

Sierra College

ADMINISTRATIVE PROCEDURE

AP 5150

Extended Opportunity Programs and Services

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| Date Adopted: | 1/13/2004 |
| Date Revised: | 4/28/2023 |
| Date Reviewed: | 4/28/2023 |
| References: | Education Code Sections 69640-69656; Title 5, Sections 56200 et seq. |

The support services and programs of the District's EOPS program shall include at least the following:

1. Staffing and program management by certificated directors, instructors, counselors and other support staff.
2. Documentation and data collection system in which minimum program standards and requirements are met for staffing and student eligibility.
3. An EOPS advisory committee to assist the college in developing and maintaining effective services.
4. A full-time director to directly manage and/or coordinate the daily operation of the program and services offered and to supervise and/or coordinate that staff assigned to perform EOPS activities.
5. Eligibility criteria for programs and services before students receive services.
6. Student responsibility requirements indicating the importance of academic progress and continued eligibility for services.
7. Recruitment and outreach services to increase the number of potential EOPS eligible students who enroll at the college.
8. Cognitive and non-cognitive assessment, advising, orientation services and registration assistance in accordance with matriculation requirements and EOPS counseling services.

9. Basic skills instruction, seminars and tutorial assistance to assist students in reaching their educational goals.
10. Counseling and retention services to identify and remove educational barriers and to develop/maintain an educational plan.
11. Career employment services to find employment in their field of training.
12. Transfer services to four-year universities and colleges with application fee waivers.
13. Direct aid to eligible students where financial need is demonstrated.
14. Establishment of objectives to achieve goals in implementing EOPS developed yearly and submitted for approval to the Chancellor's office (Contract Plan).
15. Review and evaluation of the program conducted by the Chancellor's office and the District.

See Board Policy 5150.