

Sierra College

ADMINISTRATIVE PROCEDURE

AP 7212

Temporary Faculty

Date Adopted:	6/8/1994
Date Revised:	4/5/2019
Date Reviewed:	10/31/2025
References:	Education Codes Sections 87481, 87482, 87482.5, 87482.8

The District may employ any qualified individual as a temporary faculty member for a complete school year, but not less than one semester or quarter during a school year, unless the date of rendering first paid service begins during the second semester or third quarter and prior to March 15. The employment of these persons shall be based upon the need for additional faculty during a particular semester, quarter, or year because a faculty member has been granted leave for a semester, quarter, or year, or is experiencing long-term illness, and shall be limited, in number of persons so employed, to that need. (Education Code Section 87481)

The District may employ any qualified individual as a temporary faculty member for a complete school year but not less than a complete semester or quarter during a school year. The employment of those persons shall be based upon the need for additional faculty during a particular semester or quarter because of the higher enrollment of students during that semester or quarter as compared to the other semester or quarter in the academic year, or because a faculty member has been granted leave for a semester, quarter, or year, or is experiencing long-term illness, and shall be limited, in number of persons so employed, to that need. Such employment may be pursuant to contract fixing a salary for the entire semester or quarter. No person shall be so employed for more than two semesters or three quarters within any period of three consecutive years. (Education Code Section 87482)

Any person who is employed to teach classes for not more than 67 percent of the hours per week that are considered a full-time assignment for regular employees having comparable duties shall be classified as a temporary employee, and shall not become a contract employee. Service as a substitute on a day-to-day basis shall not be used for purposes of calculating eligibility for contract or regular status. (Education Code Section 87482.5)

Screening for temporary faculty shall, insofar as possible, be conducted in accordance with District practices and procedures for employment of regular faculty. In particular, there shall

be consideration given to principles of selection that assure the greatest opportunity for participation by underrepresented groups as required by District policies and procedures.