

Board Policy Index

Chapter 1 - The District		
Policy No.	Title	Related AP No.
1100	The Sierra Joint Community College District	None
1200	District Mission	None

Board Policy Index

Chapter 2 – Board of Trustees		
Policy No.	Title	Related AP No.
2010	Board of Trustees Membership	None
2015	Student Member	None
2100	Board of Trustees Elections	None
2105	Election of Student Member of the Board of Trustees	None
2110	Vacancies on the Board of Trustees	2110
2130	Term Limits of the Board of Trustees	None
2200	Duties and Responsibilities of the Board of Trustees	None
2210	Officers of the Board of Trustees	None
2220	Committees of the Board of Trustees	None
2305	Annual Organizational Meeting of the Board of Trustees	None
2310	Regular Meetings of the Board of Trustees	None
2315	Closed Sessions of the Board of Trustees	None
2320	Special and Emergency Meetings of the Board of Trustees	2320
	Teleconferenced Meetings	2325
2330	Quorum and Voting of the Board of Trustees	None
2340	Board of Trustees Agendas	2340
2345	Public Participation at Board of Trustees Meetings	None
2350	Speakers Before the Board of Trustees	None
2355	Decorum at Board of Trustees Meetings	None
2360	Minutes of Meetings of the Board of Trustees	2360
2365	Recording of Meetings of the Board of Trustees	
	Public Access to Recordings of Meetings of the Board of Trustees	2365
2410	Board Policies and Administrative Procedures	2410
2428	Civil Litigation	None
2430	Board of Trustees Delegation of Authority to the Superintendent/President	None
2431	Superintendent/President Selection by the Board of Trustees	None
2432	Superintendent/President Succession	None
2435	Board of Trustees Evaluation of the Superintendent/President	2435
2510	Participation in Local Decision Making of the Board of Trustees	
	Participatory Governance	2510
2610	Presentation of Initial Collective Bargaining Proposals	2610
2710	Conflict of Interest	2710
AP only	Conflict of Interest Code	2712
2715	Board of Trustees Code of Ethics	None
2716	Board of Trustees Political Activity	None
2717	Board Members Personal Use of Public Resources	None
2720	Communications Among Members of the Board of Trustees	None
2725	Board Member Compensation	None
2730	Board Member Health Benefits	None
2735	Board Member Travel	None
2740	Board of Trustees Education	None
2745	Board of Trustees Self-Evaluation	None
2750	Board Member Absence from the State	None

Board Policy Index

Chapter 3 - General Institution		
Policy No.	Title	Related AP No.
AP only (CHRO)	Institutional Code of Ethics	3050
3100 (CHRO)	Organizational Structure	3100
3200 (VPI)	Accreditation	3200
3225 (VPI)	Institutional Effectiveness	3225
3250 (VPI)	Institutional Planning	3250
3280 (Pres)	Grants	3280
3300 (Pres)	Public Records	3300
AP only (VPSS)	Sierra College Archives	3301
3310 (VPA)	Records Retention and Destruction	3310
3410 (EEO)	Nondiscrimination	3410
AP only (PRES)	Immigration Enforcement Activities	3415
3416 (EEO)	Employee Designee for LGBT Faculty, Staff, and Students	3416
3420 (EEO)	Equal Employment Opportunity	3420
3430 (EEO)	Prohibition of Harassment	3430
3433 (EEO)	Prohibition of Sexual Harassment under Title IX	3433
AP Only (EEO)	Responding to Harassment Based on Sex under Title IX	3434
AP only (EEO)	Discrimination and Harassment Complaints and Investigations	3435
AP only (VPSS)	Hazing	3436
3440 (VPSS)	Service Animals	3440
3500 (VPA)	Campus Safety	3500
3501 (VPA)	Campus Security and Access	3501
3503 (VPA)	Missing Student Notification	3503
3505 (VPA)	Emergency Response Plan	3505
3510 (CHRO)	Workplace Violence Plan	3510
3515 (VPA)	Reporting of Crimes	3515

Board Policy Index

Chapter 3 - General Institution (continued)		
Policy No.	Title	Related AP No.
AP only (VPA)	Registered Sex Offender Information	3516
3518 (CHRO)	Child Abuse Reporting	3518
3520 (VPA)	Local Law Enforcement	3520
3530 (VPA)	Weapons on Campus	3530
3540 (CHRO)	Sexual and Other Assaults on Campus and in Campus Programs	3540
3550 (CHRO)	Drug Free Environment and Drug Prevention Program	3550
3560 (Pres)	Alcoholic Beverages	3560
3570 (VPSS)	Smoking, Use of Tobacco, Non-regulated Nicotine and Other Vapor Producing Products on Campus	3570
3600 (VPA)	Auxiliary Organizations	
	Rules for Auxiliary Organizations	3600
3601 (VPA)	Sierra College Foundation	None
3710 (VPI)	Securing of Copyright	
AP only (VPI)	Intellectual Property	3715
3720 (VPSS)	Computer and Network Use	3720
AP only (VPSS)	Data Backup and Recovery Procedures	3721
AP Only (VPSS)	Electronic Information Security	3722
3725 (VPSS)	Information and Communications Technology Accessibility and Acceptable Use	3725
AP only (VPI)	Use of Copyrighted Material	3750
3800 (VPSS)	Personal Data Protection	3800
3810 (VPA)	Claims Against the District	3810
3820 (VPA)	Gifts and Donations	3820
3900 (VPSS)	Speech: Time, Place, and Manner	3900
3910 (VPA)	Solicitation	3910

Board Policy Index

Chapter 4 - Academic Affairs		
Policy No.	Title	Related AP No.
4010	Academic Calendar	4010
4020	Program and Curriculum Development	4020
4021	Program Vitality	4021
AP Only	Course Approval	4022
4025	Philosophy and Criteria for Associate Degree and General Education	4025
4030	Academic Freedom	None
4040	Library and Learning Support Services	4040
4050	Articulation	4050
4060	Delineation of Functions Agreement	None
4070	Course Auditing and Auditing Fees	4070
4100	Graduation Requirements for Degrees and Certificates	4100
AP Only	Independent Study	4101
AP Only	Career and Technical Education Programs	4102
AP Only	Work Experience	4103
AP Only	Contract Education	4104
AP Only	Distance Education	4105
4106	Nursing Programs	4106
4110	Honorary Degrees	4110
4220	Standards of Scholarship	
	Standards of Scholarship - Delegation	4220
AP Only	Basic Skills Coursework	4222
4225	Course Repetition	4225
4226	Multiple and Overlapping Enrollments	4226
AP Only	Repeatable Courses	4227
AP Only	Course Repetition - Significant Lapse of Time	4228
AP Only	Course Repetition - Variable Units	4229
4230	Grading and Academic Record Symbols	4230
4231	Grade Changes	4231
AP Only	Pass/No Pass	4232
4235	Credit for Prior Learning	4235
AP Only	Advanced Placement Credit	4236
4240	Academic Renewal	4240
4250	Probation, Dismissal and Readmission	
	Probation	4250
AP Only	Dismissal and Readmission	4255
4260	Prerequisites and Corequisites	
	Prerequisites, Corequisites, Advisories, and Limitations on Enrollment	4260
4300	Field Trips and Excursions	4300
4400	Community Education Programs	4400
AP Only	Student News Media	4500
AP Only	Instructional Service Agreements	4610

Board Policy Index

Chapter 5 – Student Services		
Policy No.	Title	Related AP No.
5010	Admissions and Concurrent Enrollment	
	Admissions	5010
AP Only	Admission and Enrollment of Academic Enrichment Students	5011
AP Only	International Students	5012
5015	Residence Determination	5015
AP Only	Responding to Inquiries of Immigration Status, Citizenship Status, and National Origin Information	5017
5020	Nonresident Tuition	5020
5030	Fees	5030
AP Only	Instructional Materials Fees	5031
5035	Withholding of Student Records	5035
5040	Student Records, Directory Information and Privacy	5040
AP Only	Student Records – Challenging Content & Access to Records	5045
5050	Student Success and Support Program	5050
5052	Open Enrollment	5052
5055	Enrollment Priorities	5055
AP Only	Attendance	5070
AP Only	Class Adds, Drops and Withdrawals	5075
AP Only	Waitlists	5076
5110	Counseling	5110
5120	Transfer Center	5120
5130	Financial Aid	5130
5140	Student Accessibility Services	
	Disabled Students Program and Services	5140
5150	Extended Opportunity Programs & Services	5150
5200	Student Health Services	None
AP Only	Lactation Accommodation	5203
5205	Student Accident Insurance	None
5210	Communicable Diseases	5210
5220	Shower Facilities for Homeless Students	5220
5300	Student Equity	5300
5400	Associated Students Organizations	5400
5410	Associated Students Elections	5410
5420	Associated Students Finance	5420
5500	Standards of Student Conduct	None
5510	Off-Campus Student Organizations	5510
5515	Honesty in Academic Work	5515
AP Only	Student Discipline Procedures and Due Process	5520
AP Only	Nursing Student Discipline Procedures and Due Process	5521
	Firefighter Academy, Law Enforcement Academy and Emergency Medical Technician Program	
AP Only	Student Discipline Procedures and Due Process	5522
AP Only	Student Rights & Grievances	5530
5570	Student Credit Card Solicitation	5570
AP Only	Voter Registration	5610
5700	Intercollegiate Athletics	5700
5800	Prevention of Identity Theft in Student Financial Aid Transactions	5800

Board Policy Index

Chapter 6 - Business & Fiscal Affairs		
Policy No.	Title	Related AP No.
6100	Delegation of Authority	6100
6150	Designation of Authorized Signatures	6150
6200	Budget Preparation	6200
6250	Budget Management	6250
6300	Fiscal Management	6300
6307	Debt Issuance and Management	6307
6310	General Fund Reserve	None
6320	Investments	6320
6330	Purchasing	6330
6340	Bids and Contracts	6340
AP Only	Bids and Contracts - UPCCAA	6345
AP Only	Contracts - Construction	6350
AP Only	Contracts - Electronic Systems & Materials	6360
AP Only	Contracts - Accessibility of Information Technology	6365
AP Only	Contracts - Personal Services	6370
6400	Financial Audits	6400
6450	Wireless or Cellular Telephone Use	6450
6500	Property Management	6500
6505	Energy and Resources Conservation	6505
6520	Security for District Property	6520
6530	District Vehicles	6530
6535	Use of District Equipment and Laboratories	6535
6540	Insurance	6540
6550	Disposal of Property	6550
6600	Capital Construction	6600
6620	Naming Buildings	6620
AP Only	Arts, Exhibits and Displays in Public Places	6625
6700	Civic Center and Other Facilities Use	6700
6740	Citizens Oversight Committee	6740
6750	Parking and Traffic	6750
6800	Safety	None
6850	Hazardous Materials Program	
	Hazardous Materials	6850
6900	Bookstore	6900
6905	Food Services	None
6910 (VPSS)	Housing	6910

Board Policy Index

Chapter 7 - Human Resources		
Policy No.	Title	Related AP No.
7100	Commitment to Diversity	7100
7110	Delegation of Authority, Human Resources	7110
7114	Faculty Internship Program for Staff Diversity	7114
7120	Recruitment and Hiring	7120
AP Only	Verification of Eligibility for Employment	7125
AP Only	Applicant Background Check	7126
7130	Compensation	7130
7140	Collective Bargaining	None
AP Only	Employee Personnel Files	7145
AP Only	Release of Employee Personal Information	7146
AP Only	Evaluation	7150
7210	Academic Employees	7210
7211	Faculty Service Areas, Minimum Qualifications, and Equivalency Process	7211
AP Only	Temporary Faculty	7212
AP Only	Part-Time Faculty: Benefits	7213
AP Only	Part-Time Faculty: Office Hours	7214
AP Only	Academic Employees: Probationary Contract	7215
AP Only	Academic Employees: Grievance Procedure for Contract Decisions	7216
7217	Reduced Workload - Faculty	7217
7220	Unrepresented Employees Handbook	None
7230	Classified Employees	None
AP Only	Seniority	7231
AP Only	Classification Review	7232
AP Only	Claims for Work Out of Classification	7233
AP Only	Overtime	7234
AP Only	Probationary Period: Classified Employees	7235
AP Only	Substitute and Short-Term Employees	7236
AP Only	Layoffs	7237
7240	Confidential Employees	7240
7250	Educational Administrators	None
7260	Classified Supervisors & Managers	None
7270	Student Workers	7270
7310	Nepotism	7310
AP Only	Bloodborne Pathogens Exposure Control Program Plan	7321
7327	Drug and Alcohol Testing	7327
7330	Communicable Disease - Employees	
	Communicable Disease	7330
7335	Health Examinations	7335
AP Only	Certification of Freedom from Tuberculosis	7336
AP Only	Fingerprinting	7337
7340	Leaves	7340
AP Only	Sabbaticals	7341
AP Only	Holidays	7342
AP Only	Industrial Accidents and Illness	7343
AP Only	Notifying District of Illness	7344

Board Policy Index

Chapter 7 - Human Resources (continued)		
Policy No.	Title	Related AP No.
7345	Catastrophic Leave	7345
AP Only	Employees Called to Military Duty	7346
AP Only	Accommodations	7348
7349	Return to Work Program	7349
7350	Resignations	None
7360	Discipline and Dismissal - Academic Employees	7360
7365	Discipline and Dismissal - Classified Employees	7365
7370	Political Activity	7370
AP Only	Personal Use of Public Resources	7371
AP Only	Pesticide Application	7372
7380	Retiree Health Benefits	7380
7385	Salary Deductions	7385
AP Only	Transfer of Sick Leave	7387
7400	Travel	7400
AP Only	Volunteers	7500
7510	Domestic Partners	None
7600	Community Safety Officers	7600
7700	Whistleblower Protection	7700
7715 (EEO)	Title IX	None
7800	Professional and Organizational Development/Training	7800