

# Sierra College

## ADMINISTRATIVE PROCEDURE

AP 4010

### Academic Calendar

Date Adopted:	3/9/2004
Date Revised:	5/8/2026
Date Reviewed:	4/28/2023
References:	Education Code Section 79020 and 88203; Title 5 Sections 55700 et seq. and 58142; Article 14 of the Agreement between the Board of Trustees, Joint Community College District and Sierra College Faculty Association, last reviewed July 1, 2024

The number of service days that define a traditional academic year is 175. The District has adopted the flexible calendar option and designated ten of the 175 service days as flex days for all full-time faculty.

The Academic Calendar is developed by the Calendar Committee which convenes to consider and recommend the District's Academic Calendar for the following year consistent with all applicable articles of the Agreement between the Board of Trustees, Joint Community College District and Sierra College Faculty Association. After presentation of the recommended calendar to the Academic Senate for consultation and the SCFA Executive Board for approval, it is forwarded to the President for action.

The District agrees not to schedule any of the normal work year service days on any of the following state or federal holidays:

Labor Day.....	First Monday in September
Veterans Day.....	In November under parameters of Education Code
Thanksgiving Day .....	Fourth Thursday in November
Day after Thanksgiving.....	Fourth Friday in November
Christmas Day.....	December 25
New Year's Day.....	January 1
Martin Luther King's Day..	Third Monday in January
Lincoln's Birthday .....	In February under the parameters of Education Code
Washington's Birthday.....	Third Monday in February
Memorial Day .....	Last Monday in May
Juneteenth .....	June 19
Independence Day.....	July 4

Additionally, the week of Spring Break will be determined each year by the Calendar Committee.

The Board may declare other days to be holidays and close the college and offices when good reason exists.

See Board Policy 4010.