

Claims Against the District

Date Adopted:	5/14/1985
Date Revised:	3/10/2020
Date Reviewed:	3/10/2020
References:	California Government Code Sections 900 et seq., 910, and 935; Education Code Section 72502

Any claims against the District for money or damages, which are not governed by any other statutes or regulations expressly relating thereto, shall be presented and acted upon in accordance with Title 1, Division 3.6, Part 3, Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910) of the California Government Code.

Claims must be presented according to this policy and related procedures as a prerequisite to filing suit against the District.

Claims that are subject to the requirements of this policy include, but are not limited to, the following:

- Claims by the state or by a state department or agency or by another public entity.
- Claims for fees, salaries or wages, mileage, or other expenses and allowances.

The designated places for service of claims, lawsuits or other types of legal process upon the District are:

- Office of Human Resources (personnel-related claims, lawsuits and legal processes)
- Office of the Director of Finance (all other claims, lawsuits or types of legal processes)

See Administrative Procedure 3810.