

# Sierra College

## ADMINISTRATIVE PROCEDURE

AP 5050

### Student Success and Support Program

Date Adopted: 7/17/1995

Date Revised: 5/13/2016

Date Reviewed: 5/13/2016

References: Education Code Sections 78210 et seq.; Title 5 Sections 55500 et seq.; ACCJC Accreditation Standard II.C.2

The Student Success and Support Program brings the student and the District into agreement regarding the student's educational goal through the District's established programs, policies, and requirements. The agreement is implemented by means of a student educational plan.

Each student, in entering into an educational plan, will do all of the following:

- identify an education and career goal;
- identify a course of study;
- be placed/assessed to determine appropriate course placement;
- complete orientation;
- participate in the development of the student educational plan;
- complete an abbreviated student educational plan in the first semester;
- complete a comprehensive student educational plan (MAP) no later than the term after which the student completes 15 semester units of degree applicable credit coursework;
- diligently attend class and complete assigned coursework; and
- complete courses and maintain satisfactory progress toward an educational goal.

Any current or former student who has failed to identify a course of study, assessed to determine appropriate course placement, completed an orientation activity provided by the college or failed to participate in counseling, advising, or another educational planning service required by the district may be subject to a hold placed on his/her registration privileges.

Student Success and Support Program services include, but are not limited to, all of the following:

- Orientation on a timely basis, information concerning campus procedures, academic expectations, financial assistance, and any other appropriate matters
- Assessment and counseling upon enrollment, which shall include, but not be limited to, all of the following:

- Administration of assessment instruments to determine student competency in computational and language skills
- Assistance to students in the identification of aptitudes, interests and educational objectives, including, but not limited to, associate of arts degrees, transfer for baccalaureate degrees, and vocational certificates and licenses
- Evaluation of student study and learning skills
- Referral to specialized support services as needed, including, but not limited to, federal, state, and local financial assistance; health services; mental health services; campus employment placement services; extended opportunity programs and services; campus child care services programs that teach English as a second language; and disabled student services
- Advisement concerning course selection
- Follow-up services, and required advisement or counseling for students who are enrolled in remedial courses, who have not declared an educational objective as required, or who are on academic probation.

The District shall not use any assessment instrument except one specifically authorized by the Board of Governors of the California Community Colleges.

See Board Policy 5050 and Administrative Procedure 5055.