

Sierra College

ADMINISTRATIVE PROCEDURE

AP 6600

Capital Construction

Date Adopted:	11/09/2004
Date Revised:	10/10/2025
Date Reviewed:	10/10/2025
References:	California Code of Regulations, Title 5, Sections 57150 et seq.; Education Code Sections 81005 and 81820

The Superintendent/President will annually report to the Board of Trustees and to the California Community Colleges Chancellor's Office a five-year capital outlay plan. The plan is a summary of current and proposed capital outlay projects needed to support the current and future academic and student services programs in the District.

Specifically, the five-year construction plan will include the following:

- Statement of educational plans
- Statement of energy plans
- Statement of disabled persons' barrier removal plan
- Location of program delivery
- Location of other owned lands
- District-wide priority lists
- District-wide capacity/load ratios

Contracts

Construction contracts will be let in accordance with Administrative Procedure 6350 titled Contracts – Construction and will comply with applicable laws relating to public works.

Conversion of Buildings Owned by Others

State funds earmarked for capital outlay financing may be used to acquire an existing government-owned or privately-owned building and to pay the necessary costs of converting such a building to community college use if all of the following criteria apply:

- The building was constructed as, and continues to qualify as, a school building, as provided by Education Code section 81130 et seq., or the building is determined to have, or is rehabilitated to an extent that it is determined to have, a pupil safety performance standard that is equivalent to that of a building constructed pursuant to Education Code

section 81130 et seq. The determination of the pupil safety performance standard must meet all of the requirements of Education Code section 81149(a)(1)&(2).

- The total cost of purchasing and converting the existing building to community college use is not greater than the estimated cost of constructing an equivalent building.
- The land associated with the building will be owned by, or controlled through a long-term lease of at least 50 years by the District.
- The District has complied with facility site review guideline recommendations of the California Postsecondary Education Commission pursuant to Education Section 66904.
- The funding for the purchase and conversion of an existing building does not supersede funding for facilities that have previously been prioritized by the Board of Governors and are awaiting state funding.

See Board Policy 6600.