

Phone# \_\_\_\_\_ E-mail \_\_\_\_\_

Number of Scholarships to be awarded each year \_\_\_\_\_

Amount to be awarded per scholarship (\$500 minimum suggested) \_\_\_\_\_

Can donations be made to this scholarship on an annual basis?  Yes  No

### **Scholarship Eligibility Criteria:**

1. Is there a minimum grade point average required?  Yes  No  
*If so, specify (A=4.0; B=3.0; or C=2.0) \_\_\_\_\_*

2. Is financial need required:  Yes  No

3. Is there a specific major/field of study? \_\_\_\_\_  Yes  No  
*If yes, which major/field of study is preferred? \_\_\_\_\_*

4. Is there a specific number of units that a student must be enrolled in at the time of application  
(Spring semester)? (Specify) \_\_\_\_\_

5. Is there a specific number of units that a student must be enrolled in at the time they receive  
the scholarship funds (Fall semester)? (Specify) \_\_\_\_\_

6. This scholarship is for: *(check all that apply)*  
 College freshman (0 to 24 college completed)  
 College sophomore (more than 24 units completed)  
 Transferring student (at least 48 units completed)

7. List any additional criteria: \_\_\_\_\_



**Donor Requirements:**

1. Does the Donor wish to select the winner(s)?  Yes  No  
*If no, the Sierra College Scholarship Committee will make the selection.*
2. Would you like your address to be shared with recipients in order to receive thank you letters and correspondence directly?  Yes  No

**What Inspired You to Establish a Scholarship?**

In Memory of \_\_\_\_\_

In Honor of \_\_\_\_\_

Other \_\_\_\_\_

**Annual Scholarship Process:**

- Sierra College Foundation distributes a Scholarship Review Form to donors in October.
- Donor is asked to return the completed form by November 1.
- Funds needed must be received by November 1.
- Scholarship cycle opens for students November 1 and closes the first week in March.
- Scholarship Committee/Donors review applications in April, selections are made by the end of April.
- Scholarship recipients are notified in May and Awards are announced at the Scholarship Awards Ceremony in mid-May.
- Scholarships are awarded upon verification of student enrollment in fall and spring semesters.

**Scholarship Management:**

The Foundation will contact the donor to update/change criteria if either of the following occurs:

- A recipient is not selected for three consecutive years.
- No applications are received for three consecutive years.

*In the event that the Foundation cannot contact the donor after a period of one year, the Foundation will continue management of the scholarship in a manner that best adheres to donor intent.*

*Please note: All monies received by the Foundation for any scholarship account are considered donations and are non-refundable.*

\_\_\_\_\_  
Signature of Donor Representative

\_\_\_\_\_  
Date

***(Donors should notify the Foundation Office at (916) 660-7020 whenever there is a change in the contact person.)***

**For office use only:**

**REVIEWED AND APPROVED BY THE SIERRA COLLEGE FOUNDATION BOARD OF DIRECTORS:**

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_