

Sierra College

ADMINISTRATIVE PROCEDURE

AP 5120

Transfer Center

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| Date Adopted: | 1/13/2004 |
| Date Revised: | 12/12/2025 |
| Date Reviewed: | 12/12/2025 |
| References: | Education Code Sections 66720-66744; Title 5, Section 51027 |

The District has a transfer center plan that complies with the requirements of Title 5. The plan identifies appropriate target student populations and is designed to increase the transfer applications of underrepresented students among transfer students.

The transfer plan includes, but is not limited to:

- Services to be provided to students
- Facilities
- Staffing
- An advisory committee
- Evaluation and reporting
- Transfer path requirements for each articulated baccalaureate major

The transfer center plan is reviewed annually and updated as needed by the Transfer Center Manager.

See Board Policy 5120.