

## Using Figures in MLA Format

1. Insert and center figures (photographs, charts, diagrams, and so on) below the text that addresses them. Maintain double spacing and one-inch margins.
2. Label Figure 1 as *Fig. 1.*, not italicized.
3. Write (*see fig. 1.*) or a similar expression in the text before the figure, but do not italicize.
4. Below the figure, write a caption, or phrase, that describes what it is, with enough information so that someone looking at visuals but not reading your paper can understand the figure.
5. Follow the caption with the citation information for the figure in MLA format. Write to the margins on both sides of the paper. If the figure is not cited in the text but has complete citation information in the caption, citing the source also on the works-cited page is not required.

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The text continues at the one-inch margin on page 6 of this student's paper. Here he wants to insert a figure (see fig.1).



Fig. 1. Glass negative, *Anatole France*. 1910-1915. *The Library of Congress*, [www.loc.gov/pictures/item/ggb20050179821](http://www.loc.gov/pictures/item/ggb20050179821).

The paper continues the same paragraph here, explaining how the photograph supports the point of the paragraph.