

**Naming Buildings**

Date Adopted:	5/14/1985
Date Revised:	12/16/2025
Date Reviewed:	12/16/2025
References:	Education Code Section 70902

It is the policy of the Sierra Joint Community College District to recognize and honor individuals who give or have given extraordinary support and/or service to the success of Sierra College, its students, and staff. The purpose of this policy is to provide guidelines for the District community in conferring recognition by naming college facilities in honor of persons whose contributions to the College inspire widespread appreciation and respect.

Requests for naming of facilities may be originated by students, faculty, classified staff, administration, trustees and members of the public and will follow the process established in Administrative Procedure 6620 pursuant to Sierra College Board Policy 2510.

The Board shall have the final responsibility for the naming of any campus area, building, educational center, or facility within the District. It is the policy of the Board to commemorate such action as appropriate.

Facilities, memorials, or commemorative items may be designated as follows:

- Facilities, memorials, or commemorative items may be named in honor of individuals or groups in recognition of meritorious service to the District. Former employees or trustees of the District may be so honored only if three years have elapsed since their relationship with the District has been severed by resignation, retirement, or death. Criteria for this distinction are addressed in Administrative Procedure 6620.
- Naming opportunities may, at the discretion of the Board of Trustees, be available to recognize significant monetary contributions to Sierra College and the Sierra College Foundation. The various types of recognition are addressed in Administrative Procedure 6620.
- If, upon completion of a building or other facility, designation by name of a group or person, living or deceased, has not been determined, the building or facility shall be

identified in a manner consistent with District practice.

See Administrative Procedure 6620; Board Policy 2510.