

Sierra College

ADMINISTRATIVE PROCEDURE

AP 5052

Open Enrollment

Date Adopted:	7/9/1985
Date Revised:	10/10/2025
Date Reviewed:	10/10/2025
References:	Title 5 Sections 51006, 58106, 58108

All courses of the District shall be open to enrollment in accordance with a priority system consistent with Administrative Procedure 5055, Enrollment Priorities. Enrollment may be limited to students meeting properly validated prerequisites and co-requisites, or due to other non-evaluative, practical considerations as determined by the Chief Student Services Officer.

No student is required to confer or consult with or required to receive permission to enroll in any class offered by the District, except as provided for in Administrative Procedure 5055 and allied health programs, and some vocational programs.

Students are not required to participate in any pre-registration activities not uniformly required, and no registration procedures are used that result in restricting enrollment to a specialized clientele, except as provided for in Administrative Procedure 5055 and allied health programs, and some vocational programs.

A student may challenge an enrollment limitation on any of the following grounds:

- The limitation is unlawfully discriminatory or is being applied in an unlawfully discriminatory manner;
- The District is not following its enrollment procedures;
- The basis for the limitation does not in fact exist.

See Board Policy 5052 and Administrative Procedure 5055.