

Sierra College

ADMINISTRATIVE PROCEDURE

AP 6910

Housing

Date Adopted:	6/12/1989
Date Revised:	12/12/2025
Date Reviewed:	12/12/2025
References:	Education Code Sections 66014.6, 76010 and 81670

The District complies with state and federal laws regarding equal access to housing.

APPLICATION PROCEDURES

Applications for occupancy in the Residence Hall are available through the Sierra College Residence Hall Office. The District reserves the right to require a personal interview with any applicant and to refuse occupancy in the Residence Hall to any applicant. Occupancy in the Residence Hall is reserved for full-time students enrolled in a minimum of 12 semester units, except with the permission of the Residence Hall staff.

A non-refundable holding deposit is required with each application

ACCEPTANCE

The Residence Hall Office will send an offer of a bed space in the Residence Hall based on the dates published on the Student Housing webpage. The student will have 48 hours to accept the offer otherwise the offer will expire, and they will be placed at the bottom of the waitlist. Once a student accepts this offer, they must provide a security deposit within five (5) days to the Residence Hall Office. The District accepts students for occupancy in the Residence Hall based on the students eligibility, housing application, and security deposit.

PRIORITY

The District grants priority to certain students for occupancy in the Residence Hall. The most up to date list is published on the Student Housing webpage.

The Residence Hall Office will provide students from the various priority levels a deadline by which they must return a housing application and security deposit. Priority students who do not meet the published deadlines shall be admitted into the Residence Hall in the same manner as non-priority students and based upon the date their housing application and security deposit were received.

PAYMENT OPTIONS

The Board of Trustees shall set a license fee for occupancy in the Residence Hall for each semester. The Residence Hall Office will set a date by which the residents must either pay the license fee in full or sign up for a payment plan through a third party provider.

MEAL PLANS

During the fall and spring semesters, the purchase of a meal plan is required for occupancy in the Residence Hall. The price of the meal plan is set at the discretion of the Residence Life staff.

SANCTIONS AND FINES

If a Residence Hall occupant does not comply with any applicable laws, policies, rules, or regulations, it may result in discipline, including, but not limited to monetary fines, verbal warnings, written warnings, educational sanctions, Residence Hall probation, or revocations of their License Agreement. Monies collected from fines shall be placed in the Residence Hall Activity Fund and shall be spent on educational programs and activities for the residents.

DATA ON STUDENT HOUSING

For each campus that provides District-owned, District-operated, or District-affiliated student housing facility, the District will post on its external and internal internet websites, at least twice each academic year, all of the following information:

- The number of enrolled students;
- Existing campus housing stock, including, but not limited to, the number of available beds on campus;
- The number of students on the campus housing waiting list, and how many students have removed themselves from the waiting list since the last report;
- If available, the number of students who request campus-owned, campus-operated, or campus-affiliated student housing; and
- If available, the number of incoming freshmen, transfer students, and international students requiring campus-owned, campus-operated, or campus-affiliated student housing.

See Board Policy 6910.