

Sierra College

ADMINISTRATIVE PROCEDURE

AP 4240

Academic Renewal

Date Adopted:	9/1/2000
Date Revised:	12/13/2024
Date Reviewed:	12/13/2024
References:	Title 5 Section 55046

A student's past substandard academic performance may not, for a variety of reasons, be reflective of the student's subsequent demonstrated ability. In such instances, the student's prior record may impair progress toward a legitimate educational goal. The policy outlined here is designed to permit alleviation of such previously recorded, substandard academic performance at Sierra College so that the student can achieve an appropriate academic goal in a reasonable period of time. This process is termed "Academic Renewal," and all Academic Renewal actions are irreversible.

Academic Renewal shall conform to the following guidelines:

- Academic Renewal can only be applied to "D" and "F" grades.
- The number of units alleviated may not exceed 30 units.
- Such alleviation shall be permitted only after twelve (12) units have been completed and a minimum of six (6) months have elapsed since the earning of the grades to be alleviated.
- The student must have a grade point average of 2.0 or higher in all courses attempted since taking the courses to be alleviated.

A student seeking academic renewal must meet with a Sierra College counselor to complete an Academic Renewal petition. The petition must be signed by the counselor before it is submitted to a campus Admissions and Records Office. If any of the required 12 units are earned at another college, an official transcript must be submitted with the petition. The Academic Standards Committee will review the request.

The permanent record shall be annotated in such a manner that all work remains legible, ensuring a true and complete academic history.

Academic renewal procedures may not conflict with the District's obligation to retain and destroy records or with the instructor's ability to determine a student's final grade.

See Board Policy 4240.