

# Sierra College

## ADMINISTRATIVE PROCEDURE

AP 2340

### Board of Trustees Agendas

Date Adopted:	12/2/2003
Date Revised:	5/29/2015
Date Reviewed:	3/5/2021
References:	Education Code Sections 72121, 72129; Government Code Section 54954.2, 54956

The Superintendent/President shall develop an agenda for every regular and special meeting of the Board. The Superintendent/President may consult with the Board President on agenda development.

Agendas for meetings shall be posted at or adjacent to the place of meeting and on the District's website at [www.sierracollege.edu](http://www.sierracollege.edu) at least 72 hours in advance of a regular meeting and at least 24 hours in advance of a special meeting.

In accordance with the Public Records Act, documents, including Board of Trustees agendas and supporting information, shall be available for public access during the time the district office is open to the public. The Superintendent/President may establish reasonable fees for the service.

See Board Policy 2340.